



Mackenzie County

REGULAR COUNCIL MEETING AGENDA

MAY 27, 2015

11:00 A.M.

**CONFERENCE ROOM
LA CRETE COUNTY OFFICE
LA CRETE, AB**



STRATEGIC PRIORITIES CHART

COUNCIL PRIORITIES (Council/CAO)

NOW	ADVOCACY
1. RATEPAYER ENGAGEMENT 2. REGIONAL RELATIONSHIPS 3. FISCAL RESPONSIBILITY 4. POTABLE WATER: Availability & Infrastructure 5. CAMPGROUNDS: Expansion and New Boat Docks 6. RECREATION CENTRES & ARENA UPGRADES 7. MASTER FLOOD CONTROL PLAN & FLOOD CONTROL SYSTEMS 8. TRANSPORTATION DEVELOPMENT 9. ECONOMIC DEVELOPMENT 10. INDUSTRY RELATIONS	<input type="checkbox"/> <i>Provincial Government Relationships</i> <input type="checkbox"/> <i>Land Use</i> <input type="checkbox"/> <i>Health Services</i> <input type="checkbox"/> <i>La Crete Postal Service</i> <input type="checkbox"/> <i>Transportation Development</i>

OPERATIONAL STRATEGIES (CAO/Staff)

CHIEF ADMINISTRATIVE OFFICER (Joulia)		ECONOMIC DEVELOPMENT (Joulia/Byron)	
1. RATEPAYER ENGAGEMENT – Business Plan	May	1. ECONOMIC DEVELOPMENT – Establish Action Plan	April
2. REGIONAL RELATIONSHIPS	June	2. TRANSPORTATION DEVELOPMENT – Meet Ministers (P5/Zama, RBLK/Hwy 58)	April
3. FISCAL RESPONSIBILITY – non-traditional municipal revenue streams		3. INDUSTRY RELATIONS – Meet Industry Partners	
<input type="checkbox"/> <i>Canada Post – La Crete</i>	April	<input type="checkbox"/> _____	
<input type="checkbox"/> <i>La Crete Library – ATB Building - Assessment</i>	May	<input type="checkbox"/> _____	
<input type="checkbox"/> <i>AUPE Negotiations – internal review of the agreement</i>			
COMMUNITY SERVICES (Ron)		AGRICULTURAL SERVICES (Grant)	
1. CAMPGROUNDS – Identify expansion areas & establish policy	June	1. MASTER FLOOD CONTROL PLAN – Completion of Plan	April
2. RECREATION CENTRES & ARENA UPGRADES – Assessment	June	2. Emergency Livestock Response Plan	October
3. COR Certificate – Self Audit	July	3. _____	
<input type="checkbox"/> Dock expansion plan for campgrounds		<input type="checkbox"/> County Ag Fair & Tradeshow Planning	
<input type="checkbox"/> _____		<input type="checkbox"/> Easements for Existing Drainage Channel	
PLANNING & DEVELOPMENT (Byron)		LEGISLATIVE SERVICES (Carol)	
1. Infrastructure Master Plans	April	1. RATEPAYER ENGAGEMENT – Citizen Engagement Survey	June
2. LC & FV Design Guide	Sept	2. Website Update	June
3. _____		3. Filing/Records Management Procedures	June
<input type="checkbox"/> Land Use Framework		<input type="checkbox"/> Human Resource Policy Review	
<input type="checkbox"/> LC & FV Airports – Infrastructure Review		<input type="checkbox"/> Communication Plan	
FINANCE (Mark)		PUBLIC WORKS* (Ron/Len)	
1. FISCAL RESPONSIBILITY – Mill Rate Discussion & Policy	June	1. Inspection Procedure for New Roads	May
2. <i>AUPE Negotiations (calculations)</i>	June	2. Road Use Agreement Template Update	April
3. Multi-year capital plan		3. Finalize Meander River Gravel Pit Transfer	Aug
<input type="checkbox"/> _____		<input type="checkbox"/> Hamlet 3 Year Upgrading Plan – Review & Update	
<input type="checkbox"/> _____		<input type="checkbox"/> Engineering Services Procurement RFP	April
ENVIRONMENTAL (Fred)			
1. POTABLE WATER – Comprehensive Water Study	June	Codes:	
2. Hamlet Easement Strategy	July	BOLD CAPITALS – Council NOW Priorities	
3. FV Frozen Services Plan	Sept	CAPITALS – Council NEXT Priorities	
<input type="checkbox"/> _____		<i>Italics</i> – Advocacy	
<input type="checkbox"/> _____		Regular Title Case – Operational Strategies	
		* See Monthly Capital Projects Progress Report	

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, May 27, 2015
11:00 a.m.**

**Conference Room – La Crete County Office
La Crete, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the May 8, 2015 Regular Council Meeting	7
DELEGATIONS:	4.	a) Grade 6 Class – Ridgeview Central School (11:30 a.m.)	
		b) George Fehr, ATCO Electric – Street Light Poles in the Hamlet of La Crete (1:30 p.m.)	19
		c) Randy Affolder, Alliance Assessment (2:00 p.m.)	33
		d)	
GENERAL REPORTS:	5.	a) Community Services Committee Meeting Minutes	45
		b) Municipal Planning Commission Meeting Minutes	49
		c)	
TENDERS:	6.	a) Request for Proposal – Fire Truck Tanker (closes at 1:00 p.m.)	65
PUBLIC HEARINGS:		Public hearings are scheduled for 1:15 p.m.	
	7.	a) Bylaw 993-15 Plan Cancellation for Consolidation Purposes Plan 882 1687, Block 3, Lots 1 and 2	85

(Zama)

COMMUNITY SERVICES:	8.	a)		
		b)		
ENVIRONMENTAL SERVICES:	9.	a)		
		b)		
OPERATIONS:	10.	a)	Road Closure Update (to be provided at the meeting)	
		b)	North La Crete Road and West Blumenort Road Reconstruction – Request for Proposals	93
		c)	Spruce Road – Repair of Deficiencies	121
		d)		
		e)		
PLANNING & DEVELOPMENT:	11.	a)		
		b)		
FINANCE:	12.	a)	Bylaw 997-15 Fee Schedule Bylaw	127
		b)	Policy ADM041 Recreational Capital Funding	169
		c)	Policy ADM043 Capital Equipment/Facilities Funding Recreation Board	177
		d)	2014 Recreation Boards Incomplete Projects	183
		e)		
		f)		
ADMINISTRATION:	13.	a)	Land Acquisition Application (PLS13003 – potential landfill site)	185

- b) Canada 150 Community Infrastructure Program 227
- c) Northern Lakes College 263
- d)
- e)
- f)

INFORMATION / CORRESPONDENCE: 14. a) Information/Correspondence 267

- IN CAMERA SESSION:** 15.
- a) Legal
 - Semi Annual Legal File Update
 - b) Labour
 - Council Self-Evaluation
 - c) Land

NOTICE OF MOTION: 16. Notices of Motion

NEXT MEETING DATES: 17. a) Regular Council Meeting
Wednesday, June 10, 2015
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 18. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 27, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Minutes of the May 8, 2015 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the May 8, 2015 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved council minutes are posted on the County website.

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the minutes of the May 8, 2015 Regular Council meeting be adopted as presented.

Author: C. Gabriel Reviewed by: _____ CAO: JW

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Friday, May 8, 2015
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:	Bill Neufeld	Reeve
	Jacque Bateman	Councillor (left at 3:02 p.m.)
	Peter F. Braun	Councillor
	Elmer Derksen	Councillor (left at 3:03 p.m.)
	John W. Driedger	Councillor
	Eric Jorgensen	Councillor
	Josh Knelsen	Councillor
	Ricky Paul	Councillor
	Lisa Wardley	Councillor
ABSENT:	Walter Sarapuk	Deputy Reeve
ADMINISTRATION:	Joulia Whittleton	Chief Administrative Officer
	Ron Pelensky	Director of Community Services & Operations
	Len Racher	Director of Facilities & Operations (South)
	Byron Peters	Director of Planning & Development
	Fred Wiebe	Manager of Utilities
	Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT: Member of the media.

Minutes of the Regular Council meeting for Mackenzie County held on May 8, 2015 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:01 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 15-05-341 MOVED by Councillor Wardley

That the agenda be approved with the following additions:

9. c) Private Application of Oil on Roads

10. b) Road Closure

11. c) Raymond Driedger Subdivision

- 11. d) Neil Simpson
- 13. f) Graduation Ceremonies
- 14. b) Health Report

CARRIED

ADOPTION OF PREVIOUS MINUTES: 3. a) **Minutes of the April 27, 2015 Special Council Meeting**

MOTION 15-05-342 **MOVED** by Councillor Bateman

That the minutes of the April 27, 2015 Special Council meeting be approved as presented.

CARRIED

3. b) **Minutes of the April 29, 2015 Regular Council Meeting**

MOTION 15-05-343 **MOVED** by Councillor Wardley

That the minutes of the April 29, 2015 Regular Council meeting be approved as presented.

CARRIED

DELEGATIONS: 4. a) **None**

GENERAL REPORTS: 5. a) **CAO Report**

MOTION 15-05-344 **MOVED** by Councillor Wardley

That the CAO Report for April 2015 be received for information.

CARRIED

TENDERS: 6. a) **None**

PUBLIC HEARINGS: 7. a) **None**

COMMUNITY SERVICES: 8. a) **None**

ENVIRONMENTAL SERVICES: 9. a) **Fort Vermilion – Frozen Water Service Repairs**

MOTION 15-05-345 **MOVED** by Councillor Bateman

That administration be authorized to proceed with soliciting engineering services (without financial assistance sought from the Green Municipal Fund program) for the Fort Vermilion Frozen Water Service Repairs.

CARRIED

9. b) Water Supply, Treatment and Distribution Study

MOTION 15-05-346 **MOVED** by Councillor Bateman

That the Mackenzie County Comprehensive Water Supply, Treatment and Distribution Study be accepted as presented and that the County continue operating with two separate systems.

CARRIED

MOTION 15-05-347 **MOVED** by Councillor Bateman

That administration proceeds with assessment of the La Crete Water Treatment Plant capacity and a report on the remaining life expectancy, subject that the costs do not exceed the \$10,000 remaining in the Mackenzie Comprehensive Water Supply, Treatment and Distribution Study.

CARRIED

9. c) Private Application of Oil on Roads (ADDITION)

MOTION 15-05-348 **MOVED** by Councillor Jorgensen
Requires Unanimous

That administration develop a policy for the private application of oil for dust control purposes.

CARRIED UNANIMOUSLY

Reeve Neufeld recessed the meeting at 10:49 a.m. and reconvened the meeting at 11:00 a.m.

OPERATIONS: **10. a) Second Access Request – NW 19-104-17-W5M**

MOTION 15-05-349 **MOVED** by Councillor Wardley

That the second access request on NW 19-104-17-W5M be

DENIED.

CARRIED

10. b) Road Closure (ADDITION)

MOTION 15-05-350
Requires Unanimous

MOVED by Councillor Wardley

That the road closure item be TABLED to the next meeting for further information.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT:**

11. a) Bylaw 994-15 Land Use Bylaw Amendment to Add Township Road 1062 (88 Connector) Setback Requirements to General Regulations and to Amend Hutch Lake Recreation "HLR" zoning into Country Recreational "CR"

Reeve Neufeld and Councillor Driedger declared themselves in conflict and left the meeting at 11:13 a.m. The Reeve turned over the Chair to Councillor Braun.

MOTION 15-05-351

MOVED by Councillor Paul

That first reading be given to Bylaw 994-15 being a Land Use Bylaw Amendment to Add Township Road 1062 (88 Connector) Setback Requirements to General Regulations (Section 7.49), subject to public hearing input.

CARRIED

Reeve Neufeld and Councillor Driedger rejoined the meeting at 11:36 a.m.

MOTION 15-05-352

MOVED by Councillor Wardley

That first reading be given to Bylaw 996-15 being a Land Use Bylaw Amendment to Amend Hutch Lake Recreation "HLR" zoning into Country Recreational "CR" (Section 8.16) as AMENDED, subject to public hearing input.

CARRIED

The Reeve resumed the Chair at 11:47 a.m.

11. b) Development Incentives

MOTION 15-05-353

MOVED by Councillor Jorgensen

That the development incentives be referred to the Community Sustainability Committee for further research and review.

CARRIED

Reeve Neufeld recessed the meeting at 11:59 a.m. and reconvened the meeting at 1:03 p.m.

11. c) Raymond Driedger Subdivision (ADDITION)

MOTION 15-05-354

Requires Unanimous

MOVED by Councillor Derksen

That the Raymond Driedger subdivision be received for information.

CARRIED

11. d) Neil Simpson (ADDITION)

MOTION 15-05-355

MOVED by Councillor Bateman

That Council move in-camera at 1:16 p.m. to discuss labour issues as allowed under Section 18 under the FOIP Regulation.

CARRIED

MOTION 15-05-356

MOVED by Councillor Driedger

That Council move out of camera at 1:32 p.m.

CARRIED

MOTION 15-05-357

Requires Unanimous

MOVED by Councillor Driedger

That the Neil Simpson road concern be received for information.

CARRIED

FINANCE:

12. a) Bylaw 995-15 Fee Schedule Bylaw

MOTION 15-05-358

Requires 2/3

MOVED by Councillor Wardley

That first reading be given to Bylaw 995-15 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

MOTION 15-05-359

Requires 2/3

MOVED by Councillor Paul

That second reading be given to Bylaw 995-15 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

MOTION 15-05-360

Requires Unanimous

MOVED by Councillor Braun

That consideration be given to go to third reading of Bylaw 995-15 being the Fee Schedule Bylaw for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 15-05-361

Requires 2/3

MOVED by Councillor Driedger

That third reading be given to Bylaw 995-15 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

12. b) ATCO Request – Street Light Poles in the Hamlet of La Crete

MOTION 15-05-362

Requires 2/3

MOVED by Councillor Wardley

That the ATCO Street Light Poles Improvements request for the Hamlet of La Crete be TABLED to the next meeting for further information.

CARRIED

Reeve Neufeld recessed the meeting at 1:57 p.m. and reconvened the meeting at 2:09 p.m.

ADMINISTRATION:

13. a) Federation of Canadian Municipalities (FCM) Conference

MOTION 15-05-363

MOVED by Councillor Jorgensen

That administration summarize council conference attendance costs for review by Council at the June 22, 2015 council meeting.

CARRIED

13. b) 2015 Mackenzie County Ratepayer Survey

MOTION 15-05-364 **MOVED** by Councillor Bateman

That the 2015 Mackenzie County Ratepayer Survey be approved as AMENDED.

CARRIED

13. c) Councillor Pension Plan

MOTION 15-05-365 **MOVED** by Councillor Jorgensen

That the County contribute a one-time lump sum payment into the Councillor Pension Plan subject to the Councillor providing a matching one-time lump sum contribution up to the maximum contribution amount for the period November 1, 2013 to March 31, 2015.

CARRIED

13. d) La Crete Agricultural Society – Letter of Support

MOTION 15-05-366 **MOVED** by Councillor Wardley

That a letter of support be provided to the La Crete Agricultural Society for their Community Initiatives Operating Grant application.

CARRIED

13. e) La Crete Chamber of Commerce – Letter of Support (Jubilee Park)

MOTION 15-05-367 **MOVED** by Councillor Paul

That a letter of support be provided to the La Crete Chamber of Commerce for their Farm Credit Canada AgriSpirit grant application for Jubilee Park amenities.

CARRIED

13. f) Graduation Ceremonies (ADDITION)

MOTION 15-05-368
Requires Unanimous

MOVED by Councillor Braun

That the following Councillors be authorized to attend the 2015 graduation ceremonies to present the Mackenzie County bursaries.

- Councillor Paul – Fort Vermilion (June 6)
- Councillor Wardley – High Level (May 23)
- Councillor Driedger or Reeve Neufeld – La Crete (June 13)
- Deputy Reeve Sarapuk – Rocky Lane

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

MOTION 15-05-369

MOVED by Councillor Wardley

That the health report on the Licensed Practical Nurse (LPN)/Registered Nurse (RN) bridging be received for information.

CARRIED

MOTION 15-05-370

MOVED by Councillor Wardley

That the information/correspondence items be received for information.

CARRIED

**IN-CAMERA
SESSION:**

15. In-Camera Session

MOTION 15-05-371

MOVED by Councillor Driedger

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:01 p.m.

- 15. a) Legal
- 15. b) Labour
- 15. c) Land

CARRIED

Reeve Neufeld recessed the meeting at 3:01 p.m. and reconvened the meeting at 3:10 p.m.

Councillor Bateman left the meeting at 3:02 p.m.

Councillor Derksen left the meeting at 3:04 p.m.

Ron Pelensky, Len Racher, Byron Peters, Fred Wiebe, and Carol Gabriel left the meeting at 3:04 p.m.

MOTION 15-05-372 **MOVED** by Councillor Jorgensen

That Council move out of camera at 4:23 p.m.

CARRIED

Carol Gabriel rejoined the meeting at 4:23 p.m.

15. b) Labour – Council Self-Evaluation

MOTION 15-05-373 **MOVED** by Councillor Wardley

That as the result of the 2015 council self-evaluation and due to the continual display of disrespectful and bullying behavior that is detrimental to the municipal reputation, that Councillor Derksen be limited to attending only duly called regular council meetings, special council meetings and the annual ratepayer meetings, effective immediately.

CARRIED

MOTION 15-05-374 **MOVED** by Councillor Jorgensen

That a copy of the 2015 council self-evaluation results and resulting motions be provided to the County's legal counsel and Alberta Municipal Affairs for their records.

CARRIED

15. b) Labour – CAO Performance Evaluation

MOTION 15-05-375 **MOVED** by Councillor Driedger

That the results of the 2015 CAO Performance Evaluation be accepted and that the letter be issued to the Chief Administrative

Officer as presented.

CARRIED UNANIMOUSLY

NOTICE OF MOTION: 16. a) None

NEXT MEETING DATES: 17. a) Regular Council Meeting
Wednesday, May 27, 2015
11:00 a.m.
Conference Room – La Crete County Office

MOTION 15-05-376 **MOVED** by Councillor Braun

That the June 22, 2015 Regular Council Meeting time be changed to 10:00 a.m.

CARRIED

ADJOURNMENT: 18. a) Adjournment

MOTION 15-05-377 **MOVED** by Councillor Jorgensen

That the council meeting be adjourned at 4:37 p.m.

CARRIED

These minutes will be presented to Council for approval on May 27, 2015.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 27, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	DELEGATION ATCO Electric – Street Light Poles in the Hamlet of La Crete

BACKGROUND / PROPOSAL:

This item was presented to Council at their May 8, 2015 Council meeting for consideration. The item was tabled to the May 27, 2015 Council meeting for further information and as such, ATCO has been invited to the meeting as a delegation to discuss the project.

Mackenzie County has a mixture of vested and non-vested street light poles. The difference is in the ownership. The street lights that are owned by ATCO charged out at a higher rate (approximately double) in comparison to the street lights owned by Mackenzie County. The reason for this difference in operating costs is due to the responsibility for replacement or other capital improvements. While ATCO replaces the light bulbs at their costs in all street lights, the capital improvements cost responsibility rests with the owner, and in this case Mackenzie County is the owner.

OPTIONS & BENEFITS:

ATCO personnel have identified twenty four street light poles in the Hamlet of La Crete, that have been installed some time ago, with their bases sitting below the surface. This is causing corrosion and deterioration at the poles, which over time may lead them to fall. Please note that the area identified was developed approximately fifteen years ago. Please review the attached documents provided by ATCO.

Mackenzie County's practices have changed and therefore there are no issues with the subdivision that were built most recently or going forward.

ATCO representatives provided an \$84,732 estimate to the County to address the street lights poles issue.

Author: J. Whittleton Reviewed by: _____ CAO: JW

Option 1:

Amend the budget and authorize ATCO to proceed with work.

Option 2:

Budget this work in the 2016 budget (cost may vary).

Option 3:

Request ATCO to undertake the work in phases and budget accordingly.

Please note ATCO representatives have indicated that this initiative is driven by an incident that took place in one of the Alberta communities (outside of the Mackenzie Region); therefore leaving the street poles issue unaddressed may result in liability to the owner.

At their May 8, 2015 meeting, Council discussed alternative options:

- 1) Utilize the County’s personnel to do the ground/landscaping work;
- 2) Do nothing until something happens;
- 3) Obtain ATCO information regarding conditions of each individual pole and address only those that are truly compromised.

COSTS & SOURCE OF FUNDING:

To be determined:

If we proceed in 2015 – General Capital Reserve

If we proceed in 2016 – Municipal Tax and/or Reserves

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Utilities locates will be done by ATCO and Mackenzie County utilities department personnel will be monitoring the project to protect the County’s underground infrastructure.

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: J. Whittleton Reviewed by: _____ CAO: JW



May 6, 2015

Mackenzie County
PO Box 640
Fort Vermilion, AB. T0H 1N0

Dear Ms. Joulia Whittleton:

**Re: Street Light Replacement
Town of La Crete as per attached map
Our File: D47302**

Thank you for giving us the opportunity to submit this cost estimate for street replacement at the above noted location. We have completed an on-site check for this work and would like you to consider the following:

Commercial Terms	
• Type of Service:	Street Replacement
• Estimated Customer Cost:	\$84,732.00 plus GST

The cost provided is an estimate only. Following completion of the work the project costs will be reconciled and any variance from the estimate will be either refunded or invoiced.

Customer responsibility to the project includes:

- Signing and returning one complete copy of this proposal letter accepting the costs and terms and conditions of service.
- Ensuring any required municipal development permits are in place.
- Remitting payment to ATCO Electric for \$84,732.00 plus GST. An invoice will be sent to you following receipt of your acceptance to this proposal.

ATCO Electric’s responsibility to the project includes:

- Acquiring easements and external approvals as required.
- Replace 1 Street Light Davit in same location
- **Install 6 of 8” Davit Base Extensions**
- **Install 6 of 12” Davit Base Extensions**
- **Install 6 of 16” Davit Base Extensions**
- Raise 5 bases to required height
- Hydrovac required for 2 locations
- Jackhammer required for 2 locations – repairs required to driveways
- Raise 1 service secondary pedestal while installing extension
- Outages may require for raising service pedestal & any other location crew feels they require during work
- Extend conductors & add connector kits in davit where required
- Gravel is required to back fill and black dirt is required on lawns

This electric service is subject to the ATCO Electric Customer Terms and Conditions for Electric Distribution Service, as amended from time to time, which are approved by the Alberta Utilities Commission.

The service described herein **is provided for the Customer’s use only at the** said location, and the Customer shall not permit any other person to use such service.

ATCO Electric retains ownership and is responsible for the maintenance of the distribution facilities.

This proposal is valid for a period of 60 days. Please sign and return one complete copy of this proposal letter if you accept the above costs and responsibilities. We will submit an invoice to you which is due upon receipt. We will continue to prepare the project for construction, however construction will not commence until full payment has been received and all required approvals are in place.

Should you, at any time following acceptance of this proposal, choose to cancel the project, as set out in this agreement, you will be responsible for all charges incurred by the Company associated with this project.

Thank you for working with us to provide your electric service requirements. If you would like to discuss this proposal, please call me at 780-926-8010. I would also be happy to discuss any other electric service requirements you may have.

Sincerely,

ATCO Electric Ltd.

Leeza Leishman
Customer Services Representative
North Peace – High Level

Encl:

This estimate is subject to the following assumptions:

- Summer construction Winter construction
- Standard construction practices
- Route selection, site location and scope of work as outlined in field check
- **No unforeseen changes beyond ATCO Electric's control**
- Ability to acquire easements required for route selection

ATCO Electric's website, www.atcoelectric.com can be accessed to view the following documents:

- Current approved Customer Terms and Conditions for Electric Distribution Service
- Customer Guide to New Extensions
- Price Schedules/Distribution Tariffs

Fax #780-926-8007

I, _____, request ATCO Electric to proceed with construction
Customer name (please print)
of the electrical distribution project proposed in this letter.

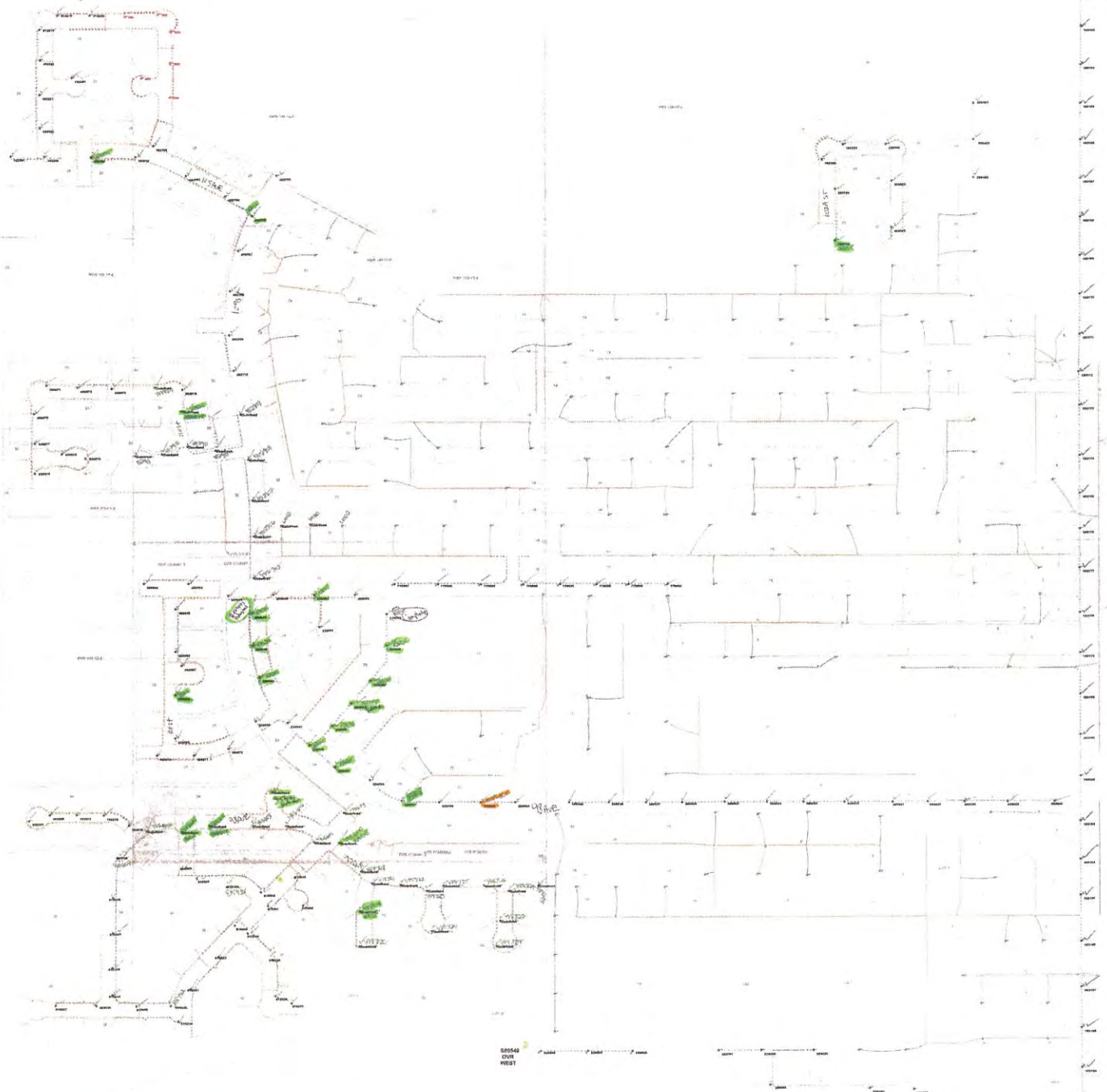
The Customer acknowledges that they have reviewed this proposal in its entirety and understands these Terms and Conditions and agrees to be bound by them.

Mackenzie County

Per: _____

Dated: _____





<p>PROJECT #: D43302</p> <p>ATCO Electric</p>	<p>3/28/2013</p> <p>12.000</p>	<p>SEC 9 - TWP 106 - ROE 15 - WSM</p> <p>LA CRETE SA 0322</p>	<p>Milepost 93/94 REGION ENGINEERING</p>	<p>La Crete</p>	<p>SEC 9 - TWP 106 - ROE 15 - WSM</p>	<p>81510609 LA CRETE</p>	<p>MAR #1</p>
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\$84,732 ∞



Planned Programs - Street Light Maintenance Field Check Form

Work Order Number: D47302 Design Lead: Cathy Abaya
 Asset Plant Name & Number: Town of Lacrete EL0794
 Field Checked by: Chris Fournier Field Check Date: Oct 08/14

Invested
 Non-Invested Customer: Mackenzie County

Asset #	Map #	Address	Overhead Feed?	Base Type	Base Work Required?	Breakaway Base	Extension Required	Bolt Pattern (Inches)	Replace Davit?	New Color/Coating	Festoon Outlet	Attachments (List Type)	Straighten Davit?	Traffic Requirements	Landscaping	Comments
229087	2	9106 102st	No	Steel	Yes - Raise	No	No	8	No				No	Quiet street, no issues	Very nice lawn, put back so as found	Need to hand expose base-water shut off and secondary powerlines close to structure. need to raise base approx 2ft
229035	1	10610 98AVE	No	Steel	No	No	No	8	Yes (9m Single)	Galvanized	No	None	No	Quiet street, no issues	None required	Change davit
229037	1	10625 98AVE	No	Steel	No	No	Yes - 12"	8	No				No	Quiet street, no issues	Very nice lawn, put back so as found	Install extension
486600	1	10720 97AVE	No	Steel	Yes - Raise	No	No	8	No				No	Quiet street, no issues	Very nice lawn, put back so as found	Raise Base as required- to far down to install extension
488319	1	9610 107A ST	No	Steel	No	No	Yes - 8"	8	No				No	Quiet street, no issues	Very nice lawn, put back so as found, beware and not damage sidewalk	Install extension
486604	1	10917-98AVE	No	Steel	No	No	Yes - 8"	8	No				No	Quiet street, no issues	Very nice lawn, put back so as found, beware and not damage sidewalk	Install extension
486605	1	11001 -98AVE	No	Steel	No	No	Yes - 16"	8	No				No	Quiet street, no issues	Very nice lawn, put back so as found	Install extension
947844	1	9811 109st	No	Steel	No	No	Yes - 16"	8	No				No	Quiet street, no issues	Gravel dirt- rake back nice	Install extension
229039	1	10709 98 AVENUE	No	Steel	Yes - Raise	No	No	8	No				No	Quiet street, no issues	Very nice lawn, put back so as found	Raise Base as required- to far down to install extension- approx 2ft to raise
229040	1	10801 98 AVENUE	No	Steel	No	No	Yes - 16"	8	No				No	Quiet street, no issues	Very nice lawn, put back so as found	Install extension
229058	1	9802 108 STREET	No	Steel	Yes - Raise	No	No	8	No				No	Quiet street, no issues	In gravel-ashphalt	Raise Base as required- to far down to install extension- approx 2ft to raise- May need to hammer asphalt out a little- be easy on it and no major repairs will be required. Refer to pics
229057	1	9814 108 STREET	No	Steel	Yes - Raise	No	No	8	No				No	Quiet street, no issues	In asphalt- will require repair once complete, need to jack hammer out	Raise Base as required- to far down to install extension- approx 2ft to raise-. Refer to pics. Jack hammer will be required. Driveway is sloped to have water run over top of davit- Once exposed check over davit for deterioration. could not complete full survey of davit. Once exposed
229056	1	9818 108 STREET	No	Steel	No	No	Yes - 16"	8	No				No	Quiet street, no issues	In gravel	Install extension
229055	1	9904 108st	No	Steel	No	No	Yes - 12"	8	No				No	Quiet street, no issues	Very nice lawn, put back so as found	Install extension
229050	1	10817 100 AVENUE	No	Steel	No	No	Yes - 12"	8	No				No	Quiet street, no issues	Very nice lawn, put back so as found	Install extension



Planned Programs - Street Light Maintenance Field Check Form

Work Order Number: D47302 Design Lead: Cathy Abaya
 Asset Plant Name & Number: Town of Lacrete EL0794
 Field Checked by: Chris Fournier Field Check Date: Oct 08/14

Invested
 Non-Invested Customer: Mackenzie County

Asset #	Map #	Address	Overhead Feed?	Base Type	Base Work Required?	Breakaway Base	Extension Required	Bolt Pattern (Inches)	Replace Davit?	New Color/Coating	Festoon Outlet	Attachments (List Type)	Straighten Davit?	Traffic Requirements	Landscaping	Comments
229046	1	9926 109 STREET	No	Steel	No	No	Yes - 12"	8	No				No	Quiet street, no issues may require to park on customers driveway	Nice lawn	Install extention- while on site digging up to install extention raise pedastal #229047 at same time. Unable to access door at current time. Refer to pics
229045	1	9918 109st	No	Steel	No	No	Yes - 16"	8	No				No	Quiet street, no issues	Very nice lawn, put back so as found	Install extention
229043	1	9910-109 STREET	No	Steel	No	No	Yes - 8"	8	No				No	Quiet street, no issues	Very nice lawn, put back so as found	Install extention
486568	1	10921 110st	No	Steel	No	No	Yes - 12"	8	No				No	Quiet street, no issues	Very nice lawn, put back so as found	Install extention
488876	1	10213 110st	No	Steel	No	No	Yes - 8"	8	No				No	Quiet street, no issues	Very nice lawn, put back so as found	Install extention
482706	1	10430 109st	No	Steel	No	No	Yes - 8"	8	No				No	Quiet street, no issues	Very nice lawn, put back so as found	Install extention
482700	1	11021 105Ave	No	Steel	No	No	Yes - 16"	8	No				No	Quiet street, no issues	Very nice lawn, put back so as found	Install extention
182271	2	10105 87 Ave	No	Steel	No	No	Yes - 8"	8	No				No	Quiet street, no issues	Very nice lawn, put back so as found	Install extention
229033	1	10505 102A st	No	Steel	No	No	Yes - 12"	8	No				No	Quiet street, no issues may require to park on customers driveway	Grass and shrubs	Install extention



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 27, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	DELEGATION Randy Affolder, Alliance Assessment

BACKGROUND / PROPOSAL:

Randy Affolder from Alliance Assessment (County Assessor) will be present to provide an assessment report.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the assessment report by Randy Affolder, Alliance Assessment, be received for information.

Author: C. Gabriel Reviewed by: _____ CAO: _____



Assessment Growth

Assessment Year: 2014

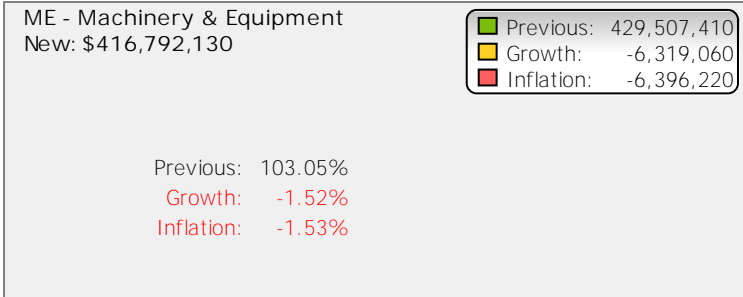
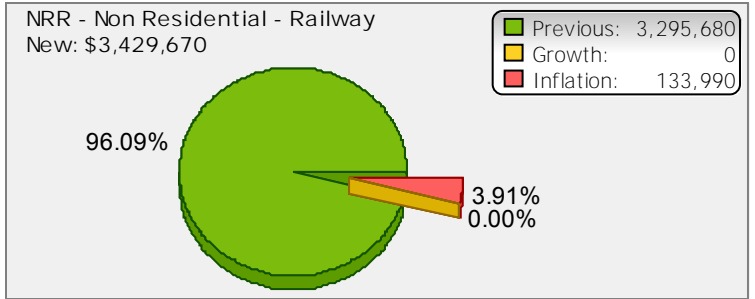
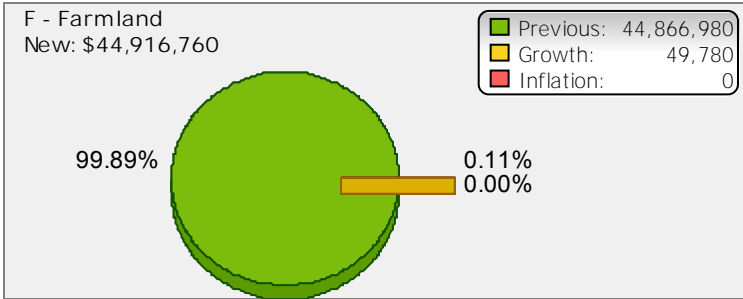
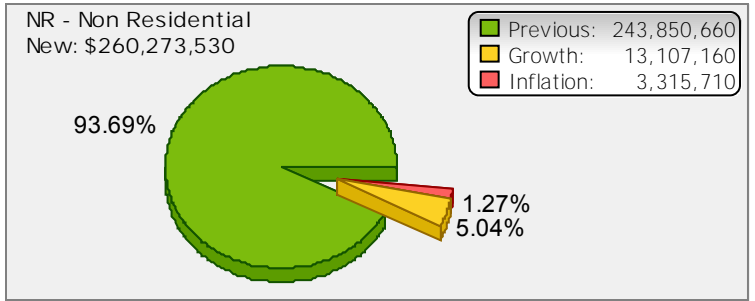
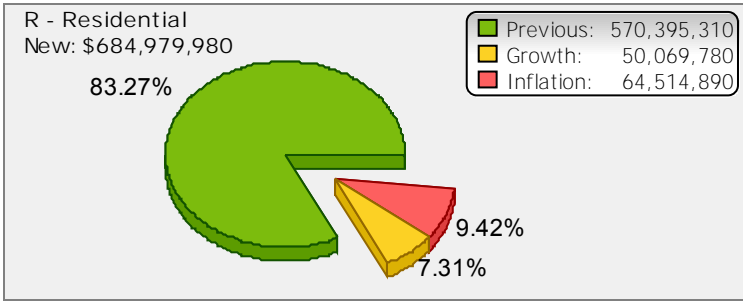
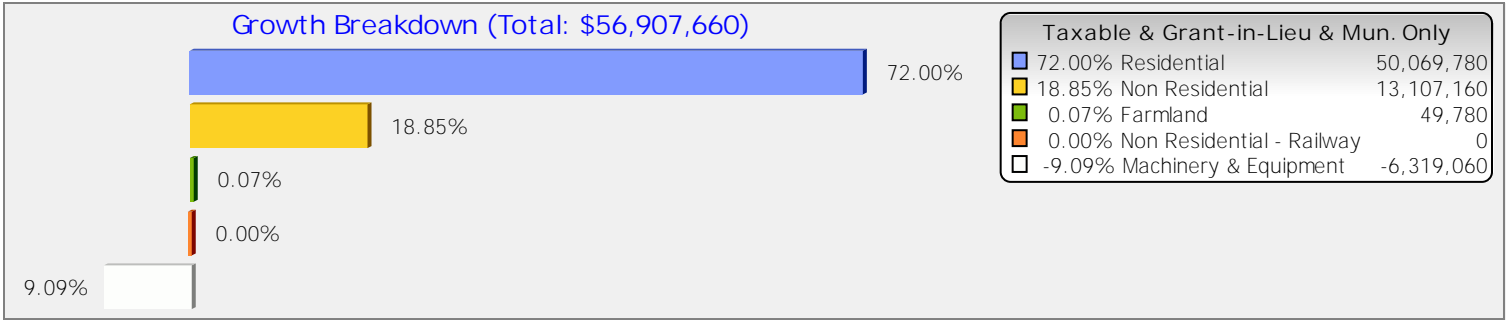
Assessment Code	Tax Status	Grand Totals			
		Previous (2013)	New (2014)	Growth	Inflation
101	T	141,011,740	163,585,860	3,976,350	18,597,770 13.2%
102	T	404,396,830	495,453,340	46,729,050	44,327,460 11.0%
103	T	6,160,690	6,921,760	-8,990	770,060 12.5%
104	T	624,680	639,650	-31,510	46,480 7.4%
105	T	9,316,130	9,069,370	-629,320	382,560 4.1%
141	T	864,290	862,580	-1,710	0 0.0%
151	T	43,448,560	43,500,050	51,490	0 0.0%
200	T	3,295,680	3,429,670	0	133,990 4.1%
202	T	111,838,900	124,834,890	10,696,510	2,299,480 2.1%
203	T	15,161,360	18,008,030	2,555,690	290,980 1.9%
252	T	538,670	641,770	64,420	38,680 7.2%
253	T	1,265,620	1,375,450	102,590	7,240 0.6%
255	T	5,663,310	5,299,770	-515,800	152,260 2.7%
256	T	2,749,470	2,592,000	-193,200	35,730 1.3%
401	T	101,846,410	102,452,620	171,830	434,380 0.4%
402	T	429,507,410	416,792,130	-6,319,060	-6,396,220 -1.5%
601	G	953,400	992,080	0	38,680 4.1%
603	G	534,140	621,770	34,200	53,430 10.0%
605	G	5,196,390	5,393,340	0	196,950 3.8%
609	X	2,201,310	2,302,810	0	101,500 4.6%
641	G	554,130	554,130	0	0 0.0%
701	G	1,356,190	1,416,990	590	60,210 4.4%
703	G	3,407,230	3,612,510	224,530	-19,250 -0.6%
707	G	23,500	39,500	0	16,000 68.1%
801	E	130,650	147,490	-14,650	31,490 24.1%
802	E	27,380	27,580	0	200 0.7%
803	E	13,876,690	13,952,420	-10,200	85,930 0.6%
804	E	15,676,290	16,091,670	164,320	251,060 1.6%
806	E	258,480	309,060	0	50,580 19.6%
807	E	2,918,090	2,921,670	0	3,580 0.1%
808	E	38,295,160	38,578,290	319,720	-36,590 -0.1%
809	E	397,910	72,780	-341,050	15,920 4.0%
810	E	421,010	410,060	0	-10,950 -2.6%
811	E	8,801,540	9,414,170	505,380	107,250 1.2%
812	E	4,171,810	4,211,830	0	40,020 1.0%
813	E	96,200	97,640	0	1,440 1.5%
814	E	2,819,420	2,950,230	-34,970	165,780 5.9%
815	E	481,920	483,640	0	1,720 0.4%
816	E	11,124,860	11,051,100	0	-73,760 -0.7%
817	E	12,520,680	12,725,040	700	203,660 1.6%
819	E	632,810	807,920	155,330	19,780 3.1%
820	E	15,152,990	16,150,780	229,840	767,950 5.1%
841	E	81,300	81,300	0	0 0.0%
853	E	10,660	0	-10,660	0 0.0%
859	E	0	339,500	326,060	13,440
901	E	27,343,130	27,173,140	-186,270	16,280 0.1%
903	E	8,655,580	10,167,700	1,350,030	162,090 1.9%
Total:		1,455,810,600	1,578,557,080	59,361,240	63,385,240 4.4%



Assessment Growth

Assessment Year: 2014

Property Description	Grand Totals			
	Previous (2013)	New (2014)	Growth	Inflation
Taxable				
F Farmland	44,312,850	44,362,630	49,780	0 0.0%
ME Machinery & Equipment	429,507,410	416,792,130	-6,319,060	-6,396,220 -1.5%
NR Non Residential	239,063,740	255,204,530	12,882,040	3,258,750 1.4%
NRR Non Residential - Railway	3,295,680	3,429,670	0	133,990 4.1%
R Residential	561,510,070	675,669,980	50,035,580	64,124,330 11.4%
Taxable total:	1,277,689,750	1,395,458,940	56,648,340	61,120,850 4.8%
Grant-In-Lieu				
F Farmland	554,130	554,130	0	0 0.0%
NR Non Residential	4,786,920	5,069,000	225,120	56,960 1.2%
R Residential	6,683,930	7,007,190	34,200	289,060 4.3%
Grant-In-Lieu total:	12,024,980	12,630,320	259,320	346,020 2.9%
Mun. Only				
R Residential	2,201,310	2,302,810	0	101,500 4.6%
Mun. Only total:	2,201,310	2,302,810	0	101,500 4.6%
Exempt				
F Farmland	91,960	81,300	-10,660	0 0.0%
ME Machinery & Equipment	27,380	27,580	0	200 0.7%
NR Non Residential	121,279,100	124,732,210	2,420,670	1,032,440 0.9%
R Residential	42,496,120	43,323,920	43,570	784,230 1.8%
Exempt total:	163,894,560	168,165,010	2,453,580	1,816,870 1.1%
Total:	1,455,810,600	1,578,557,080	59,361,240	63,385,240 4.4%
Taxable & Grant-in-Lieu & Mun. Only				
F Farmland	44,866,980	44,916,760	49,780	0 0.0%
ME Machinery & Equipment	429,507,410	416,792,130	-6,319,060	-6,396,220 -1.5%
NR Non Residential	243,850,660	260,273,530	13,107,160	3,315,710 1.4%
NRR Non Residential - Railway	3,295,680	3,429,670	0	133,990 4.1%
R Residential	570,395,310	684,979,980	50,069,780	64,514,890 11.3%
Taxable & Grant-in-Lieu & Mun. Only total:	1,291,916,040	1,410,392,070	56,907,660	61,568,370 4.8%





Assessment Growth

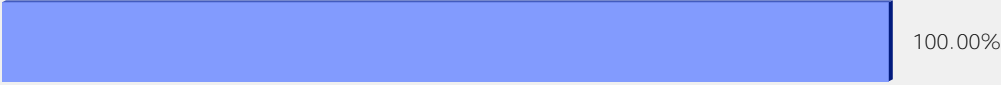
Assessment Year: 2014

Mill Code	Grand Totals				
	Previous (2013)	New (2014)	Growth	Inflation	
Taxable					
N/A Not Assigned	1,277,689,750	1,395,458,940	56,648,340	61,120,850	4.8%
Taxable total:	1,277,689,750	1,395,458,940	56,648,340	61,120,850	4.8%
Grant-In-Lieu					
N/A Not Assigned	12,024,980	12,630,320	259,320	346,020	2.9%
Grant-In-Lieu total:	12,024,980	12,630,320	259,320	346,020	2.9%
Mun. Only					
N/A Not Assigned	2,201,310	2,302,810	0	101,500	4.6%
Mun. Only total:	2,201,310	2,302,810	0	101,500	4.6%
Exempt					
N/A Not Assigned	163,894,560	168,165,010	2,453,580	1,816,870	1.1%
Exempt total:	163,894,560	168,165,010	2,453,580	1,816,870	1.1%
Total:	1,455,810,600	1,578,557,080	59,361,240	63,385,240	4.4%
Taxable & Grant-in-Lieu & Mun. Only					
N/A Not Assigned	1,291,916,040	1,410,392,070	56,907,660	61,568,370	4.8%
Taxable & Grant-in-Lieu & Mun. Only total:	1,291,916,040	1,410,392,070	56,907,660	61,568,370	4.8%



Growth Breakdown (Total: \$56,907,660)

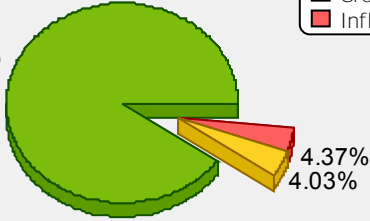
Taxable & Grant-in-Lieu & Mun. Only	
100.00%	Not Assigned 56,907,660



N/A - Not Assigned
New: \$1,410,392,070

Previous:	1,291,916,040
Growth:	56,907,660
Inflation:	61,568,370

91.60%





Compare Assessments By Code

Assessment for Entire Municipality

Asmt Code	Land				Improvement				Total				Grand Total			
	2013	2014	% Diff	\$ Diff	2013	2014	% Diff	\$ Diff	2013	2014	% Diff	\$ Diff	2013	2014	% Diff	\$ Diff
101	0	1,472,340	9.999	1,472,340	0	3,821,530	9.999	3,821,530	0	0			0	5,293,870	9.999	5,293,870
101	37,494,340	44,591,260	18.9%	7,096,920	103,517,400	113,700,730	9.8%	10,183,330	0	0			141,011,740	158,291,990	12.3%	17,280,250
102	0	6,431,660	9.999	6,431,660	0	36,586,640	9.999	36,586,640	0	0			0	43,018,300	9.999	43,018,300
102	90,227,350	101,252,160	12.2%	11,024,810	314,169,480	351,182,880	11.8%	37,013,400	0	0			404,396,830	452,435,040	11.9%	48,038,210
103	0	1,091,730	9.999	1,091,730	0	0	11.8%		0	0			0	1,091,730	9.999	1,091,730
103	6,160,690	5,830,030	-5.4%	-330,660	0	0	11.8%		0	0			6,160,690	5,830,030	-5.4%	-330,660
104	141,110	122,800	-13.0%	-18,310	483,570	516,850	6.9%	33,280	0	0			624,680	639,650	2.4%	14,970
105	0	854,040	9.999	854,040	0	0	6.9%		0	0			0	854,040	9.999	854,040
105	9,316,130	8,215,330	-11.8%	-1,100,800	0	0	6.9%		0	0			9,316,130	8,215,330	-11.8%	-1,100,800
141	864,290	862,580	-0.2%	-1,710	0	0	6.9%		0	0			864,290	862,580	-0.2%	-1,710
151	43,448,560	43,389,800	-0.1%	-58,760	0	0	6.9%		0	0			43,448,560	43,389,800	-0.1%	-58,760
151	0	110,250	9.999	110,250	0	0	6.9%		0	0			0	110,250	9.999	110,250
200	0	0	9.999		3,295,680	3,429,670	4.1%	133,990	0	0			3,295,680	3,429,670	4.1%	133,990
202	16,131,930	18,695,630	15.9%	2,563,700	95,706,970	106,139,260	10.9%	10,432,290	0	0			111,838,900	124,834,890	11.6%	12,995,990
203	3,499,630	4,178,280	19.4%	678,650	11,661,730	13,829,750	18.6%	2,168,020	0	0			15,161,360	18,008,030	18.8%	2,846,670
252	538,670	641,770	19.1%	103,100	0	0	18.6%		0	0			538,670	641,770	19.1%	103,100
253	1,265,620	1,375,450	8.7%	109,830	0	0	18.6%		0	0			1,265,620	1,375,450	8.7%	109,830
255	5,663,310	5,299,770	-6.4%	-363,540	0	0	18.6%		0	0			5,663,310	5,299,770	-6.4%	-363,540
256	2,749,470	2,592,000	-5.7%	-157,470	0	0	18.6%		0	0			2,749,470	2,592,000	-5.7%	-157,470
401	106,930	122,930	15.0%	16,000	101,739,480	102,329,690	0.6%	590,210	0	0			101,846,410	102,452,620	0.6%	606,210
402	0	0	15.0%		429,507,410	409,489,400	-4.7%	-20,018,010	0	0			429,507,410	409,489,400	-4.7%	-20,018,010
402	0	0	15.0%		0	7,302,730	9.999	7,302,730	0	0			0	7,302,730	9.999	7,302,730
601	130,170	132,090	1.5%	1,920	823,230	859,990	4.5%	36,760	0	0			953,400	992,080	4.1%	38,680
603	93,410	102,870	10.1%	9,460	440,730	483,770	9.8%	43,040	0	0			534,140	586,640	9.8%	52,500
603	0	3,310	9.999	3,310	0	31,820	9.999	31,820	0	0			0	35,130	9.999	35,130
605	589,610	598,810	1.6%	9,200	4,606,780	4,794,530	4.1%	187,750	0	0			5,196,390	5,393,340	3.8%	196,950
609	226,930	226,930	1.6%		1,974,380	2,075,880	5.1%	101,500	0	0			2,201,310	2,302,810	4.6%	101,500
641	554,130	554,130	1.6%		0	0	5.1%		0	0			554,130	554,130	4.6%	
701	240,360	281,600	17.2%	41,240	1,115,830	1,135,390	1.8%	19,560	0	0			1,356,190	1,416,990	4.5%	60,800
703	238,410	174,300	-26.9%	-64,110	3,168,820	3,283,370	3.6%	114,550	0	0			3,407,230	3,457,670	1.5%	50,440
703	0	6,970	9.999	6,970	0	147,870	9.999	147,870	0	0			0	154,840	9.999	154,840
707	16,500	32,500	97.0%	16,000	7,000	7,000	9.999		0	0			23,500	39,500	68.1%	16,000
801	46,100	72,760	57.8%	26,660	84,550	74,730	-11.6%	-9,820	0	0			130,650	147,490	12.9%	16,840
802	0	0	57.8%		27,380	27,580	0.7%	200	0	0			27,380	27,580	0.7%	200
803	12,895,460	12,967,740	0.6%	72,280	981,230	977,100	-0.4%	-4,130	0	0			13,876,690	13,944,840	0.5%	68,150
803	0	7,580	9.999	7,580	0	0	-0.4%		0	0			0	7,580	9.999	7,580
804	1,393,440	1,570,970	12.7%	177,530	14,282,850	14,104,070	-1.3%	-178,780	0	0			15,676,290	15,675,040		-1,250
804	0	54,340	9.999	54,340	0	362,290	9.999	362,290	0	0			0	416,630	9.999	416,630
806	258,480	309,060	19.6%	50,580	0	0	9.999		0	0			258,480	309,060	19.6%	50,580
807	105,200	107,130	1.8%	1,930	2,812,890	2,814,540	0.1%	1,650	0	0			2,918,090	2,921,670	0.1%	3,580
808	1,131,330	1,301,850	15.1%	170,520	37,163,830	37,276,440	0.3%	112,610	0	0			38,295,160	38,578,290	0.7%	283,130



Compare Assessments By Code

Assessment for Entire Municipality

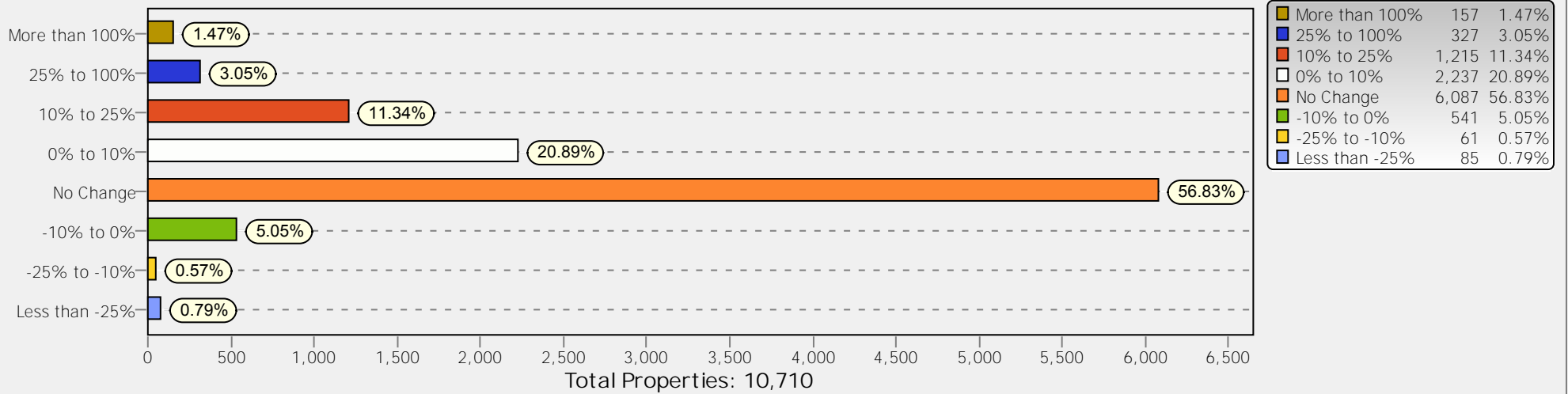
Asmt Code	Land				Improvement				Total				Grand Total			
	2013	2014	% Diff	\$ Diff	2013	2014	% Diff	\$ Diff	2013	2014	% Diff	\$ Diff	2013	2014	% Diff	\$ Diff
809	67,780	36,400	-46.3%	-31,380	330,130	36,380	-89.0%	-293,750	0	0			397,910	72,780	-81.7%	-325,130
810	0	0	-46.3%		421,010	410,060	-2.6%	-10,950	0	0			421,010	410,060	-2.6%	-10,950
811	691,610	698,690	1.0%	7,080	8,109,930	8,141,260	0.4%	31,330	0	0			8,801,540	8,839,950	0.4%	38,410
811	0	161,950	9,999	161,950	0	412,270	9,999	412,270	0	0			0	574,220	9,999	574,220
812	217,200	226,860	4.4%	9,660	3,954,610	3,984,970	0.8%	30,360	0	0			4,171,810	4,211,830	1.0%	40,020
813	50,430	50,430	4.4%		45,770	47,210	3.1%	1,440	0	0			96,200	97,640	1.5%	1,440
814	617,950	731,260	18.3%	113,310	2,201,470	2,197,140	-0.2%	-4,330	0	0			2,819,420	2,928,400	3.9%	108,980
814	0	3,000	9,999	3,000	0	18,830	9,999	18,830	0	0			0	21,830	9,999	21,830
815	21,970	21,970	9,999		459,950	461,670	0.4%	1,720	0	0			481,920	483,640	0.4%	1,720
816	13,390	13,390	9,999		11,111,470	11,037,710	-0.7%	-73,760	0	0			11,124,860	11,051,100	-0.7%	-73,760
817	341,390	346,940	1.6%	5,550	12,179,290	12,378,100	1.6%	198,810	0	0			12,520,680	12,725,040	1.6%	204,360
819	31,310	142,580	355.4%	111,270	601,500	665,340	10.6%	63,840	0	0			632,810	807,920	27.7%	175,110
820	7,720,030	8,300,110	7.5%	580,080	7,432,960	7,525,280	1.2%	92,320	0	0			15,152,990	15,825,390	4.4%	672,400
820	0	169,200	9,999	169,200	0	156,190	9,999	156,190	0	0			0	325,390	9,999	325,390
841	81,300	81,300	9,999		0	0	9,999		0	0			81,300	81,300	9,999	
853	10,660	0	-9,999	-10,660	0	0	9,999		0	0			10,660	0	-9,999	-10,660
859	0	66,510	9,999	66,510	0	272,990	9,999	272,990	0	0			0	339,500	9,999	339,500
901	0	0	9,999		27,343,130	26,226,000	-4.1%	-1,117,130	0	0			27,343,130	26,226,000	-4.1%	-1,117,130
901	0	0	9,999		0	947,140	9,999	947,140	0	0			0	947,140	9,999	947,140
903	0	0	9,999		8,655,580	8,118,540	-6.2%	-537,040	0	0			8,655,580	8,118,540	-6.2%	-537,040
903	0	0	9,999		0	2,049,160	9,999	2,049,160	0	0			0	2,049,160	9,999	2,049,160



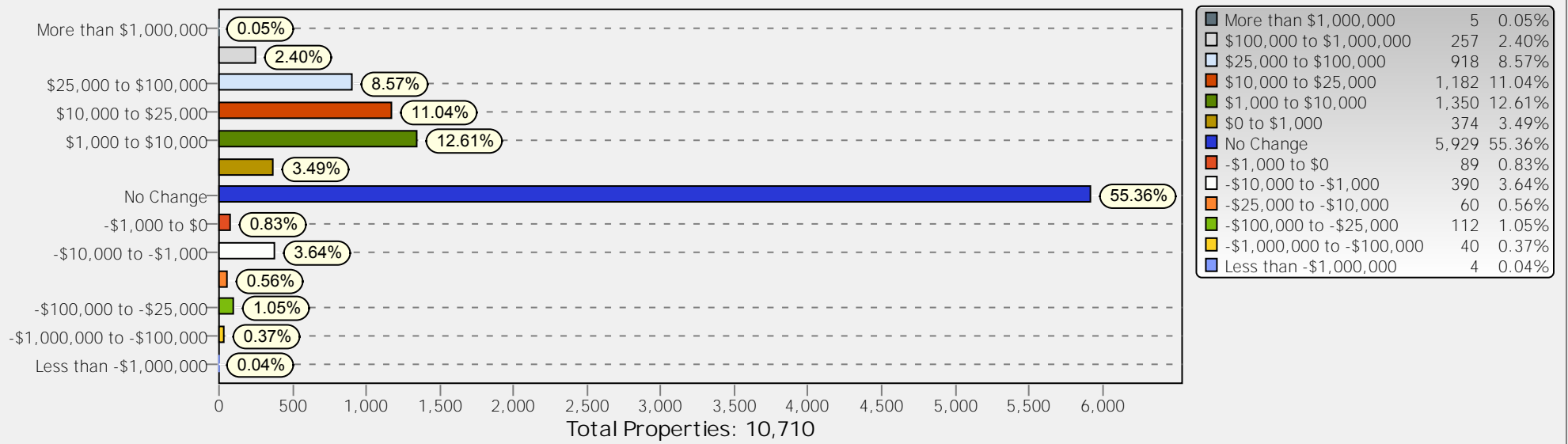
Compare Assessments By Code

Assessment for Entire Municipality
Years from 2013 to 2014

Compare By Percent Change



Compare By Dollar Change



Roll	Address	Urban Legal	Non Std Description	Area	Unit	Rural Legal	Description
077097		0821345 1 1		1469.2	Sq. Meters		Lot C2A
077100		0821345 1 1	Lot P2	710.7	Sq. Meters		Lot P-2
082374		0821345 1 1		709.6	Sq. Meters		Lot P-3
082375		0821345 1 1		1720.6	Sq. Meters		Lot C3A
192364		0821345 1 1	Lot P-1	710.7	Sq. Meters		Lot P-1
208269		0821345 1 1	Lot P-5	1421.4	Sq. Meters		Lot P-5
234196		0821345 1 1	Lot C-3	1720.6	Sq. Meters		Lot C-3
237782		0821345 1 1	Lot C-4	1720.6	Sq. Meters	SE-8-111-19-5	Delta Helicopters
289862		0821345 1 1	Lot P-4	710.7	Sq. Meters	SE-8-111-19-5	Lot P-4
076973		6018NY 1 2		11.23	Acres		Forestry Maintenance Yard
077118	STALL #6, Lot 1	6018NY 1 2				NE-5-111-19-5	
077119	STALL #7, Lot 2	6018NY 1 2				NE-5-111-19-5	
077120	STALL #8, Lot 3	6018NY 1 2				NE-5-111-19-5	
077121	STALL #9, Lot 4	6018NY 1 2				NE-5-111-19-5	
077122	STALL #4, Lot 5	6018NY 1 2				NE-5-111-19-5	
077123	STALL #3, Lot 6	6018NY 1 2				NE-5-111-19-5	
077124	STALL #2, Lot 7	6018NY 1 2				NE-5-111-19-5	
077125	STALL #1, Lot 8	6018NY 1 2				NE-5-111-19-5	
077126	STALL #5, Lot 9	6018NY 1 2				NE-5-111-19-5	
077127	STALL #10	6018NY 1 2				NE-5-111-19-5	
192083		6018NY 1 2		0.61	Acres	NE-5-111-19-5	
106135		6018NY 1 3		1.24	Acres		
307132		6018NY 1 5	Lot C-2	1509.7	Sq. Meters	SE-8-111-19-5	Lot C-2
076984		6018NY 2		2.83	Acres	NE-5-111-19-5	Administration Building
076985		6018NY 3 1		938.3	Sq. Meters	NE-5-111-19-5	
076994		6018NY 3 10		975.5	Sq. Meters	NE-5-111-19-5	
076995		6018NY 3 11		975.5	Sq. Meters	NE-5-111-19-5	
076996		6018NY 3 12		975.5	Sq. Meters	NE-5-111-19-5	
076997		6018NY 3 13		936	Sq. Meters	NE-5-111-19-5	
076986		6018NY 3 2		975.5	Sq. Meters	NE-5-111-19-5	
076987		6018NY 3 3		975.5	Sq. Meters	NE-5-111-19-5	
076988		6018NY 3 4		975.5	Sq. Meters	NE-5-111-19-5	
076989		6018NY 3 5		1051.2	Sq. Meters	NE-5-111-19-5	
076990		6018NY 3 6		1080	Sq. Meters	NE-5-111-19-5	
076991		6018NY 3 7		1080	Sq. Meters	NE-5-111-19-5	
076992		6018NY 3 8		1080	Sq. Meters	NE-5-111-19-5	
076993		6018NY 3 9		1051.2	Sq. Meters	NE-5-111-19-5	
071025		9821131 2		6.23	Acres		FORESTRY FIRE SUPPRESSION/AIR TANKER B
071050		9821131 3	Rooms 204	0	Acres		S&A Refueling
071051		9821131 3	Rooms 114 & 115	0	Acres		
071052		9821131 3		0	Acres		Budget Rent a Car
071053		9821131 3	Room 116	0	Acres		Terminal Building Lease (Budget)
071054		9821131 3	Rooms 110-113	0	Acres		Terminal Building Lease-Central Mtn Air
071055		9821131 3	Rooms C.A.B. 103,104,201,202	930.3	Sq. Meters		Terminal Building Lease-NavCan
082634		9821131 3		0	Acres		Airport Lease Room#206
082635		9821131 3		0	Acres		Airport Lease Room#208
082855		9821131 3		0	Acres		Room 205
076979		9821131 6	includes P-3 (710.70 m2)	1.44	Acres	SE-8-111-19-5	
076972		9821131 AREA1		161.32	Acres	SE-8-111-19-5	Footner Lake Airstrip
076983		9821131 AREA1		34.95	Acres	SE-8-111-19-5	
234195		9821131 ARE (NE & SE of Runway)		117	Acres	NE-5-111-19-5	
076975		9821131 ARE	Lot C-13	1438.8	Sq. Meters	SE-8-111-19-5	Lot C-13
076976		9821131 AREA3		4.4	Acres	SE-8-111-19-5	Footner Lake Airport Terminal Building
307129		9821131 ARE	Lot C-10	1044	Sq. Meters	SE-8-111-19-5	Lot C-10
307131		9821131 ARE	Lot C-11	418	Sq. Meters	SE-8-111-19-5	Lot C-11
313687		9821131 ARE	Lot C-12	475	Sq. Meters	SE-8-111-19-5	
197556		9821131 ARE	Lot C-1	1625.8	Sq. Meters	SE-8-111-19-5	Lot C-1
192085		9821131 ARE	(Southwest Part)(includes C-2A	1.52	Acres	SE-8-111-19-5	
076980		9821131 AREA7		2.41	Acres	SE-8-111-19-5	
076981		9821131 AREA8		2.41	Acres	SW-8-111-19-5	
076982		9821131 AREA9		2.41	Acres	SW-8-111-19-5	
082812		9821131 3		0	Acres		Stardust
082813		9821131 3		0	Acres		Terminal Building Lease
081796		9821131 ARE	Pt. of Area 2	6250	Sq. Feet	NE-5-111-19-5	Lot R2
081797		9821131 ARE	Pt. of area 2	6250	Sq. Feet	NE-5-111-19-5	S.A. Refueling
192084		9821131 AREA4	LotC1A	0.52	Acres	SE-8-111-19-5	Lot C1A
082373				1200	Sq. Meters	SE-8-111-19-5	2-Mobile Homes
082475				1200	Sq. Meters	SE-8-111-19-5	Lot C-7
082636				0	Acres		Airport Lease Room 205
082710				2000	Sq. Meters	SE-8-111-19-5	Lot C-5
082711				1600	Sq. Meters	SE-8-111-19-5	Lot C6
208327				3	Acres	NE-5-111-19-5	Fire Hall & Water Treatment
208328				3	Acres	N -5-111-19-5	Minimum Security Camp
208329				1	Acres	W -5-111-19-5	Forestry Camp & Pinecone Shed

ROLL	Size(Acres)	Orig Assmt	New Assmt	Comments
074674	4.51	\$ 100	\$ 20	
075317	0.2	\$ 100	\$ 30	
075382	2	\$ 100	\$ 50	
075386	2	\$ 100	\$ 60	
075718	7.5	\$ 100	\$ 100	
076482		\$ 100	\$ -	Changed to Acerage has SFD
076713	5	\$ 100	\$ 30	Has SFD
077085	4.99	\$ 100	\$ 90	
077091	7.43	\$ 100	\$ 100	Has SFD
077191	6.98	\$ 100	\$ 90	Has SFD
080045	6.1	\$ 100	\$ 40	Has SFD
081677	2.83	\$ 100	\$ 40	Has SFD
081720	4.59	\$ 100	\$ 60	Has SFD
081725	6.14	\$ 100	\$ 30	Has SFD
081842	2.19	\$ 100	\$ 30	
081852	38.64	\$ 100	\$ 3,350	added calculations
081857	3.8	\$ 100	\$ 50	
081876	5.48	\$ 100	\$ 70	Has SFD
081899	79.5	\$ 100	\$ 1,100	added calculations
081978		\$ 100	\$ -	Changed to Acerage has SFD
082025		\$ 100	\$ -	Changed to Acerage has SFD
082062	0.3	\$ 100	\$ 10	
082090		\$ 100	\$ -	Changed to Acerage has SFD
082164		\$ 100	\$ -	Changed to Acerage has SFD
082254		\$ 100	\$ -	Changed to Acerage has SFD
082272		\$ 100	\$ -	Changed to Acerage has SFD
082307	10.01	\$ 100	\$ 50	
082358	7.01	\$ 100	\$ 90	Has SFD
083010	79.5	\$ 100	\$ 30	
083931	157.63	\$ 100	\$ 2,350	added calculations
084126	1.92	\$ 100	\$ 50	
105764	1.2	\$ 100	\$ 20	
159396	5.76	\$ 100	\$ 20	
234568	6.68	\$ 100	\$ 40	Has SFD
238009	6.99	\$ 100	\$ 100	Has SFD
291684	7.5	\$ 100	\$ 100	
296400	1.41	\$ 100	\$ 40	
298578	1.98	\$ 100	\$ 30	Has SFD
298580	6.64	\$ 100	\$ 30	Has SFD
306830	1.3	\$ 100	\$ 20	Has SFD
313801	6.98	\$ 100	\$ 100	Has SFD



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 27, 2015
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Community Services Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The adopted minutes of the March 24, 2015 Community Services Committee meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the Community Services Committee meeting minutes of March 24, 2015 be received for information.

Author: J. Batt Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Community Services Meeting**

**March 24, 2015
3:00 PM**

**La Crete Conference Room
La Crete, Alberta**

MINUTES

- PRESENT:** Lisa Wardley Chair-Councillor
Peter Braun Vice Chair-Councillor
Josh Knelsen Councillor
Ricky Paul Councillor
Bill Neufeld Reeve
- ALSO PRESENT:** Joulia Whittleton Chief Administrative Officer
Ron Pelensky Director of Community Services & Operations
Len Racher Director of Facilities & Operations (South)
Sylvia Wheeler Public Works Administrative Officer
Jennifer Batt Public Works Administrative Officer/Recording Secretary
- REGRETS:** N/A
- CALL TO ORDER:** 1. **Call to Order: 3:15**
Chair Wardley called the meeting to order.
- AGENDA:** 2. **Adoption of Agenda**
- ADDITIONS:**
- MOTION CS-15-03-018** **MOVED by Councillor Braun**
That the agenda be approved with the following addition:
6a. La Crete Bottle Depot request
- CARRIED**
- MINUTES:** 3. **Minutes of the February 5, 2015 meeting**
- MOTION CS-15-03-019** **MOVED by Councillor Knelsen**
That minutes of the February 5, 2015 Community Services Committee meeting is adopted as presented.
- CARRIED**
- BUSINESS ARISING** **NONE**
OUT OF MINUTES:

NEW BUSINESS:

4. a. Parks Signs and Policy Development

MOTION CS-15-03-020

MOVED by Councillor Braun

That administration proceed with signs as discussed, and bring options and pricing to the Community Services meeting for review.

CARRIED

4. b. Fort Vermilion pedal bike race

MOTION CS-15-03-021

MOVED by Councillor Paul

That the letter from the Fort Vermilion Area Board of Trade be received for information,

CARRIED

4. c. Wadlin Lake Lease update

MOTION CS-15-03-022

MOVED by Councillor Knelsen

That administration work with the Environmental Sustainable Resource Development (ESRD) to obtain a TFA for Wadlin Lake expansion.

CARRIED

6. a. La Crete Bottle Depot request

MOTION CS-15-03-023

MOVED by Councillor Knelsen

That administration research acquiring bins from ABCRC for bottle recycling.

CARRIED

MOTION CS-15-03-024

MOVED by Reeve Neufeld

That administration is authorized to enter into an agreement with the La Crete Bottle Depot as discussed.

CARRIED

4. d. La Crete Beautification

MOTION CS-15-03-025

MOVED by Councillor Knelsen

That administration work with the local Councillor to beautify La Crete as discussed.

CARRIED

4. e. **La Crete Recreation Facility Tour**

Community Services Committee toured the Northern Lights Recreation Centre with Philip Doerksen following the meeting.

DELEGATIONS:

NONE

ADDITIONS:

6. a. La Crete Bottle Depot request

INFORMATION:

7. a. **NONE**

NEXT MEETING DATE:

The next Community Service Committee Meeting will be at the call of the Chair.

MOTION CS-15-03-026

MOVED by Councillor Knelsen

ADJOURNMENT:

Meeting was adjourned at 4:17 pm

CARRIED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 27, 2015
Presented By:	Byron Peters, Director of Planning & Development
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The adopted minutes of the April 9, 2015 & April 23, 2015 Municipal Planning Commission meetings are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the Municipal Planning Commission meeting minutes of April 9, 2015 and April 23, 2015 be received for information.

Author: B. Peters Reviewed by: _____ CAO: JW

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, AB**

Thursday, April 9, 2015 @ 10:00 a.m.

<u>PRESENT:</u>	John W Driedger	Chair, Councilor, MPC Member
	Erick Carter	MPC Member
	Beth Kappelar	MPC Member
	Jacque Bateman	Councilor, MPC Member
<u>REGRETS:</u>	Jack Eccles	Vice Chair, MPC Member
<u>ADMINISTRATION:</u>	Liane Lambert	Planner
	Margaret Fehr	Administrative Assistant, Recording Secretary

MOTION 1. CALL TO ORDER

John W Driedger called the meeting to order at 10:06 a.m.

2. ADOPTION OF AGENDA

MPC-15-04-44 MOVED by Beth Kappelar

That the agenda be adopted as presented.

CARRIED

3. MINUTES

a) Adoption of Minutes

MPC-15-04-45 MOVED by Erick Carter

That the minutes of the March 26, 2015 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

There was no business arising from previous minutes.

4. **DEVELOPMENT**

- a) **Development Permit Application 058-DP-15
John Giesbrecht; Truck Stop (Hotel) in Rural
Light Industrial “RI1” (Blue Hills)
Plan 122 0947, Block 02, Lot 02**

MPC-15-04-46

MOVED by Beth Kappelar

That Development Permit 058-DP-15 on Plan 122 0947, Block 02, Lot 02 in the name of John Giesbrecht be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks:

- a) **41.15 meters (135 feet) from any road allowances or 64 meters (210 feet) from centre line and;**
b) **15.24 meters (50 feet) from any other property lines.**

2. AN APPROVED ROADSIDE DEVELOPMENT PERMIT IS REQUIRED FROM ALBERTA TRANSPORTATION. ALL CONDITIONS AND REQUIREMENTS BY ALBERTA TRANSPORTATION SHALL BE MET TO THEIR SPECIFICATIONS AND STANDARDS PRIOR TO COMMENCEMENT OF DEVELOPMENT. (CONTACT ALBERTA TRANSPORTATION AT 1-780-624-6280).

3. **The Hotel shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**

4. **Provide adequate off street parking as follows: The minimum parking standards are one stall per guest room, which in this case is 14 public parking stalls, 1 space per each full time employee, and 1 space for every 2 part time employees. *“One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet).”***

5. **This permit approval is subject to the construction of an access to the property to County standards. PRIOR to installation of any new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access is to be constructed to County standards and at the developer’s expense.**

6. If a sign is placed on the property the sign shall be located a minimum of:
 - a) 20 meters from regulatory signs
 - b) 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
7. The sign shall be a minimum of 2 meters in height above the shoulder of the road.
8. The sight and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
9. The sign shall:
 - a) Not obstruct the orderly and safe flow of vehicular and pedestrian traffic.
 - b) Not unduly interfere with the amenities of the district.
 - c) Not materially interfere with or affect the use, enjoyment or value of neighbouring properties.
 - d) Not create visual or aesthetic blight.
10. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. No sign shall be placed on the Highway Right of Way unless Approval has been granted by Alberta Transportation.

CARRIED

- b) Development Permit Application 070-DP-15
Foothills Carpentry Ltd.; Warehouse (60'x60' Addition)
in La Crete Highway Commercial "HC2" (La Crete)
Plan 062 5452, Block 20, Lot 04**

MPC-15-04-47

MOVED by Jacquie Bateman

That Development Permit 070-DP-15 on Plan 062 5452, Block 20, Lot 04 in the name of Foothills Carpentry Ltd. be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The Warehouse Addition shall meet all Alberta Safety Code requirements for Commercial/Industrial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**

2. Minimum building setbacks;

- a) 9.1 meters (30 feet) facing 99th Street;
 - b) 3.1 meters (10 feet) side (North & South) yards;
 - c) 3.1 meters (10 feet) rear (West) yard; from the property lines.
3. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
 4. The display of merchandise shall be contained within the property lines of the subject lands and shall not impede visibility for vehicular and/or pedestrian traffic This permit may be revoked at any time if, in the opinion of the Development Officer, the proposed development has become detrimental, unsightly or otherwise incompatible with the amenities of the neighbourhood.
 5. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
 6. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
 7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
 8. The Municipality has assigned the following address to the noted property **10508-99 Street**. You are required to display the address (**10508**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
 9. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 37.2 square meters of building area, which in this case is 9 additional public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. "One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."
 10. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs, and
 - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.

11. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
12. The sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
13. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
14. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
15. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- c) Development Permit Application 076-DP-15
Derek Peters; Manufactured Home-Single Wide (40'x22'
Addition) in Rural Country Residential "RC3" (La Crete Rural)
Plan 042 3012, Block 01, Lot 19**

MPC-15-04-48

MOVED by Erick Carter

That Development Permit 076-DP-15 on Plan 042 3012, Block 01, Lot 19 in the name of Derek Peters be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building(s) setbacks:
 - a. 15.2 meters (50 feet) front (North) yard;
 - b. 7.6 meters (25 feet) side (East & West) yards; and
 - c. 15.2 meters (50 feet) rear (South) yard, from the property lines.
2. **The existing Manufactured Home – Single Wide Addition must be removed or disposed of before construction commences.**
3. **The Manufactured Home – Single Wide Addition shall meet all Alberta Safety Code requirements for Residential**

Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.

4. The architecture, construction materials and appearance of Manufactured Home-Single Wide Addition and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.
5. The undercarriage of the Manufactured Home – Single Wide Addition shall be screened from view by skirting or such other means satisfactory to the Development Authority.
6. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.
7. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *“One parking space, including the driveway area, shall occupy a minimum of 300 square feet.”*
8. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing the location of an existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers’ expense.**
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

5. SUBDIVISION

- a) **Subdivision Application 05-SUB-15**

Plan 3969TR, Block 4, Lot 1 & 2 (La Crete)
Terry & Betty Peters

MPC-15-04-49

MOVED by Beth Kappelar

That Subdivision Application 05-SUB-15 in the name of Terry & Betty Peters and George Janzen on Plan 3969TR, Block 4, Lot 1 & 2 be APPROVED with the following conditions:

1. This approval is for a boundary adjustment, an addition of 0.210 acres (0.934 hectares) in size is to be added to Plan 3969TR, Block 4, Lot 1.
2. Applicant/developer shall enter into and abide with a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) The west boundary line of lot 1 shall be moved west 23.50 m (77.1 feet) 0.201 acres and consolidated with lot 1, increasing the size of Lot 1 from 0.475 acres to 0.676 acres and decreasing the size of Lot 2 from 0.449 acres to 0.248 acres in size.
 - b) Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
 - c) The access to both lot 1 and Lot 2 shall be inspected and approved by Mackenzie County Roads Department. Should either access fail inspection it shall be brought up to Mackenzie County standards at the developer's expense.
 - d) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - e) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
 - f) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
 - g) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting**

from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.

CARRIED

**b) Subdivision Application 10-SUB-15
SE 16-107-14 W5M (Blumenort Area)
Thomas & Margaret Driedger**

MPC-15-04-50 **MOVED** by Erick Carter

That Subdivision Application 10-SUB-15 in the name of Thomas & Margaret Driedger on SE 16-107-14-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** single lot subdivision, 10 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to both of the subdivisions and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) Enter into a Road Acquisition agreement for the easterly and southerly 5.18 meters of the SE 16-107-14-W5M that is required for future road widening.
 - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - e) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.

- g) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- c) **Subdivision Application 11-SUB-15
NW 36-105-14-W5M (La Crete Rural)
Andrew Goertzen**

MPC-15-04-51

MOVED by Jacquie Bateman

That Subdivision Application 11-SUB-15 in the name of Andrew Goertzen on NW 36-105-14-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** single lot subdivision, 10 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to both of the subdivisions and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.

- d. **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- e. Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$500.00 per acre. Municipal reserve is charged at 10%, which is \$500.00 per subdivided acre. **10 acres times \$500.00 equals \$5,000.00.**
- f. **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667 (1) (a).**
- g. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- h. Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i. Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- d) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

MISCELLANEOUS ITEMS

a) **Action List**

For information.

7. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ April 23, 2015 at 10:00 a.m. in Fort Vermilion
- ❖ May 7, 2015 at 10:00 a.m. in La Crete
- ❖ May 21, 2015 at 10:00 a.m. in Fort Vermilion
- ❖ June, 2015 at 10:00 a.m. in La Crete
- ❖ June, 2015 at 10:00 a.m. in Fort Vermilion

8. ADJOURNMENT

MPC-15-04-52 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission Meeting be adjourned at 10:21 a.m.

CARRIED

These minutes were adopted this day of April 23, 2015.

John W Driedger, Chair

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
Fort Vermilion, AB**

Thursday, April 23, 2015 @ 10:00 a.m.

<u>PRESENT:</u>	John W Driedger	Chair, Councilor, MPC Member
	Jack Eccles	Vice Chair, MPC Member
	Erick Carter	MPC Member
	Beth Kappelar	MPC Member
	Jacque Bateman	Councilor, MPC Member

<u>ADMINISTRATION:</u>	Byron Peters	Director of Planning and Development
	Liane Lambert	Planner
	Caitlin Smith	Development Officer, Recording Secretary

MOTION 1. CALL TO ORDER

John W Driedger called the meeting to order at 10:01 a.m.

2. ADOPTION OF AGENDA

MPC-15-04-53 MOVED by Beth Kappelar

That the agenda be adopted as presented.

CARRIED

3. MINUTES

a) Adoption of Minutes

MPC-15-04-54 MOVED by Jacque Bateman

That the minutes of the April 9, 2015 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

There was no business arising from previous minutes.

5. **SUBDIVISION**

- a) **Subdivision Application 12-SUB-15
SW 27-110-15-W5M (Rural)
Charles Laforge & Lucille Lebreque**

MPC-15-04-55 **MOVED** by Erick Carter

That Subdivision Application 12-SUB-15 in the name of Charles Laforge and Lucille Lebreque on SW 27-110-15-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 2 – acres, 10 acres (4.04 hectares) and 11.90 acres (4.81 hectares) parcels in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to both of the subdivisions and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - a. The pumpout sewer discharge on the 11.90 acre parcel shall be relocated to the location indicated as shown on the Tentative Plan drafted by WSP Surveyors Job # 01005256. Prior to registration at Alberta Land titles.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$600.00 per acre. Municipal

reserve is charged at 10%, which is \$60.00 per subdivided acre. **10 acres times \$60.00 equals \$600.00.**

- f) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act Section 667 (1) (a)*.**
- g) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

6. MISCELLANEOUS ITEMS

- a) **Bylaw 9__-15
Land Use Bylaw amendment to amend Hutch Lake Recreation "HLR" to Country Recreational "CR"**

MPC-15-04-56 **MOVED** by Beth Kappelar

That the Municipal Planning Commission's recommendation to Council is for the approval of Bylaw 9__-15 being a Land Use Bylaw

Amendment to revise Section 8.16 as discussed, subject to public hearing input.

CARRIED

b) **Action List**

For information.

7. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ May 7, 2015 at 10:00 a.m. in La Crete
- ❖ May 21, 2015 at 10:00 a.m. in Fort Vermilion
- ❖ June 15, 2015 at 10:00 a.m. in La Crete
- ❖ June 25, 2015 at 10:00 a.m. in Fort Vermilion

8. **ADJOURNMENT**

MPC-15-04-57 **MOVED** by Jack Eccles

That the Municipal Planning Commission Meeting be adjourned at 10:34 a.m.

CARRIED

These minutes were adopted this day of May 7, 2015.

John W Driedger, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 27, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Request for Proposal – Fire Truck Tanker

BACKGROUND / PROPOSAL:

As per the 2014 Capital budget, Council approved the purchase of a Fire Truck Tanker for the Fort Vermilion Fire Department in the amount of \$325,000.

Administration prepared and advertised the Request for proposal on the Alberta Purchasing website, with a closing date of 1:00 p.m., May 27, 2015 to be opened that same day during the Council meeting.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2014 Capital Budget

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Administration to communicate with all proposers.

Author: _____ Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

Motion 1:

That the proposals for the Fire Truck Tanker be opened.

Simple Majority Requires 2/3 Requires Unanimous

Motion 2:

That the proposals for the Fire Truck Tanker be forwarded to the Community Services Committee for review with a recommendation to be brought back to Council for award.

Author: _____ Reviewed by: _____ CAO: _____



Request for Proposals

Supply of Fire Truck
Tanker

May 4, 2015

MACKENZIE COUNTY



**REQUEST FOR PROPOSALS (“RFP”) WITH RESPECT TO THE:
THE SUPPLY FIRE TRUCK TANKER
INSTRUCTIONS TO PROPONENTS**

1.0 INTRODUCTION

1.1 Purpose of RFP

1.1.1 **Mackenzie County** seeks proposals from interested parties for the following:

The Supply of a Fire Truck Tanker

Proposals are to include a list of options. It is the Proponent’s responsibility to identify any inability to meet the requirements specified in this RFP.

1.1.2 **Mackenzie County (the “County”)** is the sole and legal proponent.

1.1.3 If the County receives a proposal acceptable to it, the County will select one (1) or more parties who submitted a proposal (the “Proponents”) with whom the County, in its sole and unfettered discretion, may negotiate the terms of a contract.

1.2 Submission of RFP

1.2.1 Proponents shall submit their Proposal in an envelope marked “Request for Proposal for **Mackenzie County Supply of a Fire Truck Tanker**” (the “Proposals”) on or before 1:00:00 p.m. (Mountain Standard Time) on May 27, 2015 (the “RFP Closing Time”) to:

**Mackenzie County
Attention: Joulia Whittleton, CAO
P.O. Box 640, 4511-46 Avenue
Fort Vermilion, AB T0H 1N0**

No faxed or electronically submitted Proposals will be accepted by the County.

1.2.2 Proposals will be opened following the RFP Closing Time. No Proposal(s) submitted after the RFP Closing Time will be accepted.

1.2.3 Each Proponent may submit more than one proposal.

1.2.4 Any inquiries respecting this RFP should be directed to:

Ron Pelensky
Director Community Services
rpelensky@mackenziecounty.com
(780) 927-3718

- 1.2.5 Each Proponent shall designate a person to whom any additional information may be obtained. The name and contact information is to be communicated to the County's designated contact person indicated in paragraph 1.2.4 above noted.
- 1.2.6 The County is under no obligation to respond to any inquiry submitted to it in respect of this RFP.
- 1.2.7 If the County, in its sole and unfettered discretion, determines that a written response to an inquiry is warranted, a written response will be prepared and distributed to all Proponents who have requested a copy of this RFP and completed the acknowledgment form. Such written response(s) will be issued in the form of an addendum to this RFP, and will be deemed to be part of this RFP.
- 1.2.8 No inquiry submitted to the County will be responded to after **May 27, 2015**.

1.3 **General Conditions Applicable to this RFP**

1.3.1 **Appendices and Addenda**

The appendices to this RFP and any subsequent addenda are incorporated into and form part of this RFP. The information and data contained in any appendices and any subsequent addenda may form the basis upon which a contract engagement will be entered into the Contract will be entered with the County.

1.3.2 **Disclaimer of Liability and Indemnity**

By submitting a Proposal, a Proponent agrees:

- 1.3.2.1 to be responsible for conducting its own due diligence on data and information upon which its Proposal is based;
- 1.3.2.2 that it has fully satisfied itself as to its rights and the nature extended to the risks it will be assuming;
- 1.3.2.3 that it has gathered all information necessary to perform all of its obligations under its Proposal;
- 1.3.2.4 that it is solely responsible for ensuring that it has all information necessary to prepare its Proposal and for independently verifying and informing itself with respect to any terms or conditions that may affect its Proposal;
- 1.3.2.5 to hold harmless the County, its elected officials, officers, employees, agents, advisors or partnering entities in this undertaking, and all of their respective successors and assigns, from all claims, liability and costs related to all aspects of the RFP process;

- 1.3.2.6 that it shall not be entitled to claim against the County, its elected officials, officers, employees, insurers, agents, advisors, and partnering entities in this undertaking on grounds that any information, whether obtained from the County or otherwise (including information made available by its elected officials, officers, employees, agents or advisors), regardless of the manner or form in which the information is provided is incorrect or insufficient;
- 1.3.2.7 that the County will not be responsible for any costs, expenses, losses, damages or liability incurred by the Proponent as a result of, or arising out of, preparing, submitting, or disseminating a Proposal, or for any presentations or interviews related to the Proposal, or due to the County's acceptance or non-acceptance of a Proposal; and
- 1.3.2.8 to waive any right to contest in any proceeding, case, action or application, the right of the County to negotiate with any Proponent for the Contract whom the County deems, in its sole and unfettered discretion, to have submitted the Proposal most beneficial to the County and acknowledges that the County may negotiate and contract with any Proponent it desires.

1.3.3 **No Tender and no Contractual Relationship**

The Proponent acknowledges and agrees that this procurement process is a Request for Proposal and is not a tendering process. It is part of an overall procurement process intended to enable the County to identify a potential successful Proponent. The submission of a Proposal does not constitute a legally binding agreement between the County and any Proponent. For greater certainty, by submission of its Proposal, the Proponent acknowledges and agrees that there will be no initiation of contractual obligations or the creation of contractual obligations as between the County and the Proponent arising from this RFP or the submission of a Proposal.

Further, the Proponent acknowledges that a Proposal may be rescinded by a Proponent at any time prior to the execution of the Contract.

1.4 **Discretion of the County**

Notwithstanding any other provision of this RFP to the contrary, the provisions in this Section 1.4 prevail, govern and override all other parts of this RFP. The County is not bound to accept any Proposal. At any time prior to execution of the Contract, the County may, in its sole and unfettered discretion, or for its own convenience, terminate the procurement process. All of this may be done with no compensation to the Proponents or any other party.

The County reserves the right, in its sole and unfettered discretion, to:

- 1.4.1 utilize any ideas or information contained in any of the Proposals for its sole use and benefit without making payment or otherwise providing consideration or compensation to any Proponent or any other party;
- 1.4.2 negotiate the specific contractual terms and conditions, including but not limited to the fee or;
- 1.4.3 waive any formality, informality or technicality in any Proposal, whether of a minor and inconsequential nature, or whether of a substantial or material nature;
- 1.4.4 receive, consider, and/or accept any Proposal, regardless of whether or not it complies (either in a material or non-material manner) with the submission requirements or is the lowest priced proposal, or not accept any Proposal, all without giving reasons;
- 1.4.5 determine whether any Proposal meets the submission requirements of this RFP; and
- 1.4.6 negotiate with any Proponent regardless of whether or not that Proponent is the Proponent that has received the highest evaluation score, and
- 1.4.7 negotiate with any and all Proponents, regardless of whether or not the Proponent has a Proposal that does not fully comply, either in a material or non-material way with the submission requirements for the RFP or any requirements contained within this RFP.

1.5 **Selection**

Selection of the successful Proponent, if any, is at the sole and unfettered discretion of the County.

1.6 **Disqualification**

The failure to comply with any aspect of this RFP (either in a material way or otherwise), shall render the Proponent subject to such actions as may be determined by the County, including disqualification from the RFP process, suspension from the RFP process and/or imposition of conditions which must be complied with before the Proponent will have its privilege of submitting a Proposal reinstated.

1.7 **Representations and Warranties**

- 1.7.1 The County makes no representations or warranties other than those expressly contained herein as to the accuracy and/or completeness of the information provided in this RFP.
- 1.7.2 Proponents are hereby required to satisfy themselves as the accuracy and/or completeness of the information provided in this RFP.
- 1.7.3 No implied obligation of any kind by, or on behalf of, the County shall arise from anything contained in this RFP, and the express representations and warranties contained in this RFP, and made by the

County, are and shall be the only representations and warranties that apply.

- 1.7.4 Information referenced in this RFP, or otherwise made available by the County or any of its elected officials, officers, employees, agents or advisors as part of the procurement process, is provided for the convenience of the Proponent only and none of the County, its elected officials, officers, employees, agents and advisors warrant the accuracy or completeness of this information. The Proponent is required to immediately bring forth to the County any conflict or error that it may find in the RFP. All other data is provided for informational purposes only.

2.0 DESCRIPTION OF THE WORK TO BE PERFORMED

Please refer to Schedule "A".

3.0 PROPOSAL REQUIREMENTS

The County reserves the right, but is not required, to reject any Proposal that does not include the requirements.

3.1 Description of the Proposal

- 3.1.1 Proposals shall include the legal name, address and telephone numbers of the individual, the principals of partnerships and/or corporations comprising the Proponent, and in the case of partnerships or corporations, the individual who will be the representative of the partnership or corporation.
- 3.1.2 Proposals shall include a description of any subcontractors, agents or employees that the Proponent expects to involve in the performance of the RSM Work. Mackenzie County reserves the discretion to approve or reject the proposed use, by the selected Proponent of any proposed subcontract which discretion shall be exercised reasonably.
- 3.1.3 Proposals shall include a description of the contractors who will be performing the work including their previous experience and qualifications.
- 3.1.4 Proposals shall include a list of previous work of a similar nature.
- 3.1.5 Prices for the Fire Truck Tanker shall be inserted by the Proponent in the form attached hereto as **Schedule "B"** and the form shall be submitted by the Proponent at the time of the submission of its Proposal.

3.2 Execution of the Proposal

Proposals shall be properly executed in full compliance with the following:

- 3.2.1 Proposals and the pricing form attached as **Schedule "B"**, must be signed by the representative for the Proponent;

- 3.2.2 if the Proposal is made by a corporation, the full name of the corporation shall be accurately printed immediately above the signatures of its duly authorized officers and the corporate seal shall be affixed;
- 3.2.3 if the Proposal is made by a partnership, the firm name or business name shall be accurately printed above the signature of the firm and the Proposal shall be signed by a partner or partners who have authority to sign for the partnership;
- 3.2.4 if the Proposal is made by an individual carrying on business under a name other than his own, his business name together with the individual's name shall be printed immediately above its signature; and
- 3.2.5 if the Proposal is made by a sole proprietor who carries on business in his own name, the proprietor shall print his name immediately below his signature.

4.0 MANDATORY SUBMISSION REQUIREMENTS

4.1 Documents to be Submitted with the Proposal

At the time of the submission of its Proposal, the Proponent shall provide the following:

- 4.1.1 Proponent's experience with similar projects.
- 4.1.2 List of Proponent's references of customers that purchased similar units.
- 4.1.3 Proof of Proponent's Workers Compensation account in good standing at the time of Proposal submission;
- 4.1.4 A copy of all licenses, certifications, qualification issued by the relevant authorities, which the Proponent may require in order to perform the RSM Work contemplated by the RFP, if applicable; and

4.2 Insurance to be carried by Successful Proponent

At the time of the submission of its Proposal, the Proponent shall provide evidence of insurance coverage as follows:

- 4.2.1 standard automobile, bodily injury and property damage insurance providing coverage of at least **TWO MILLION (\$2,000,000.00) DOLLARS** inclusive and in respect of any one claim for the injury to or death of one or more persons or damage to or destruction of property;
- 4.2.2 a comprehensive general liability insurance policy providing coverage of at least **TWO MILLION (\$2,000,000.00) DOLLARS** inclusive and in respect of any one claim for injury to or death of any one or more persons or damage to or destruction of property. Coverage to include:
 - 4.2.2.1 non-owned automobiles;

- 4.2.2.2 independent subcontractors;
- 4.2.2.3 contractual liability including this Agreement.
- 4.2.3 Proponent's Compensation coverage for all employees, if any, engaged by the Work in accordance with the laws of the Province of Alberta;
- 4.2.4 Employer's liability insurance respecting employees, if any, of the Proponent with limits of liability of not less than **TWO MILLION (\$2,000,000.00) DOLLARS** per employee for each accident, accidental injury or death of an employee or any subcontractor engaged by the Proponent; and
- 4.2.5 such other insurance as the County may from time to time reasonably require.

The Proponent shall cause all insurance coverage maintained by the Proponent in accordance with this RFP, except for errors and omissions coverage (if required), to name the County and any other party designated by the County as an additional insured and to contain a severability of interests or cross liability clause. The Proponent shall cause all insurance coverage to provide that no such insurance policy may be cancelled without the insurer providing no less than thirty (30) days' written notice of such cancellation to the County. The Proponent shall, upon the request of the County, furnish written documentation, satisfactory to the County, evidencing the required insurance coverage. The cost of all of the insurance required to be held by the Proponent as set forth herein shall be borne by the Proponent.

- 4.3 Two (2) copies of the proposal shall be submitted to Mackenzie County.

5.0 EVALUATION

- 5.0 After the RFP Closing Time, the County will review and evaluate all the Proposals received based upon the information supplied by the Proponents in accordance with the submission requirements of this RFP.
- 5.1 In evaluating the Proposals received, the County will consider all of the criteria listed below in Section 5.2, and the County will have the sole and unfettered discretion to award up to the maximum number of points for each criteria as listed below. By submitting a Proposal, the Proponent acknowledges and agrees that the County has, and is hereby entitled to exercise, the sole and unfettered discretion to award the points for the evaluation of the noted criteria.
- 5.2 By submitting a Proposal, each Proponent acknowledges and agrees that it waives any right to contest in any legal proceedings the decision of the County to award points in respect of the criteria noted below (the "Evaluation Criteria"). Proposals will be evaluated based on the following criteria:

Evaluation Criteria	Weight	Score
Supplier/Experience – number of years in business	10%	
Suitability of Equipment	35%	
Delivery Date	10%	
Warranty	10%	
Fire Tanker Cost	35%	
TOTAL	100%	

The County may select a Proponent with the highest, or not necessarily the highest, Points with whom to negotiate the contract. Points will be assigned for each criteria based on the information provided in the proponent's submission. Scoring will be consistently applied by the County's evaluation team through the use of the specified scoring system noted below.

Points will be awarded on a scale of 0 to 10 as noted below:

Score	Description
0-2	UNACCEPTABLE: does not satisfy the requirements of the criterion in any way
3	VERY POOR: address some requirements but only minimally
4	POOR: addresses most of the requirements of the criterion but is lacking in critical areas
5	MARGINAL: barely meets most of the requirements of the criterion to a minimum acceptable level
6	SATISFACTORY: average capabilities and performance, and meets most of the requirements of the criterion
7	ABOVE AVERAGE: fully meets all of the requirements of the criterion
8	SUPERIOR: exceeds the requirements of the criterion
9-10	EXCEPTIONAL: feature is clearly exceptional to the requirements of the criterion

- 5.3 The County also reserves the right to accept conditions to be offered by and/or negotiated with the successful Proponent which are not specifically contained in this RFP. Such options and/or alternatives shall be included in the Proposal review process as part of the evaluation.
- 5.4 At all times, the County reserves the right to seek written clarification regarding a Proposal from a Proponent. Such clarification shall be deemed an amendment to such Proponent's Proposal.

6.0 OTHER

6.1 Period Open for Consideration

The Proposals received shall remain irrevocable for a period of sixty (60) days following the RFP Closing Date in order to allow for the County to undertake the evaluation of the Proposals received and to undertake the negotiations as provided for herein.

6.2 Information Disclosure and Confidentiality

All documents submitted to the County will be subject to the protection and disclosure provisions of the *Freedom of Information and Protection of Privacy Act* ("FOIP"). FOIP allows persons a right of access to records in the County's custody or control. It also prohibits the County from disclosing the Proponent's personal or business information where disclosure would be harmful to the Proponent's business interests or would be an unreasonable invasion of personal privacy as defined in sections 16 and 17 of FOIP. Proponents are encouraged to identify what portions of their Proposals are confidential and what harm could reasonably be expected from its disclosure. However, the County cannot assure Proponents that any portion of the Proposals can be kept confidential under FOIP.

6.3 Independent Determination

A Proposal will not be considered by the County if it was not arrived at independently without collusion, consultation, communication or agreement as to any matter, such as prices, with any other Proponent.

6.4 Documents

All documents submitted by a Proponent shall become the property of the County upon being presented, submitted, or forwarded to the County. Should any documents be submitted electronically, notwithstanding the prohibition on same contained elsewhere in this RFP, then their content and the media they are contained in shall also become the property of the County upon their being presented, submitted or forwarded to the County.

6.5 Agreement on Internal Trade and New West Partnership Trade Agreement

The provisions of the Agreement on Internal Trade, Part IV, Chapter Five – Procurement and Annex 502.4, ("AIT") and the New West Partnership Trade Agreement ("NWPTA") apply to this Proposal.

6.6 Other Conditions

The Proponent is fully responsible for obtaining all information required for the preparation of its Proposal. The County is not responsible for undertaking any investigations to assist the Proponent.

6.7 Law and Forum of Proposal

The law to be applied in respect of this RFP shall be the law of the Province of Alberta and all civil actions commenced in relation to this RFP shall be adjudicated by the Courts of the Province of Alberta. By submitting a Proposal, the Proponent is deemed to have agreed to attorn to the jurisdiction of the Courts of the Province of Alberta.

Supply of Fire Truck Tanker

PROJECT OVERVIEW

AND

DESCRIPTION OF WORK

Mackenzie County – Supply a Fire Truck Tanker

1. The RFP is for the supply of a new, demoed or slightly used tandem axel Fire Truck Tanker that has the ability to “Pump and Roll”
2. The Fire Truck Tanker must be compliant with all applicable Alberta Traffic Safety Act provisions and Canadian Motor Vehicles Safety Standards.
3. The Fire Truck Tanker should be compliant with NFPA 1901 and the proponent shall provide a copy of the Underwriter laboratories of Canada (ULC) test results report to CFD at delivery of the unit.
4. The units Power train/suspension should be:
 - a minimum of 475 horsepower diesel engine with engine retarder brake
 - Allison 4500EVS transmission
 - A minimum of 16 000 lb front Axle
 - A Minimum of 46 000 lb rear axle
 - 8 bag air suspension system
 - A rear end ration of 4.89 – 4.56
 - Be equipped with inter diff. lock-up controls
 - Winter package equipped and air conditioning equipped
5. The maximum length of the unit shall be 34 feet
6. The unit’s other items should have:
 - Automatic battery conditioner wired to the vehicle battery and plumbed into the vehicles air brakes
 - 2500 imperial gallon water tank NFPA compliant
 - 840gpm PTO driven Water Pump NFPA compliant
 - Priming Pump with positive displacement which can produce 24Hg vacuum at 2000 feet above sea level NFPA compliant
 - Stainless Steel ball valves
 - 4 inch rear tank fill
 - 10 inch dump valve with swivel and 48 inch manual extension
 - Storage areas for 24’ Ladder, three 10’ suction tubes, SCBA bottles and a Pike Pole
 - Siren NFPA compliant
 - Back up Camera
7. The unit should be equipped with emergency lights and they shall meet Engine National Fire Protection Agency (NFPA) requirements.
8. The unit should be within the county budget of \$375,000
9. The successful Contractor will provide qualified training personnel to instruct the Fire Departments operators until they are familiar and competent in the operation

and daily maintenance of the unit.

- 10.** The successful Contractor shall provide two paper copy and one electronic copy of : the Operation manual, Service and Maintenance manual, Wiring diagram, Warranty documents and suppliers pamphlets and manuals.
- 11.** The successful Contractor will be expected to sign a Contract with Mackenzie County.

**Request for Proposals
Mackenzie County – Supply of a Fire
Truck Tanker**

PRICING FORM

15
PRICING FORM

**REQUEST FOR PROPOSALS:
MACKENZIE COUNTY – SUPPLY OF A FIRE TRUCK TANKER**

We, _____
(Company)

of _____
(Business Address)

having examined the RFP Documents as issued by: Mackenzie County (the “County”), and having visited the site(s) of where the Work is required to be undertaken; hereby offer to enter into a Contract to perform the Work required by the RFP Documents for the RFP Sum as follows:

Item	Cost					
Supply of a Fire Truck Tanker						
Delivered to Fort Vermilion						
On Site Training Provided						

in Canadian funds, which price includes any specified cash and contingency allowances and the applicable taxes in force at this date and except as may be otherwise provided in the RFP Documents.

Please attach the detail breakdown of the price calculation.

Appendices to RFP Pricing Form:

Please append the mandatory information as specified on Section 4 of RFP.

The information required by the Instructions to Proponents is provided in the attached Appendices and forms an integral part of this RFP.

Declarations:

We hereby acknowledge and declare that:

- (a) we propose to perform the Work as set out in our Proposal;
- (b) no person, firm or corporation other than the undersigned has any interest in this RFP or in the proposed Work for which this RFP is made;
- (c) we hereby acknowledge and confirm that the County has the right to accept any Proposal or to reject any or all Proposals in accordance with the Instructions to Proponents;
- (d) this RFP is open to acceptance for a period of sixty (60) days from the date of RFP Closing.

Signatures:

Signed, sealed and submitted for and on behalf of:

Company: _____
(Name)

(Street Address or Postal Box Number)

(City, Province & Postal Code)

(Apply SEAL above)

Signature: _____

Name & Title: _____
(Please Print or Type)

Witness: _____

Dated at _____ this _____ day of _____, 20____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 27, 2015
Presented By:	Byron Peters, Director of Planning & Development
Title:	PUBLIC HEARING Bylaw 993-15 Plan Cancellation for Consolidation Purposes Plan 882 1687, Block 3, Lots 1 and 2 (Zama)

BACKGROUND / PROPOSAL:

On April 29, 2015, first reading was given to Bylaw 993-15 being a Plan Cancellation Bylaw to cancel and consolidate Plan 882 1687, Block 3, Lots 1 and 2 into one lot in the Hamlet of Zama, on order to bring existing development into compliance.

In 2014, Mackenzie County became the owner of two lots within the Hamlet of Zama as the end result of a municipal acquisition of a tax forfeiture. On February 10, 2015 a motion was made to sell the lots after first consolidating both into one large lot as there is a large shop located right on the middle property line.

MOTION 15-02-093

That administration to proceed with the advertising for a Request for Proposal for properties 1072 Industrial Drive (882 1687, Block 3, Lot 1) and 1084 – Industrial Drive (882 1687, Block 3, Lot 2) in the Hamlet of Zama

This bylaw is for the cancelation and consolidation of these two lots.

OPTIONS & BENEFITS:

There are two easy methods by which lots may be consolidated:

1. An applicant may apply to the municipality for a by-law authorizing Land Titles to cancel the lots and create a new lot (Note: The effect of the by-law is to delete the dividing line between the lots and make it into one parcel. This method only applies if the lots are in the same plan and block. This does not required the registered landowners signature. If not, see method number three.)

Author: L. Lambert **Reviewed by:** _____ **CAO:** _____

2. An applicant may have an Alberta Land Surveyor prepare a plan of survey or descriptive plan of survey consolidating the lots (Note: For this method, the lots may be on the same plan or different plans, and may include an unsubdivided parcel, closed roads, etc.). Requires Registered Landowner signatures.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

MOTION 1

That second reading be given to Bylaw 993-15, being a Plan Cancellation Bylaw to cancel and consolidate Plan 882 1687, Block 3, Lots 1 and 2 into one lot in the Hamlet of Zama.

Simple Majority Requires 2/3 Requires Unanimous

MOTION 2

That third reading be given to Bylaw 993-15, being a Plan Cancellation Bylaw to cancel and consolidate Plan 882 1687, Block 3, Lots 1 and 2 into one lot in the Hamlet of Zama.

Author: _____ Reviewed by: _____ CAO: _____

Mackenzie County

**PUBLIC HEARING FOR PLAN CANCELLATION AND
CONSOLIDATION OF LOTS**

BYLAW 993-15

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Plan Cancellation and Consolidation of Lots and present his submission.

_____ Does the Council have any questions of the proposed Plan Cancellation and Consolidation of Lots?

_____ Were any submissions received in regards to the proposed Plan Cancellation and Consolidation of Lots? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Plan Cancellation and Consolidation of Lots?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 993-15

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING A PORTION OF A
PLAN OF SUBDIVISION
IN ACCORDANCE WITH SECTION 658 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, Council of Mackenzie County has determined that a portion of a subdivision, as outlined in Schedule "A" hereto attached, be subject to cancellation, and

WHEREAS, Mackenzie County wishes to consolidate Plan 882 1687, Block 3, Lots 1 and 2, into one lot; and

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That Subdivision Plan 882 1687, Block 3, Lots 1 and 2, as outlined in Schedule "A" hereto attached, are hereby cancelled in full and shall be consolidated as Lot 4.

READ a first time this 29th day of April, 2015.

PUBLIC HEARING held this ____ day of _____, 2015.

READ a second time this ____ day of _____, 2015.

READ a third time and finally passed this ____ day of _____, 2015.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

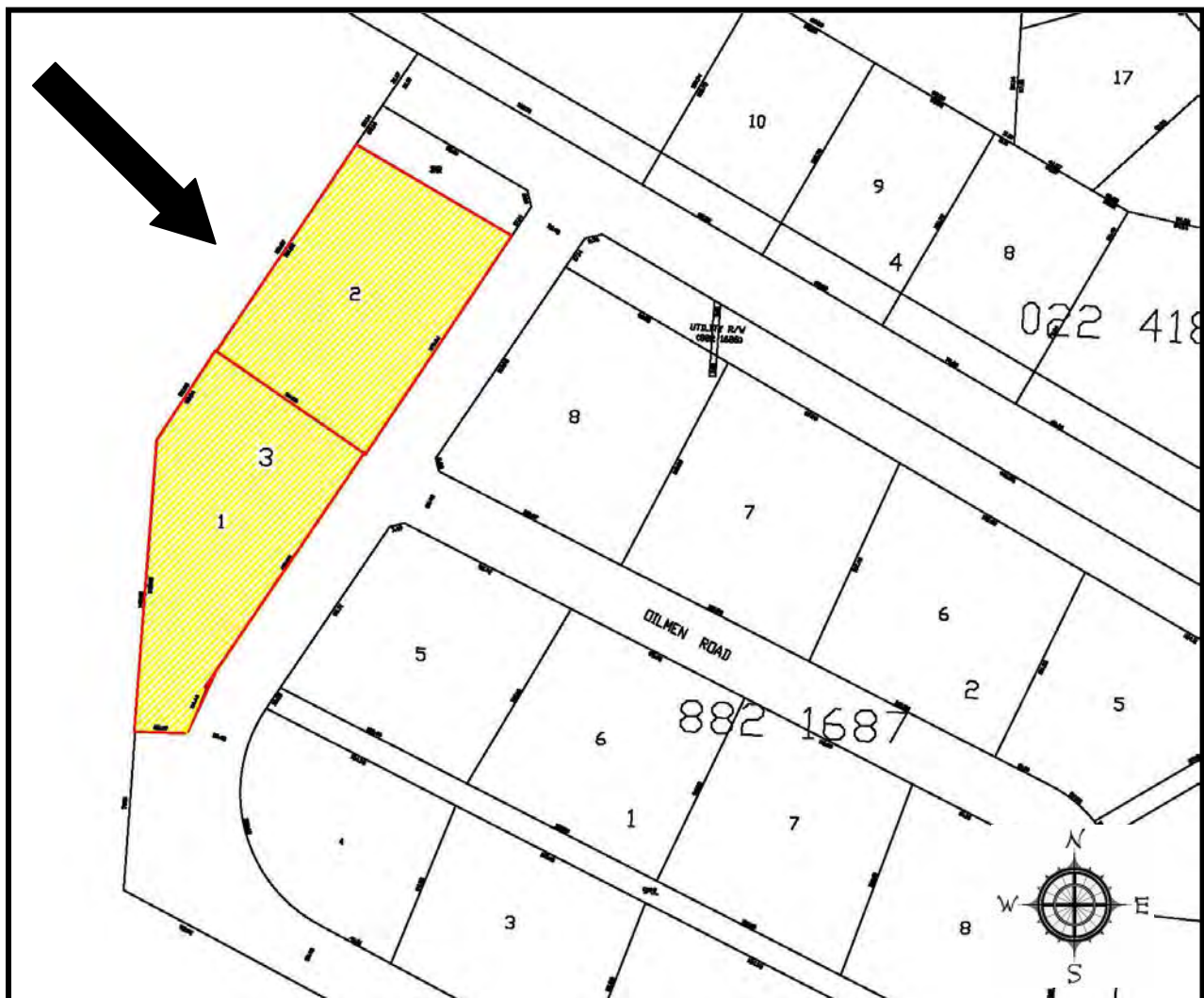
BYLAW No. 993-15

SCHEDULE "A"

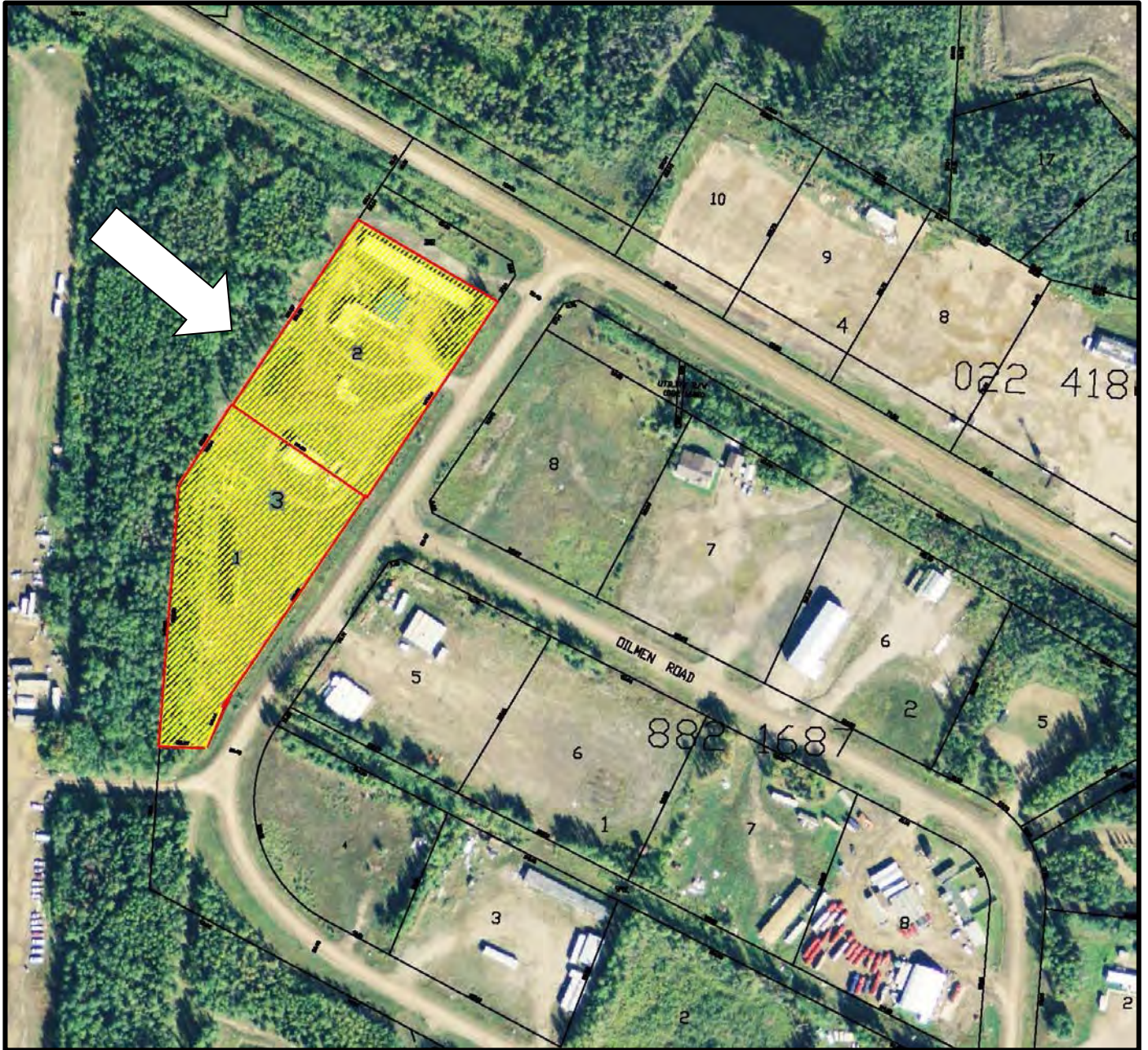
1. That the Subdivision Plan, known as:

Plan 882 1687, Block 3, Lots 1 and 2
(1072 – Industrial Drive & 1084 – Industrial Drive)

located within the Hamlet of Zama, be cancelled in full and consolidated as Lot 4.



BYLAW AMENDMENT APPLICATION



NOT TO SCALE

File No. Bylaw 993-15

Disclaimer

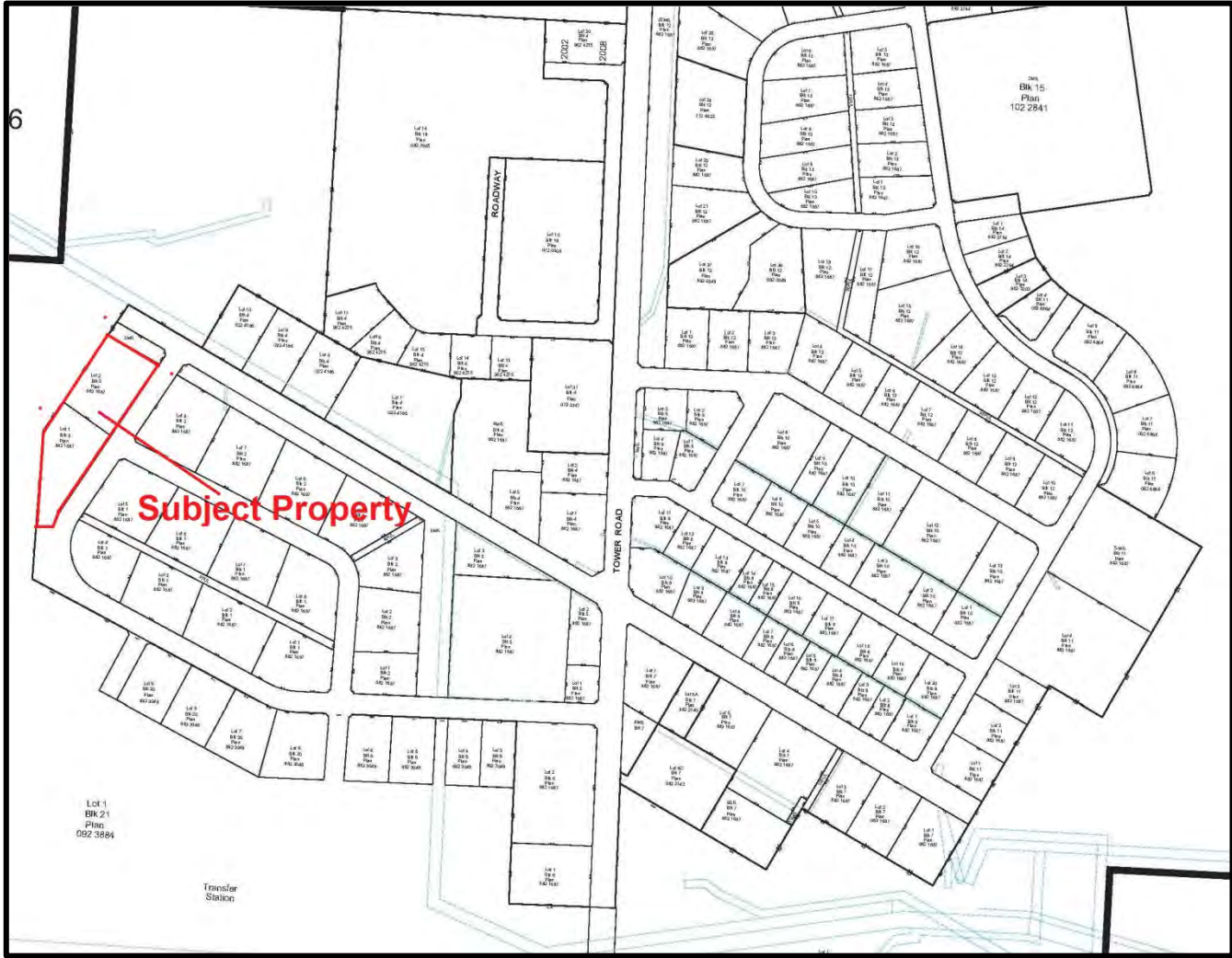
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Mackenzie County

BYLAW AMENDMENT APPLICATION



File No. Bylaw 993-15

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NOT TO SCALE



Mackenzie County



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 27, 2015
Presented By:	Len Racher, Director of Facilities & Operations (South)
Title:	North La Crete Road and West Blumenort Road Reconstruction – Request for Proposals

BACKGROUND / PROPOSAL:

Mackenzie County Council made a motion to engage engineers to undertake surveying and provide estimated quantities when a rural road repair work is required. This process will ensure that the potential contractors bid on the same information instead of making assumptions regarding the scope of work.

OPTIONS & BENEFITS:

Administration obtained surveys and quantities and drafted an RFP for the Blumenort and North La Crete repairs project.

Please review the attached document. June 10, 2015 at 1:00 pm is proposed as the closing date.

COSTS & SOURCE OF FUNDING:

2015 budget

SUSTAINABILITY PLAN:

NA

COMMUNICATION:

NA

Author: _____ Reviewed by: Len Racher CAO: JW

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That administration proceed with advertising the North La Crete Road and West Blumenort Road Reconstruction Request for Proposals, as presented, with a closing date of June 10, 2015 at 1:00 p.m.

Author: _____ **Reviewed by:** Len Racher **CAO:** JW



Request for Proposals

North LaCrete Road
and West Blumenort
Road Reconstruction

May 25 2015

MACKENZIE COUNTY



**REQUEST FOR PROPOSALS (“RFP”) WITH RESPECT TO THE:
NORTH LACRETE ROAD & WEST BLUMENORT ROAD RECONSTRUCTION
INSTRUCTIONS TO PROPONENTS**

1.0 INTRODUCTION

1.1 Purpose of RFP

1.1.1 **Mackenzie County** seeks proposals from interested parties for the following:

North LaCrete Road & West Blumenort Road Reconstruction

Proposals are to include a list of options. It is the Proponent’s responsibility to identify any inability to meet the requirements specified in this RFP.

1.1.2 **Mackenzie County (the “County”)** is the sole and legal proponent.

1.1.3 If the County receives a proposal acceptable to it, the County will select one (1) or more parties who submitted a proposal (the “Proponents”) with whom the County, in its sole and unfettered discretion, may negotiate the terms of a contract.

1.2 Submission of RFP

Proponents shall submit their Proposal in an envelope marked “Request for Proposal for **North LaCrete Road & West Blumenort Road Reconstruction**” (the “Proposals”) on or before 1:00:00 p.m. (Mountain Standard Time) on June 10, 2015 (the “RFP Closing Time”) to:

**Mackenzie County
Attention: Joulia Whittleton, CAO
P.O. Box 640, 4511-46 Avenue
Fort Vermilion, AB T0H 1N0**

No faxed or electronically submitted Proposals will be accepted by the County.

1.2.1 Proposals will be opened following the RFP Closing Time. No Proposal(s) submitted after the RFP Closing Time will be accepted.

1.2.2 Each Proponent may submit more than one proposal.

1.2.3 Any inquiries respecting this RFP should be directed to:

Len Racher
Director of Facilities & Operations (South)
lracher@mackenziecounty.com

- 1.2.4 Each Proponent shall designate a person to whom any additional information may be obtained. The name and contact information is to be communicated to the County's designated contact person indicated in paragraph 1.2.4 above noted.
- 1.2.5 The County is under no obligation to respond to any inquiry submitted to it in respect of this RFP.
- 1.2.6 If the County, in its sole and unfettered discretion, determines that a written response to an inquiry is warranted, a written response will be prepared and distributed to all Proponents who have requested a copy of this RFP and completed the acknowledgment form. Such written response(s) will be issued in the form of an addendum to this RFP, and will be deemed to be part of this RFP.
- 1.2.7 No inquiry submitted to the County will be responded to after **June 5, 2015**.

1.3 **General Conditions Applicable to this RFP**

1.3.1 **Appendices and Addenda**

The appendices to this RFP and any subsequent addenda are incorporated into and form part of this RFP. The information and data contained in any appendices and any subsequent addenda may form the basis upon which a contract engagement will be entered into the Contract will be entered with the County.

1.3.2 **Disclaimer of Liability and Indemnity**

By submitting a Proposal, a Proponent agrees:

- 1.3.2.1 to be responsible for conducting its own due diligence on data and information upon which its Proposal is based;
- 1.3.2.2 that it has fully satisfied itself as to its rights and the nature extended to the risks it will be assuming;
- 1.3.2.3 that it has gathered all information necessary to perform all of its obligations under its Proposal;
- 1.3.2.4 that it is solely responsible for ensuring that it has all information necessary to prepare its Proposal and for independently verifying and informing itself with respect to any terms or conditions that may affect its Proposal;
- 1.3.2.5 to hold harmless the County, its elected officials, officers, employees, agents, advisors or partnering entities in this undertaking, and all of their respective successors and

assigns, from all claims, liability and costs related to all aspects of the RFP process;

- 1.3.2.6 that it shall not be entitled to claim against the County, its elected officials, officers, employees, insurers, agents, advisors, and partnering entities in this undertaking on grounds that any information, whether obtained from the County or otherwise (including information made available by its elected officials, officers, employees, agents or advisors), regardless of the manner or form in which the information is provided is incorrect or insufficient;
- 1.3.2.7 that the County will not be responsible for any costs, expenses, losses, damages or liability incurred by the Proponent as a result of, or arising out of, preparing, submitting, or disseminating a Proposal, or for any presentations or interviews related to the Proposal, or due to the County's acceptance or non-acceptance of a Proposal; and
- 1.3.2.8 to waive any right to contest in any proceeding, case, action or application, the right of the County to negotiate with any Proponent for the Contract whom the County deems, in its sole and unfettered discretion, to have submitted the Proposal most beneficial to the County and acknowledges that the County may negotiate and contract with any Proponent it desires.

1.3.3 **No Tender and no Contractual Relationship**

The Proponent acknowledges and agrees that this procurement process is a Request for Proposal and is not a tendering process. It is part of an overall procurement process intended to enable the County to identify a potential successful Proponent. The submission of a Proposal does not constitute a legally binding agreement between the County and any Proponent. For greater certainty, by submission of its Proposal, the Proponent acknowledges and agrees that there will be no initiation of contractual obligations or the creation of contractual obligations as between the County and the Proponent arising from this RFP or the submission of a Proposal.

Further, the Proponent acknowledges that a Proposal may be rescinded by a Proponent at any time prior to the execution of the Contract.

1.4 **Discretion of the County**

Notwithstanding any other provision of this RFP to the contrary, the provisions in this Section 1.4 prevail, govern and override all other parts of this RFP. The County is not bound to accept any Proposal. At any time prior to execution of the Contract, the County may, in its sole and unfettered discretion, or for its own convenience, terminate the procurement process. All of this may be done with no compensation to the Proponents or any other party.

The County reserves the right, in its sole and unfettered discretion, to:

- 1.4.1 utilize any ideas or information contained in any of the Proposals for its sole use and benefit without making payment or otherwise providing consideration or compensation to any Proponent or any other party;
- 1.4.2 negotiate the specific contractual terms and conditions, including but not limited to the fee or;
- 1.4.3 waive any formality, informality or technicality in any Proposal, whether of a minor and inconsequential nature, or whether of a substantial or material nature;
- 1.4.4 receive, consider, and/or accept any Proposal, regardless of whether or not it complies (either in a material or non-material manner) with the submission requirements or is the lowest priced proposal, or not accept any Proposal, all without giving reasons;
- 1.4.5 determine whether any Proposal meets the submission requirements of this RFP; and
- 1.4.6 negotiate with any Proponent regardless of whether or not that Proponent is the Proponent that has received the highest evaluation score, and
- 1.4.7 negotiate with any and all Proponents, regardless of whether or not the Proponent has a Proposal that does not fully comply, either in a material or non-material way with the submission requirements for the RFP or any requirements contained within this RFP.

1.5 **Selection**

Selection of the successful Proponent, if any, is at the sole and unfettered discretion of the County.

1.6 **Disqualification**

The failure to comply with any aspect of this RFP (either in a material way or otherwise), shall render the Proponent subject to such actions as may be determined by the County, including disqualification from the RFP process, suspension from the RFP process and/or imposition of conditions which must be complied with before the Proponent will have its privilege of submitting a Proposal reinstated.

1.7 **Representations and Warranties**

- 1.7.1 The County makes no representations or warranties other than those expressly contained herein as to the accuracy and/or completeness of the information provided in this RFP.
- 1.7.2 Proponents are hereby required to satisfy themselves as the accuracy and/or completeness of the information provided in this RFP.

- 1.7.3 No implied obligation of any kind by, or on behalf of, the County shall arise from anything contained in this RFP, and the express representations and warranties contained in this RFP, and made by the County, are and shall be the only representations and warranties that apply.
- 1.7.4 Information referenced in this RFP, or otherwise made available by the County or any of its elected officials, officers, employees, agents or advisors as part of the procurement process, is provided for the convenience of the Proponent only and none of the County, its elected officials, officers, employees, agents and advisors warrant the accuracy or completeness of this information. The Proponent is required to immediately bring forth to the County any conflict or error that it may find in the RFP. All other data is provided for informational purposes only.

2.0 DESCRIPTION OF THE WORK TO BE PERFORMED

Please refer to Schedule “A”.

3.0 PROPOSAL REQUIREMENTS

The County reserves the right, but is not required, to reject any Proposal that does not include the requirements.

3.1 Description of the Proposal

- 3.1.1 Proposals shall include the legal name, address and telephone numbers of the individual, the principals of partnerships and/or corporations comprising the Proponent, and in the case of partnerships or corporations, the individual who will be the representative of the partnership or corporation.
- 3.1.2 Proposals shall include a description of any subcontractors, agents or employees that the Proponent expects to involve in the performance of the RSM Work. Mackenzie County reserves the discretion to approve or reject the proposed use, by the selected Proponent of any proposed subcontract which discretion shall be exercised reasonably.
- 3.1.3 Proposals shall include a description of the contractors who will be performing the work including their previous experience and qualifications.
- 3.1.4 Proposals shall include a list of previous work of a similar nature.
- 3.1.5 Prices for the North LaCrete Road & West Blumenort Road Reconstruction shall be inserted by the Proponent in the form attached hereto as **Schedule “B”** and the form shall be submitted by the Proponent at the time of the submission of its Proposal.

3.2 Execution of the Proposal

Proposals shall be properly executed in full compliance with the following:

- 3.2.1 Proposals and the pricing form attached as **Schedule “B”**, must be signed by the representative for the Proponent;
- 3.2.2 if the Proposal is made by a corporation, the full name of the corporation shall be accurately printed immediately above the signatures of its duly authorized officers;
- 3.2.3 if the Proposal is made by a partnership, the firm name or business name shall be accurately printed above the signature of the firm and the Proposal shall be signed by a partner or partners who have authority to sign for the partnership;
- 3.2.4 if the Proposal is made by an individual carrying on business under a name other than his own, his business name together with the individual's name shall be printed immediately above its signature; and
- 3.2.5 if the Proposal is made by a sole proprietor who carries on business in his own name, the proprietor shall print his name immediately below his signature.

4.0 MANDATORY SUBMISSION REQUIREMENTS

4.1 Documents to be Submitted with the Proposal

At the time of the submission of its Proposal, the Proponent shall provide the following:

- 4.1.1 Proponent's experience with similar projects.
- 4.1.2 Equipment list (Make, Model, Year) to be used on the project.
- 4.1.3 Proposed Start and Completion Dates.
- 4.1.4 Copy of the Proponent's Safety Certificate of Recognition (COR) relevant to their industry.
- 4.1.5 Proof of Proponent's Workers Compensation account in good standing at the time of Proposal submission;
- 4.1.6 A copy of all licenses, certifications, qualification issued by the relevant authorities, which the Proponent may require in order to perform the Work contemplated by the RFP, if applicable; and

4.2 Insurance to be carried by Successful Proponent

At the time of the submission of its Proposal, the Proponent shall provide evidence of insurance coverage as follows:

- 4.2.1 standard automobile, bodily injury and property damage insurance providing coverage of at least **TWO MILLION (\$2,000,000.00) DOLLARS** inclusive and in respect of any one claim for the injury to or death of one or more persons or damage to or destruction of property;
- 4.2.2 a comprehensive general liability insurance policy providing coverage of at least **TWO MILLION (\$2,000,000.00) DOLLARS** inclusive and in respect of any one claim for injury to or death of any one or more persons or damage to or destruction of property. Coverage to include:
 - 4.2.2.1 non-owned automobiles;
 - 4.2.2.2 independent subcontractors;
 - 4.2.2.3 contractual liability including this Agreement.
- 4.2.3 Proponent's Compensation coverage for all employees, if any, engaged by the Work in accordance with the laws of the Province of Alberta;
- 4.2.4 Employer's liability insurance respecting employees, if any, of the Proponent with limits of liability of not less than **TWO MILLION (\$2,000,000.00) DOLLARS** per employee for each accident, accidental injury or death of an employee or any subcontractor engaged by the Proponent; and
- 4.2.5 such other insurance as the County may from time to time reasonably require.

The Proponent shall cause all insurance coverage maintained by the Proponent in accordance with this RFP, except for errors and omissions coverage (if required), to name the County and any other party designated by the County as an additional insured and to contain a severability of interests or cross liability clause. The Proponent shall cause all insurance coverage to provide that no such insurance policy may be cancelled without the insurer providing no less than thirty (30) days' written notice of such cancellation to the County. The Proponent shall, upon the request of the County, furnish written documentation, satisfactory to the County, evidencing the required insurance coverage. The cost of all of the insurance required to be held by the Proponent as set forth herein shall be borne by the Proponent.

- 4.3 One (1) copy of the proposal shall be submitted to Mackenzie County.

5.0 EVALUATION

- 5.0 After the RFP Closing Time, the County will review and evaluate all the Proposals received based upon the information supplied by the Proponents in accordance with the submission requirements of this RFP.
- 5.1 In evaluating the Proposals received, the County will consider all of the criteria listed below in Section 5.2, and the County will have the sole and unfettered

discretion to award up to the maximum number of points for each criteria as listed below. By submitting a Proposal, the Proponent acknowledges and agrees that the County has, and is hereby entitled to exercise, the sole and unfettered discretion to award the points for the evaluation of the noted criteria.

- 5.2 By submitting a Proposal, each Proponent acknowledges and agrees that it waives any right to contest in any legal proceedings the decision of the County to award points in respect of the criteria noted below (the "Evaluation Criteria"). Proposals will be evaluated based on the following criteria:

Evaluation Criteria	Weight	Score
Experience – Successful Similar Projects	10%	
Suitability of Equipment	35%	
Start and Completion Date	10%	
Cost	45%	
TOTAL	100%	

The County may select a Proponent with the highest, or not necessarily the highest, Points with whom to negotiate the contract. Points will be assigned for each criteria based on the information provided in the proponent's submission. Scoring will be consistently applied by the County's evaluation team through the use of the specified scoring system noted below.

Points will be awarded on a scale of 0 to 10 as noted below:

Score	Description
0-2	UNACCEPTABLE: does not satisfy the requirements of the criterion in any way
3	VERY POOR: address some requirements but only minimally
4	POOR: addresses most of the requirements of the criterion but is lacking in critical areas

5	MARGINAL: barely meets most of the requirements of the criterion to a minimum acceptable level
6	SATISFACTORY: average capabilities and performance, and meets most of the requirements of the criterion
7	ABOVE AVERAGE: fully meets all of the requirements of the criterion
8	SUPERIOR: exceeds the requirements of the criterion
9-10	EXCEPTIONAL: feature is clearly exceptional to the requirements of the criterion

5.3 The County also reserves the right to accept conditions to be offered by and/or negotiated with the successful Proponent which are not specifically contained in this RFP. Such options and/or alternatives shall be included in the Proposal review process as part of the evaluation.

5.4 At all times, the County reserves the right to seek written clarification regarding a Proposal from a Proponent. Such clarification shall be deemed an amendment to such Proponent's Proposal.

6.0 OTHER

6.1 Period Open for Consideration

Mackenzie County may take up to sixty (60) days following the RFP Closing Date to undertake the evaluation of the Proposals received and to undertake the negotiations as provided for herein.

6.2 Information Disclosure and Confidentiality

All documents submitted to the County will be subject to the protection and disclosure provisions of the *Freedom of Information and Protection of Privacy Act* ("FOIP"). FOIP allows persons a right of access to records in the County's custody or control. It also prohibits the County from disclosing the Proponent's personal or business information where disclosure would be harmful to the Proponent's business interests or would be an unreasonable invasion of personal privacy as defined in sections 16 and 17 of FOIP. Proponents are encouraged to identify what portions of their Proposals are confidential and what harm could reasonably be expected from its disclosure. However, the County cannot assure Proponents that any portion of the Proposals can be kept confidential under FOIP.

6.3 Independent Determination

A Proposal will not be considered by the County if it was not arrived at independently without collusion, consultation, communication or agreement as to any matter, such as prices, with any other Proponent.

6.4 Documents

All documents submitted by a Proponent shall become the property of the County upon being presented, submitted, or forwarded to the County. Should any documents be submitted electronically, notwithstanding the prohibition on same contained elsewhere in this RFP, then their content and the media they are contained in shall also become the property of the County upon their being presented, submitted or forwarded to the County.

6.5 Agreement on Internal Trade and New West Partnership Trade Agreement

The provisions of the Agreement on Internal Trade, Part IV, Chapter Five – Procurement and Annex 502.4, (“AIT”) and the New West Partnership Trade Agreement (“NWPTA”) apply to this Proposal.

6.6 Other Conditions

The Proponent is fully responsible for obtaining all information required for the preparation of its Proposal. The County is not responsible for undertaking any investigations to assist the Proponent.

6.7 Law and Forum of Proposal

The law to be applied in respect of this RFP shall be the law of the Province of Alberta and all civil actions commenced in relation to this RFP shall be adjudicated by the Courts of the Province of Alberta. By submitting a Proposal, the Proponent is deemed to have agreed to attorn to the jurisdiction of the Courts of the Province of Alberta.

NORTH LACRETE ROAD & WEST BLUMENORT ROAD RECONSTRUCTION

PROJECT OVERVIEW

AND

DESCRIPTION OF WORK

1. Reconstruct North LaCrete Road (RR 15-3) from Township Rd 106-4 to Township Rd 106-5.
2. Reconstruct West Blumenort Road (Twp Rd 107-4) East and West of Range Road 14-1.
3. Reconstruction elevations to be as per the included plan. This includes centerline, right ditch, and left ditch grade lines. The cross section should also be as per the included plan. The contractor is responsible for surveying for the purpose of construction. The County at its discretion will complete a survey to verify the grades at the completion of the project.
4. Topsoil to be stripped, salvaged, and replaced on the completed ditch and backslope. Disturbed areas to be reseeded to an approved grass mixture.
5. All soils used in the road embankment must be adjusted to optimum moisture content and compacted to 98 percent of Standard Proctor Density. In areas, where no adjustment in grade is required the soils shall be scarified 0.6 meters deep, adjusted to optimum moisture content, and recompact to 98% Standard Proctor Density.
6. The Contractor is responsible for the coordination of the utilities within the right of way.
7. An estimate of borrow or surplus material is provided. It is the contractor's responsibility to locate a suitable borrow source or a location to place the surplus material. A landowner acceptance letter will be required.
8. The replacement of culverts as indicated on the included plans is required. The County will supply all the required culverts for the work. The contractor is responsible for the transportation of the culverts from the County's yard to the project site. The contractor shall transport all salvaged culverts to the County's yard as directed. The contractor is responsible for the proper disposal of any culverts not suitable for salvage.
9. The County will supply and place the required surface gravel. The Contractor is responsible to provide the County 72 hours notice for placement of the surface gravel. In the event of rain within the 72 hour period, causing the need to rework the road surface, no additional payment will be made.
10. The successful Contractor will be expected to sign a Contract with Mackenzie County.

Culverts - Remove and Salvage (Up to 700mm Dia.)

Station	Location	Length (m)	Remarks
1+179.9	RT	13	Existing 600mm x 13m CSP
1+253.6	LT	11.8	Existing 600mm x 11.8m CSP
1+420	LT	13	Existing 600mm x 13m CSP
1+487.1	LT	13.5	Existing 600mm x 13.5m CSP
1+487.1	LT	14.5	Existing 600mm x 14.5m CSP
1+488.7	RT	13	Existing 600mm x 13m CSP
1+694.1	RT	9	Existing 600mm x 9m CSP
1+916.2	LT	7.7	Existing 600mm x 7.7m CSP
2+078.9	RT	10	Existing 600mm x 10m CSP
2+083.9	LT	18	Existing 600mm x 18m CSP
Total		123.5	m

Culverts - Supply and Install (600 mm C.S.P.)

Station	Location	Length (m)	Remarks
1+179.9	RT	16	Entrance
1+253.6	LT	16	Entrance
1+420	LT	16	Entrance
1+694.1	RT	16	Entrance
1+883.8	RT	16	Entrance
1+893.8	LT	16	Entrance
1+916.2	LT	16	Entrance
2+078.9	RT	16	Entrance
2+083.9	LT	18	Entrance
2+118	RT	16	Entrance
Total		162	m

Culverts - Supply and Install (800 mm C.S.P.)

Station	Location	Length (m)	Remarks
1+450	CL	20	Centerline Pipe
1+487.1	LT	18	Range Road 14-2
1+488.7	RT	18	Range Road 14-2
1+730	CL	20	Centerline Pipe
Total		76	m



Quantity Summary

Project: Blumenort Road
Date: 6-May-15

Earth Works - Quantity Summary

Station	Station	Common Exc. (m3)*	Stripping Exc. (m3)**	Borrow Exc. (m3)***
1+100	1+500	197	967	-228
1+500	2+000	583	1201	108
2+000	2+200	283	437	186
	Subtotal	1063	2605	
	Total	3668		66

* Common Excavation does not include Stripping

**Stripping only moved once

***Negative=Borrow, Postivie = Surplus

**Culverts - Remove and Salvage (Up to 700mm Dia.)**

Station	Location	Length (m)	Remarks
1+248.9	LT	12.8	Existing 600mm x 12.8m CSP
1+332.1	LT	12.2	Existing 600mm x 12.2m CSP
1+979.4	LT	13.1	Existing 600mm x 13.1m CSP
2+067.9	RT	10.6	Existing 600mm x 10.6m CSP
2+070.7	LT	11.7	Existing 600mm x 11.7m CSP
2+221.6	CL	12.7	Existing 600mm x 12.7m CSP
2+864.9	RT	9.6	Existing 600mm x 9.6m CSP
2+869.8	LT	13.9	Existing 600mm x 13.9m CSP
Total		96.6 m	

Culverts - Remove and Salvage (Over 700mm Dia.)

Station	Location	Length (m)	Remarks
1+250	RT	18.9	Existing 800mm x 18.9m CSP
1+586.3	CL	12.8	Existing 800mm x 12.8m CSP
2+716.8	CL	10.9	Existing 800mm x 10.9m CSP
Total		42.6 m	

Culverts - Supply and Install (600 mm C.S.P.)

Station	Location	Length (m)	Remarks
1+332.1	LT	16	Entrance
1+979.4	LT	16	Entrance
2+067.9	RT	16	Entrance
2+070.7	LT	16	Entrance
2+864.9	RT	16	Entrance
Total		80 m	

Culverts - Supply and Install (800 mm C.S.P.)

Station	Location	Length (m)	Remarks
1+248.9	LT	18	Twp Rd 106-4
1+250	Rt	18	Twp Rd 106-4
1+586.3	CL	18	Centerline Pipe
2+221.6	CL	18	Centerline Pipe
2+716.8	CL	18	Centerline Pipe
2+869.8	LT	17	Twp Rd 105-5
Total		107 m	



Quantity Summary

Project: River Road
Date: 6-May-15

Earth Works - Quantity Summary

Station	Station	Common Exc. (m3)*	Stripping Exc. (m3)**	Borrow Exc. (m3)***
1+260	1+500	313	551	115
1+500	2+000	862	1214	307
2+000	2+500	1317	1288	990
2+500	2+880	883	1018	598
	Subtotal	3375	4071	
	Total	7446		2010

* Common Excavation does not include Stripping

**Stripping only moved once

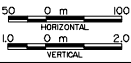
***Negative=Borrow, Postivie = Surplus



PRELIMINARY

MACKENZIE COUNTY
WEST BLUMENORT ROAD
PLAN AND PROFILE

OFFICE	PROJECT No.	PLAN No.	SHEET
GRIMSHAW	091-10141-00	091-10141-WB01	1 of 1



SE 27-107-14-5

SW 26-107-14-5

NE 22-107-14-5

NW 23-107-14-5

PLAN DESCRIPTION		COORDINATE DATA		PHOTO No.		REVISION		REVISION		REVISION	
3TM NAD 83		117°		TITLE SEARCH		No.		No.		No.	
BASE LONGITUDE		C.S. FACTOR		DATE		BY		BY		BY	
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Request for Proposals Mackenzie County

North LaCrete Road & West Blumenort Road Reconstruction

PRICING FORM

PRICING FORM

REQUEST FOR PROPOSALS:

MACKENZIE COUNTY

NORTH LACRETE ROAD & WEST BLUMENORT ROAD

RECONSTRUCTION

We, _____
 (Company)

of _____
 (Business Address)

having examined the RFP Documents as issued by: Mackenzie County (the “County”), and having visited the site(s) of where the Work is required to be undertaken; hereby offer to enter into a Contract to perform the Work required by the RFP Documents for the RFP Sum as follows:

Item	Cost
<p align="center">Reconstruct North LaCrete Road (1.8 km)</p>	
<p align="center">Reconstruct West Blumenort Road (1.1 km)</p>	
<p align="center">TOTAL</p>	

in Canadian funds, which price includes any specified cash and contingency allowances and the applicable taxes in force at this date and except as may be otherwise provided in the RFP Documents.

Please attach the detail breakdown of the price calculation.

COMPANY INFORMATION	
Company Name	
Company Address	
Telephone Numbers	
Names of Company Principals	

LIST OF SUBCONTRACTORS	
Company	Scope of work by Subcontractor

SIMILAR COMPLETED PROJECTS		
Project description	Owner	Owner Contact Information

- Copy of the Proponent's Safety Certificate of Recognition (COR)
- Proof of Proponent's Workers Compensation
- Copy of Insurance Coverage (Section 4.2)

The information required by the Instructions to Proponents is provided in the attached Appendices and forms an integral part of this RFP.

Declarations:

We hereby acknowledge and declare that:

- (a) we propose to perform the Work as set out in our Proposal;
- (b) no person, firm or corporation other than the undersigned has any interest in this RFP or in the proposed Work for which this RFP is made;
- (c) we hereby acknowledge and confirm that County has the right to accept any Proposal or to reject any or all Proposals in accordance with the Instructions to Proponents;
- (d) this RFP is open to acceptance for a period of sixty (60) days from the date of RFP Closing.

Signatures:

Signed, sealed and submitted for and on behalf of:

Company: _____
(Name)

(Street Address or Postal Box Number)

(City, Province & Postal Code)

(Apply SEAL above)

Signature: _____

Name & Title: _____
(Please Print or Type)

Witness: _____

Dated at _____ this _____ day of _____, 20____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 27, 2015
Presented By:	Len Racher, Director of Facilities & Operations (South)
Title:	Spruce Road – Repair of Deficiencies

BACKGROUND / PROPOSAL:

Spruce Road repair was completed in the fall of 2014 but contained some deficiencies.

OPTIONS & BENEFITS:

Administration and WSP (engineers) representatives met with the contractor on site to review flaws and the corrections that are needed in order to bring Spruce Road to County Standards. Ridgeview Mills (Owner, George Unrau) agreed to fix deficiencies and is in the process of repairing the deficiencies within Spruce Road.

Spruce Road will meet the County standards upon correction of the identified deficiencies. Please review the attached document.

COSTS & SOURCE OF FUNDING:

There are no additional costs to the County. The County retained a holdback which will be released upon correction of the deficiencies.

SUSTAINABILITY PLAN:

NA

COMMUNICATION:

NA

Author: M. Dyck **Reviewed by:** Len Racher **CAO:** JW

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Spruce Road correction of deficiencies be accepted for information.

Author: M. Dyck **Reviewed by:** Len Racher **CAO:** JW



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

May 12, 2015

Ridgeview Contracting Ltd.
Box 1499
La Crete, AB
T0H 2H0

Spruce Road
Semi-Final Inspection
Contract: XXXXXXXX
Grading and Other Work

Attn: Mr. George Unrau

Please be advised that an inspection of the above-noted project was carried out on May 6, 2015 by the following persons:

Len Racher	Mackenzie County
Grant Smith	Mackenzie County
George Unrau	Ridgeview Contracting
Jason Unrau	Ridgeview Contracting
Mark Onaba	WSP Canada Inc.

With the exception of the following items:

1. Re-grading the north ditch at the intersection of Range Road 140 to eliminate the low spot just east of Range Road 140. There was water pooling in the low area, at the time of inspection. The Contractor should also clean up and properly place the existing rip rap around the east culvert invert, to prevent further erosion around the culvert invert.
2. Re-grading of the south shoulder of the road, between Range Road 140 & Range Road 135, to remove the sharp edge of the shoulder.
3. Re-grading of the low spot in the north ditch on SW 16-107-13-5, approximately 300 – 400 m east of Range Road 134. As discussed on site, the Contractor should survey

the ditch to determine whether it needs to be filled in, or graded further east in order to drain the low spot in the ditch, prior to digging the ditch.

4. Re-grading of the south (and possibly north) ditch, just west of Range Road 133, to facilitate positive drainage through this section of the ditch and eliminate water pooling. As discussed on site, the Contractor should survey the ditch to determine whether the water can indeed be drained further to the east, prior to digging the ditch.

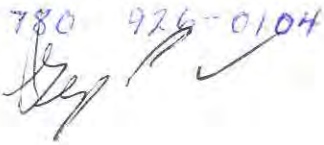
Please provide the County with your schedule of construction operations prior to commencing work. Another inspection will be conducted with the County once the above noted deficiencies have been completed.

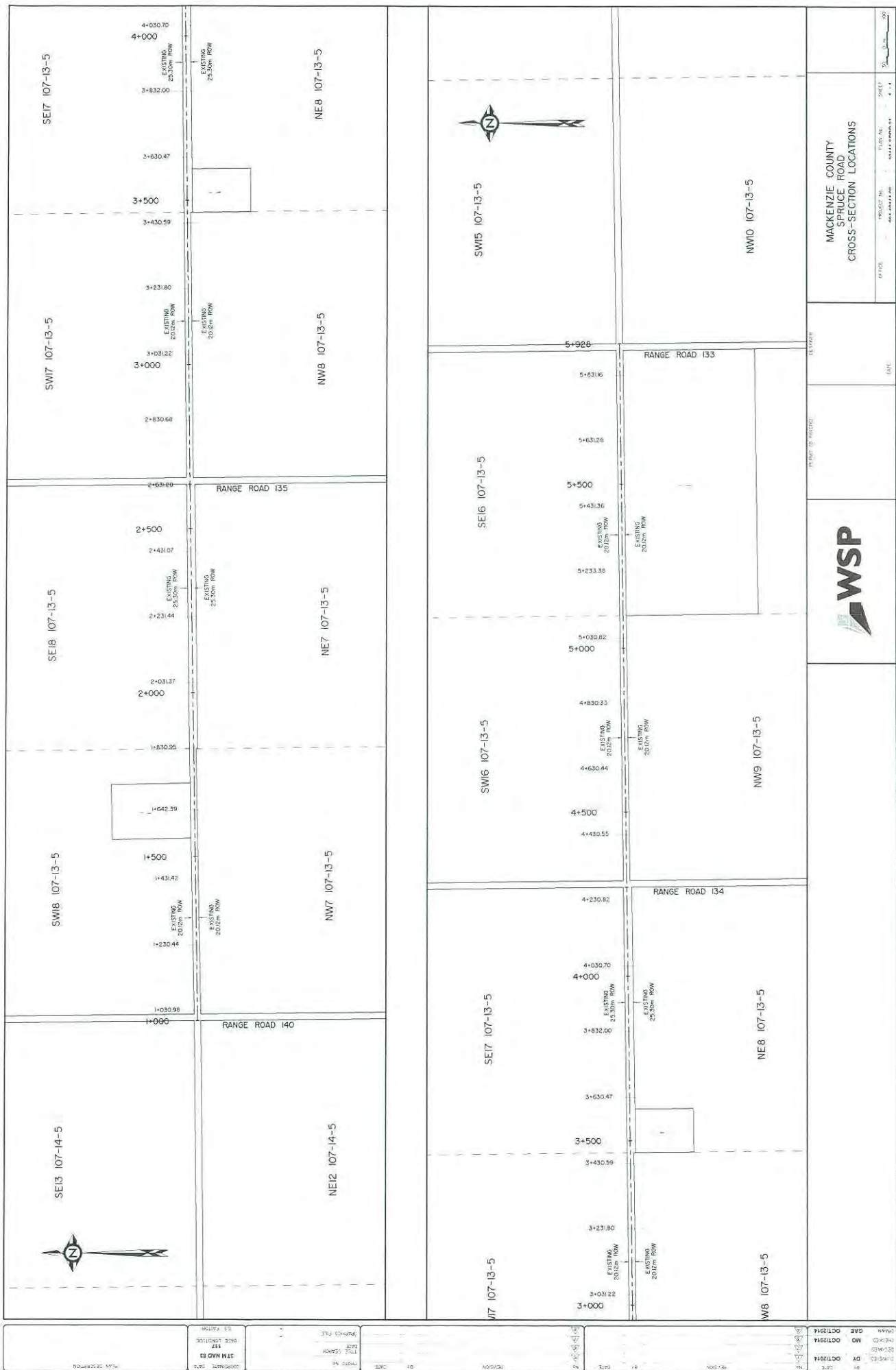
Sincerely,



Len Racher
Director of Facilities & Operations (South)
Mackenzie County

George Unrau
Ridgeview Contracting Ltd.

780 926-0104




DATE: OCT 19 2014
 TIME: 10:00 AM
 PROJECT NO: 13-03-PR
 SHEET: 4-1-1
 DRAWN BY: J. J. JENSEN

DATE: 10/19/14
 TIME: 10:00 AM
 PROJECT NO: 13-03-PR
 SHEET: 4-1-1
 DRAWN BY: J. J. JENSEN



MACKENZIE COUNTY
 SPRUCE ROAD
 CROSS-SECTION LOCATIONS



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 27, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Bylaw 997-15 Fee Schedule Bylaw

BACKGROUND / PROPOSAL:

Mackenzie County Council requested that administration look into possibility of allowing rural water customers to pay the \$8,000 fee for rural water tie-in directly to the trunk line through a phased rate. Mackenzie County Council’s rationale in this is to promote more connections by making these more convenient and affordable.

OPTIONS & BENEFITS:

Administration obtained a legal opinion on this subject as the Municipal Government Act has restrictions against municipal loans.

The County’s legal counsel advice is to implement a phased in rate by setting up two user classes. Our legal is of the option that this type of phased capital cost recovery will not constitute a loan that is contrary to section 264 of the Municipal Government Act. *As “certain transactions that might otherwise satisfy the definition of a loan are specifically contemplated by the MGA”, and utility services charge is one of the examples. “Furthermore, for the purposes of collecting unpaid utility charges the County has authority to add all unpaid utility charges to the tax roll of a property pursuant to section 553 of the MGA.”*

Please review the attached revised bylaw. Please note that the phased rate is calculated for a period of five years with 2.5% interest.

COSTS & SOURCE OF FUNDING:

N/A

Author: J. Whittleton Reviewed by: _____ CAO: JW

SUSTAINABILITY PLAN:

Potable water delivery to our rural customers fits with Alberta's Water for Life strategy.

COMMUNICATION:

The next issue of County Image will highlight this change, if approved by Council.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 997-15 being the Fee Schedule Bylaw for Mackenzie County.

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 997-15 being the Fee Schedule Bylaw for Mackenzie County.

Simple Majority Requires 2/3 Requires Unanimous

That consideration be given to go to third reading of Bylaw 997-15 being the Fee Schedule Bylaw for Mackenzie County at this meeting.

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 997-15 being the Fee Schedule Bylaw for Mackenzie County.

Author: J. Whittleton Reviewed by: _____ CAO: JW

BYLAW NO. 995-15 997-15

**BEING A BYLAW OF THE
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
TO ESTABLISH A FEE SCHEDULE FOR SERVICES**

WHEREAS, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, requires fees to be established by bylaw.

NOW THEREFORE, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

1. SHORT TITLE

This bylaw may be cited as the “Fee Schedule Bylaw”

2. That the fees for services be approved as follows:

ADMINISTRATION

Item	Amount	GST
Photocopying	\$0.25/sheet	Applicable
Laminating (up to 11 x 17")	\$10.00 per page	Applicable
Tax Certificates	\$25.00	N/A
Email, fax or written confirmation of assessment by legal description (legal description to be provided by a requestor in writing)	\$25.00/per request	Applicable
Compliance Certificates	\$50.00	N/A
Land Titles	As per Alberta Government rates in force at the time of the request plus 25% for administration	Applicable
County Ownership Maps 42" bond paper 50"-60" photo paper	\$25.00 \$90.00	Applicable
County Ownership Map Booklet –Laminated Individual Pages - Laminated	\$50.00 \$10.00	Applicable
Hamlet Maps Not laminated Laminated	\$10.00 \$40.00	Applicable

ADMINISTRATION CONT'D

Item	Amount	GST
Aerial Photos & Customized Prints	Size 8.5 x 11 to 11 x 17": black & white - \$5.00 color - \$10.00; Size over 11 x 17 up to 30 x 41.5" black & white - \$50.00 color - \$100.00	Applicable
Boardroom Rental (no charge to non-profit community groups)	\$50.00/day	Applicable
Council or other Board Minutes	\$5.00/set	Applicable

APPEAL FEES

Agricultural Appeal Board

Relevant Act	Amount	GST
Weed Control Act	\$500.00	N/A
Soil Conservation Act	\$50.00	N/A
Agricultural Pests Act	\$100.00	N/A

Note: The appeal fee shall be refunded to the appellant if the Board rules in favour of the appellant.

RELEASE OF INFORMATION (FOIPP REQUESTS)

Pursuant to the provisions of Section 95 of the Freedom of Information and Protection of Privacy Act RSA 2000, Chapter F-25, a local public body may set fees as required to process requests for information; however the fees must not exceed the fees provided for in the regulations.

Mackenzie County shall charge fees in accordance with the Freedom of Information and Protection of Privacy Regulation, AR186/2008, as amended from time to time or any successor Regulation that sets fees for requests for information from the Province.

BUSINESS LICENSES

Item	Amount	GST
Fees:		
Annual Business License (ABL) – Business Commencement until March 1 st – Mandatory	\$0.00	N/A
ABL – Subsequent Years – Mandatory	\$50.00	N/A
ABL – Amendment	\$25.00	N/A
ABL – Replacement	\$25.00	N/A
Penalties:		
No ABL (false information, etc.) – 1 st Offence	\$250.00	N/A
No ABL (false information, etc.) – 2 nd Offence	\$500.00	N/A
Failure to Comply with ABL – 1 st Offence	\$250.00	N/A
Failure to Comply with ABL – 2 nd Offence	\$500.00	N/A
Failure to Display ABL	\$50.00	N/A

DEVELOPMENT

Item	Amount	GST
Area Structure Plan	\$25.00 Hard Copy	Applicable
Municipal Development Plan	\$50.00 Hard Copy	Applicable
Land Use Bylaw	\$50.00 Hard Copy	Applicable
General Municipal Standards Manual	\$50.00 Hard Copy	Applicable
File Search	\$50.00	Applicable
Written Zoning Confirmation Request	\$25.00 Per Lot	Applicable
Compliance Request – Residential	\$50.00 Per Lot	Applicable
Compliance Request – Commercial/Industrial	\$75.00 Per Lot	Applicable
Revised Letter of Compliance (within 3 months)	50% of Full Price	Applicable
Rush Compliance Request (1-3 Business Days)	Double Listed Price	Applicable
Municipal Development Plan Amendment	\$2,000.00	N/A
Area Structure Plan Amendment	\$2,000.00	N/A
Land Use Bylaw Amendment	\$700.00	N/A
Land Use Bylaw Rezoning	\$400.00	N/A
Road Closure Bylaw	\$400.00	N/A
Bylaw Amendment Advertising & Notification Cost	Invoice According to Cost + 5% Administration Fee	Applicable
Development Permit - Other than Commercial or Industrial – Permitted Use	\$50.00	N/A
Development Permit - Other than Commercial or Industrial – Permitted Use with Variance	\$90.00	N/A
Development Permit - Other than Commercial or Industrial – Discretionary Use	\$90.00	N/A
Development Permit - Other than Commercial or Industrial – Discretionary Use with Variance	\$90.00	N/A
Development Permit – Commercial and Industrial – Permitted Use	\$100.00	N/A

DEVELOPMENT CONT'D

Item	Amount	GST
Development Permit – Commercial and Industrial – Permitted Use with Variance	\$150.00	N/A
Development Permit – Commercial and Industrial – Discretionary Use	\$150.00	N/A
Development Permit – Commercial and Industrial – Discretionary Use with Variance	\$150.00	N/A
Development Permit after Legal Counsel Intervention	Permit Cost Plus Legal Fee Cost	NA
Development Permit Time Extension	\$50.00	N/A
Development Prior to Development Permit Issuance	1 st Offence - \$250.00 Fine 2 nd Offence - \$500.00 Fine 3 rd Offence - \$1,000.00 Fine	N/A
Subdivision and Development Appeal (refundable if appeal is successful)	\$250.00	N/A
Subdivision Revision/Re-Advertising Fee	\$250.00	N/A
Subdivision Time Extension (Single Lot)	\$250.00	N/A
Subdivision Time Extension (Multi-Lot)	\$500.00	N/A
Subdivision or Boundary Adjustment Application (all or a portion of the subdivision application may be refundable at the discretion of the MPC)	\$700 + \$200/lot created	N/A
Rural Addressing Sign – required only after initial Rural Addressing Project is complete (required for all new rural yardsites, either at time of Subdivision or Development Permit approval, whichever occurs first)	\$70.00	Applicable

Note: Stop Orders will be issued and delivered to the site and/or the individual(s) conducting unauthorized development requiring all construction to cease immediately and to remain ceased until such time as the necessary Development Permit has been applied for and approved.

SAFETY CODES FEES

BUILDING PERMIT FEES

RESIDENTIAL	HOMEOWNER	CONTRACTOR
Main Floor (basement included)	\$0.65/sq ft	\$0.55/sq ft
Additional Storey's	\$0.40/sq ft	\$0.30/sq ft
Garages (Attached/Detached)/Sheds (over 200 sq ft)	\$0.40 sq/ft	\$0.30/sq ft
Additions	\$0.50/sq ft	\$0.40/sq ft
Relocation of a Building on a Basement or Crawlspace	\$0.60/sq ft	\$0.50/sq ft
Placement of House/Modular/Mobile Home/Garage/Addition only	\$175.00	\$150.00
Major Renovations (Any Structural Change)	\$0.50/sq ft	\$0.40 sq ft

Fireplaces/Wood Burning Appliances	\$175.00	\$150.00
Decks (Greater Than 2 Feet Above Grade)	\$175.00	\$150.00
Minimum Residential Building Permit Fee	\$175.00	\$150.00

COMMERCIAL/ INDUSTRIAL/ INSTITUTIONAL
\$6.00 per \$1,000 of project value
Minimum fee is \$300.00
Notes: 1. Project value is based on the actual cost of material and labour. 2. Verification of cost may be requested prior to permit issuance.

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES CONT'D

ELECTRICAL PERMIT FEES

RESIDENTIAL INSTALLATIONS		
Square footage of area to be wired	HOMEOWNER	CONTRACTOR
Up to 1200	\$218.50	\$184.00
1201 to 1500	\$287.50	\$218.50
1501 to 2000	\$327.75	\$276.00
2001 to 2500	\$362.25	\$299.00
2501 to 3000	\$391.00	\$322.00
3001 to 3500	\$419.75	\$345.00
3501 to 4000	\$437.00	\$368.00
4001 to 5000	\$460.00	\$402.50

DESCRIPTION	HOMEOWNER	CONTRACTOR
Mobile/Modular Home Connection only	\$115.00	\$86.25
Temporary and Underground Services (125 amps or less)	Contractor Required	\$86.25

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

OTHER THAN NEW RESIDENTIAL		
INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$0 – 300	\$97.75	\$86.25
\$301 – 500	\$109.25	\$97.75
\$501 – 1,000	\$120.75	\$109.25
\$1,001 – 1500	\$132.25	\$120.75
\$1,501 – 2,000	\$143.75	\$132.25
\$2,001 – 2,500	\$155.25	\$138.00
\$2,501 – 3,000	\$161.00	\$143.75
\$3,001 – 3,500	\$169.05	\$149.50

SAFETY CODES FEES CONT'D

INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$3,501 – 4,000	\$179.40	\$155.25
\$4,001 – 4,500	\$198.95	\$165.60
\$4,501 – 5,000	\$203.55	\$170.20
\$5,001 – 5,500	\$219.65	\$182.85
\$5,501 – 6,000	\$230.00	\$192.05
\$6,001 – 6,500	\$238.05	\$198.95
\$6,501 – 7,000	\$248.40	\$207.00
\$7,001 – 7,500	\$258.75	\$216.20
\$7,501 – 8,000	\$269.10	\$224.25
\$8,001 – 8,500	\$278.30	\$232.30
\$8,501 – 9,000	\$288.65	\$240.35
\$9,001 – 9,500	\$299.00	\$249.55
\$9,501 – 10,000	\$309.35	\$257.60
\$10,001 – 11,000	\$317.40	\$264.50
\$11,001 – 12,000	\$327.75	\$273.70
\$12,001 – 13,000	\$338.10	\$281.75
\$13,001 – 14,000	\$348.45	\$290.95
\$14,001 – 15,000	\$357.65	\$297.85
\$15,001 – 16,000	\$378.35	\$304.75
\$16,001 – 17,000	\$388.70	\$315.10
\$17,001 – 18,000	\$396.75	\$324.30
\$18,001 – 19,000	\$407.10	\$331.20
\$19,001 – 20,000	\$419.75	\$339.25
\$20,001 – 21,000	Contractor required	\$348.45
\$21,001 – 22,000	Contractor required	\$350.75
\$22,001 – 23,000	Contractor required	\$359.95
\$23,001 – 24,000	Contractor required	\$368.00
\$24,001 – 25,000	Contractor required	\$377.20

SAFETY CODES FEES CONT'D

INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$25,001 – 26,000	Contractor required	\$384.10
\$26,001 – 27,000	Contractor required	\$393.30
\$27,001 – 28,000	Contractor required	\$401.35
\$28,001 – 29,000	Contractor required	\$410.55
\$29,001 – 30,000	Contractor required	\$417.45
\$30,001 – 31,000	Contractor required	\$424.35
\$31,001 – 32,000	Contractor required	\$430.10
\$32,001 – 33,000	Contractor required	\$437.00
\$33,001 – 34,000	Contractor required	\$445.05
\$34,001 – 35,000	Contractor required	\$450.80
\$35,001 – 36,000	Contractor required	\$457.70
\$36,001 – 37,000	Contractor required	\$463.45
\$37,001 – 38,000	Contractor required	\$470.35
\$38,001 – 39,000	Contractor required	\$477.25
\$39,001 – 40,000	Contractor required	\$483.00
\$40,001 – 41,000	Contractor required	\$491.05
\$41,001 – 42,000	Contractor required	\$496.80
\$42,001 – 43,000	Contractor required	\$503.70
\$43,001 – 44,000	Contractor required	\$510.60
\$44,001 – 45,000	Contractor required	\$516.35
\$45,001 – 46,000	Contractor required	\$523.25
\$46,001 – 47,000	Contractor required	\$529.00
\$47,001 – 48,000	Contractor required	\$537.05
\$48,001 – 49,000	Contractor required	\$543.95
\$49,001 – 50,000	Contractor required	\$549.70
\$50,001 – 60,000	Contractor required	\$608.35
\$61,001 – 70,000	Contractor required	\$675.05
\$70,001 – 80,000	Contractor required	\$740.60

SAFETY CODES FEES CONT'D

INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$80,001 – 90,000	Contractor required	\$807.30
\$90,001 – 100,000	Contractor required	\$872.85
\$100,001 – 110,000	Contractor required	\$906.20
\$110,001 – 120,000	Contractor required	\$954.50
\$120,001 – 130,000	Contractor required	\$1,005.10
\$130,001 – 140,000	Contractor required	\$1,054.55
\$140,001 – 150,000	Contractor required	\$1,104.00
\$150,001 – 160,000	Contractor required	\$1,153.45
\$160,001 – 170,000	Contractor required	\$1,204.05
\$170,001 – 180,000	Contractor required	\$1,252.35
\$180,001 – 190,000	Contractor required	\$1,302.95
\$190,001 – 200,000	Contractor required	\$1,351.25
\$200,001 – 210,000	Contractor required	\$1,385.75
\$210,001 – 220,000	Contractor required	\$1,451.30
\$220,001 – 230,000	Contractor required	\$1,500.75
\$230,001 – 240,000	Contractor required	\$1,550.20
\$240,001 – 250,000	Contractor required	\$1,600.80
\$250,001 – 300,000	Contractor required	\$1,748.00
\$300,001 – 350,000	Contractor required	\$1,913.60
\$350,001 – 400,000	Contractor required	\$2,079.20
\$400,001 – 450,000	Contractor required	\$2,244.80
\$450,001 – 500,000	Contractor required	\$2,409.25
\$500,001 – 550,000	Contractor required	\$2,574.85
\$550,001 – 600,000	Contractor required	\$2,740.45
\$600,001 – 650,000	Contractor required	\$2,906.05
\$650,001 – 700,000	Contractor required	\$3,070.50
\$700,001 – 750,000	Contractor required	\$3,236.10
\$750,001 – 800,000	Contractor required	\$3,401.70

SAFETY CODES FEES CONT'D

INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$800,001 – 850,000	Contractor required	\$3,567.30
\$850,001 – 900,000	Contractor required	\$3,731.75
\$900,001 – 950,000	Contractor required	\$3,897.35
\$950,001 – 1,000,000	Contractor required	\$4,062.95

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

ANNUAL ELECTRICAL PERMIT PROCESS

An Annual Electrical Permit may be issued to an establishment that employs a full time qualified Electrician or hires an electrical contractor to perform minor electrical upgrades or renovations (an electrical project value of less than \$10,000.00) on the premises identified on the permit application. Installations over \$10,000.00 in job value require a separate electrical permit.

The establishment shall maintain a current and accurate two-year record of all electrical upgrades or renovations and shall make it available to Mackenzie County upon request. The establishment is responsible for the electrical work required to satisfactorily complete the electrical installation covered by the permit.

A single Annual Electrical Permit may be issued to cover all minor electrical upgrades or renovations performed during a full calendar year or for a lesser period of time when required. The permit fee shall be based on a full calendar year.

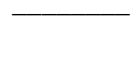
ANNUAL ELECTRICAL PERMIT FEES	
Rating of Establishment (KVA)	Fee
100 or less	\$345.00
101 to 2,500	\$345.00 plus \$15.00 per 100 KVA over 100 KVA
2,501 to 5,000	\$759.00 plus \$12.00 per 100 KVA over 2,500 KVA
5,001 to 10,000	\$1,104.00 plus \$9.00 per 100 KVA over 5,000 KVA
10,001 to 20,000	\$1,621.50 plus \$6.00 per 100 KVA over 10,000 KVA
Over 20,000	\$2,311.50 plus 3.00 per 100 KVA over 20,000 KVA

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES CONT'D

GAS PERMIT FEES		
RESIDENTIAL INSTALLATIONS		
Number of Outlets	HOMEOWNER	CONTRACTOR
1	\$97.75	\$86.25
2	\$120.75	\$97.75
3	\$143.75	\$120.75
4	\$179.40	\$149.50
5	\$224.25	\$187.45
6	\$247.25	\$205.85
7	\$269.10	\$224.25
8	\$289.80	\$241.50
9	\$313.95	\$262.20
10	\$336.95	\$280.60
11	\$350.75	\$292.10
12	\$365.70	\$304.75
13	\$379.50	\$316.25
14	\$395.60	\$330.05
15	\$409.40	\$341.55
16	\$426.65	\$355.35
17	\$440.45	\$366.85
18	\$455.40	\$379.50
19	\$469.20	\$391.00
20	\$485.30	\$404.80
Add \$15.00 per outlet over 20		

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



SAFETY CODES FEES CONT'D

GAS PERMIT FEES

RESIDENTIAL PROPANE TANK SET	HOMEOWNER	CONTRACTOR
Propane Tank Set	\$103.50	\$86.25
Additional Propane Tanks	\$15.00/tank	\$15.00/per tank
Temporary Heat	\$115.00	\$86.25

Grain Dryer	Contractor Required	\$287.50
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NON- RESIDENTIAL PROPANE TANK SET	HOMEOWNER	CONTRACTOR
Propane Tank Set	Contractor Required	\$86.25
Additional Propane Tanks	Contractor Required	\$15.00/per tank
Gas/Propane Cylinder Refill Center	Contractor Required	\$172.50

REPLACEMENT OF NON-RESIDENTIAL APPLIANCES	FEE
First Appliance Add \$15.00 for each additional appliance	\$80.50

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES CONT'D

GAS PERMIT FEES		
NON-RESIDENTIAL INSTALLATIONS		
BTU Input	HOMEOWNER	CONTRACTOR
0-100,000	Contractor Required	\$86.25
100,001-110,000	Contractor Required	\$97.75
110,001-120,000	Contractor Required	\$109.25
120,001-130,000	Contractor Required	\$143.75
130,001-140,000	Contractor Required	\$155.25
140,001-150,000	Contractor Required	\$166.75
150,001-170,000	Contractor Required	\$172.50
170,001-190,000	Contractor Required	\$178.25
190,001-210,000	Contractor Required	\$184.00
210,001-230,000	Contractor Required	\$189.75
230,001-250,000	Contractor Required	\$195.50
250,001-300,000	Contractor Required	\$201.25
300,001-350,000	Contractor Required	\$207.00
350,001-400,000	Contractor Required	\$218.50
400,001-450,000	Contractor Required	\$224.25
450,001-500,000	Contractor Required	\$230.00
500,001-550,000	Contractor Required	\$235.75
550,001-600,000	Contractor Required	\$241.50
600,001-650,000	Contractor Required	\$253.00
650,001-700,000	Contractor Required	\$264.50
700,001-750,000	Contractor Required	\$276.00
750,001-800,000	Contractor Required	\$287.50
800,001-850,000	Contractor Required	\$299.00
850,001-900,000	Contractor Required	\$310.50
900,001-950,000	Contractor Required	\$322.00
950,001-1,000,000	Contractor Required	\$333.50
Add \$8.00 for each 100,000 BTU (or portion thereof) over 1,000,000 BTU		

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES CONT'D

GAS PERMIT FEES

NON-RESIDENTIAL INSTALLATIONS		
TEMPORARY HEAT		
BTU Input	OWNER	CONTRACTOR
0 to 250,000	Contractor Required	\$86.25
250,001 to 500,000	Contractor Required	\$143.75
Over 500,000	Contractor Required	\$143.75 plus \$10.00 per 100,000 BTU (or portion thereof) over 500,000 BTU

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

REPLACEMENT GAS APPLIANCES		
BTU Input	OWNER	CONTRACTOR
0 to 400,000	Contractor Required	\$92.00
400,001 to 1,000,000	Contractor Required	\$172.50
Over 1,000,000	Contractor Required	\$172.50 plus \$5.00 per 100,000 BTU (or portion thereof) over 1,000,000 BTU

SAFETY CODES FEES CONT'D

PLUMBING PERMIT FEES

RESIDENTIAL INSTALLATIONS		
Number of Fixtures	HOMEOWNER	CONTRACTOR
1	\$97.75	See contractor fees
2	\$109.25	See contractor fees
3	\$120.75	See contractor fees
4	\$132.25	See contractor fees
5	\$143.75	See contractor fees
6	\$155.25	See contractor fees
7	\$161.00	See contractor fees
8	\$171.35	See contractor fees
9	\$188.60	See contractor fees
10	\$202.40	See contractor fees
11	\$213.90	See contractor fees
12	\$224.25	See contractor fees
13	\$234.60	See contractor fees
14	\$247.25	See contractor fees
15	\$257.60	See contractor fees
16	\$269.10	See contractor fees
17	\$281.75	See contractor fees
18	\$289.80	See contractor fees
19	\$302.45	See contractor fees
20	\$313.95	See contractor fees
Add \$8.00 for each fixture over 20		

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES CONT'D

PLUMBING PERMIT FEES

Number of Fixtures	CONTRACTOR
1	\$86.25
2	\$97.75
3	\$103.50
4	\$109.25
5	\$120.75
6	\$126.50
7	\$132.25
8	\$142.60
9	\$157.55
10	\$169.05
11	\$178.25
12	\$187.45
13	\$195.50
14	\$205.85
15	\$215.05
16	\$224.25
17	\$234.60
18	\$241.50
19	\$251.85
20	\$262.20
21	\$269.10
22	\$278.30
23	\$285.20
24	\$292.10
25	\$301.30

Number of Fixtures	CONTRACTOR
26	\$308.20
27	\$315.10
28	\$324.30
29	\$331.20
30	\$338.10
31	\$347.30
32	\$355.35
33	\$361.10
34	\$370.30
35	\$378.35
36	\$385.25
37	\$393.30
38	\$401.35
39	\$410.35
40	\$416.30
41	\$424.35
42	\$433.55
43	\$439.30
44	\$447.35
45	\$456.55
46	\$462.30
47	\$470.35
48	\$479.55
49	\$485.30
50	\$493.35

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES CONT'D

PLUMBING PERMIT FEES

Number of Fixtures	CONTRACTOR
51	\$500.25
52	\$506.00
53	\$511.75
54	\$517.50
55	\$525.55
56	\$532.45
57	\$537.05
58	\$543.95
59	\$549.70
60	\$556.60
61	\$561.20
62	\$568.10
63	\$575.00
64	\$580.75
65	\$586.50
66	\$592.25
67	\$600.30
68	\$606.05
69	\$611.80
70	\$617.55
71	\$624.45
72	\$631.35
73	\$635.95
74	\$642.85
75	\$648.60

Number of Fixtures	CONTRACTOR
76	\$655.50
77	\$660.10
78	\$667.00
79	\$675.05
80	\$680.80
81	\$683.10
82	\$686.55
83	\$688.85
84	\$692.30
85	\$694.60
86	\$699.20
87	\$701.50
88	\$704.95
89	\$709.55
90	\$710.70
91	\$713.00
92	\$716.45
93	\$721.05
94	\$723.35
95	\$726.80
96	\$730.25
97	\$733.70
98	\$734.85
99	\$738.30
100	\$741.75

Add \$1.00 for each fixture over 100

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES CONT'D

PRIVATE SEWAGE TREATMENT SYSTEMS

DESCRIPTION OF WORK	HOMEOWNER	CONTRACTOR
Holding Tanks and Open Discharges	\$200.00	\$200.00
Fields, Mounds, Sand Filters, Treatment Tanks, etc	\$275.00	\$275.00

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

OTHER CHARGES AND PAYMENTS

Mackenzie County will collect all permit fees and no remuneration will be remitted to the contracted Safety Codes Agency until such time as the permit is closed in accordance with Mackenzie County's Quality Management Plan (QMP). The contracted Safety Codes Agency will invoice and return closed permits to the County on a monthly basis.

Charges for additional services are as follows:

DESCRIPTION OF SERVICE	HOURLY CHARGE
Appeal services	\$75.00
Audit Representation	No charge
Code Seminars	No charge
Consultative Services	\$75.00
Emergency Services	\$125.00
Enforcement Services	No charge
Investigation Services	\$125.00
Public Works Complaints	No charge

Additional Inspection Services

In addition to addressing the needs of Mackenzie County's Accreditation, the contracted Safety Codes Agency shall offer to the residents of the County the full spectrum of Inspection Services, including:

- Wood Stove Inspections,
- Progress Payment Inspections (Bank Inspections),
- Private Home Inspections for real estate deals (all disciplines),
- Insurance Inspections,
- Electrical Equipment Approvals,

SAFETY CODES FEES CONT'D

- New Code Book Sales, and
- Code Seminars in all disciplines for local contractors.

These types of inspections may not be required under County Accreditation but are, none the less, important services Mackenzie County's residents need on a fairly regular basis. These fees shall be at a competitive rate and billed directly to the customer.

MISCELLANEOUS	
DESCRIPTION	FEE
Permit Cancellation – before plan review complete	Complete refund minus \$50
Permit Cancellation – after plan review complete	65% of permit fee
Amendments to Permit Application	Any additional fees shall be payable and any decrease in permit fees over \$20 shall be refunded
Additional Inspection (within 100 km radius)	\$75.00
Additional Inspection (over 100 km radius)	\$125.00
Permit Extension Requests	Shall be provided in writing and must contain reason for request and additional time requested. Permit extensions, where granted, shall be provided in writing.
Contractor's failure to obtain the proper permits, for the discipline in which they practice, prior to work commencement – due to negligence and/or repeat offences.	2 times the fee shown in the Fee Schedule Bylaw

PUBLIC WORKS

Item	Amount	GST
Winter Maintenance Flags	\$20.00 /up to 1/4 mile	Applicable
Senior/Handicapped Snowplow Flags (Where the Senior/Handicapped person lives in a rural residence where all other persons, excluding spouse or dependent, residing on the property are also Senior Citizens or Handicapped persons)	No Charge	N/A
Dust Control Calcium Chloride	\$500/200 linear meters per application	Applicable
Dust Control for Seniors	No Cost.	
TRAVIS Permits for Over Weight and Over Dimensional Vehicles on the following roads: <ul style="list-style-type: none"> • 88 Connector • Assumption (Chateh) • Fox Lake Road • Wadlin Lake Road • Watt Mountain Road (Hutch Lake) • Zama Access 	\$35.00 Non-Refundable	N/A

EQUIPMENT AND LABOUR

Item	Amount	GST
Sewer Auger	\$20.00 per hour \$100.00 per 24 hours	Applicable
Water Line Thawing Unit	\$20.00 per hour \$100.00 per 24 hours	Applicable
Sewer Line Camera	\$150.00 per hour (minimum charge \$350.00)	Applicable
Sanding Unit & Tandem Truck	\$110.00/hour (minimum charge 1 hr)	Applicable
Alberta Agriculture's Irrigation Pump/Pipe	\$300.00/48 hours \$100.00/each additional 24 hours	Applicable
Labour	\$25.00 per hour (minimum charge 1 hr.)	Applicable
Weed Eater	\$30.00 per hour (minimum charge 1 hr.)	Applicable
35 HP Tractor Mower 6'	\$50.00 per hour (minimum charge 1 hr.)	Applicable

EQUIPMENT AND LABOUR CONT'D

Item	Amount	GST
75 HP Tractor Mower 15'	\$75.00 per hour (minimum charge 1 hr.)	Applicable

Note: County equipment that is not listed in this bylaw will be charged according to the current Alberta Roadbuilders and Heavy Equipment Association Equipment Rental Rates Guide.

AIRPORTS

Item	Amount	GST
Fuel Flow Charge	\$0.045 per liter for each liter of aviation fuel dispensed	Applicable
Land lease fee for hangars and associated uses	Fort Vermilion Airport – \$1.25 per square meter annually; La Crete Airport – \$1.30 per square meter annually	Applicable
Long Term Aircraft Parking (30 days or more)	\$250.00 annually (no power)	Applicable
Aircraft & Vehicle Parking	\$5.00 per day (power)	Applicable
Terminal Fees	No charge	N/A
Landing Fees	No charge	N/A

SOLID WASTE

Section 1: Commercial, Construction, Industrial & Institutional Solid Waste Fees

At Regional Landfill	
Current rate as set by the Mackenzie Regional Waste Management Commission	
At Transfer Station	
pickup truck (partial load)	\$5.00
pickup truck (full load)	\$10.00
Single axle larger than 1 ton	\$30.00
Trailers shorter than 8'	\$10.00
Trailers 8' - 20'	\$30.00
Trailers over 20'	\$50.00
Untarped loads of commercial, construction, industrial and/or institutional material	\$50.00
Tandem or tridem axle trucks are to be directed to the regional landfill.	

Definitions:

- a) **“Commercial waste”** means any waste generated from businesses such as stores, garages, hotels, motels and restaurants.
- b) **“Construction waste”** waste generated due to construction/demolition/renovation of property and or buildings.
- c) **“Industrial waste”** means any waste generated from an industry such as forestry and energy.
- d) **“Institutional”** is waste generated from institutions such as hospitals, schools, long-term care facilities and lodges.

Note: Residential and farming garbage (not including construction waste) is exempt from charges.

Note: Mackenzie County reserves the right to control the type and nature of refuse which may be deposited at the transfer station and no refuse may be deposited at the transfer station except in accordance with the transfer station operations manual.

SOLID WASTE CONT'D

Section 2: Residential Waste Collection – Hamlet of La Crete

Residential Waste	Fees
Monthly Collection Waste	\$5.95 per month per residence
One-Time Use Refuse Bin Tags	\$1.50 per tag

The fees are applicable to all residential properties identified in the County's Hamlet Residential Waste Collection Bylaw.

PARKS

Section 1: General Park Fees

Day Use	Overnight	Weekly	Shelter Rent	Seasonal or Monthly Camping Stalls	Marina Dock Rental
Wadlin Lake					
No Charge	\$20	\$120	\$50/day for shelter rental	N/A	\$8/day with camping stall; \$10/day without camping stall
Machesis Lake					
No Charge	\$20	\$120	\$50/day for shelter rental	Non-Serviced: \$200/Month	N/A
Hutch Lake					
No Charge	\$20	\$120	\$50/day for shelter rental	N/A	N/A
Zama Community Park					
No Charge	Non-Serviced: \$10 Partially Serviced: \$15 Fully Serviced: \$20	Non-Serviced: \$60 Partially Serviced: \$90 Fully Serviced: \$100	\$50/day for shelter rental	<u>Monthly:</u> Non-Serviced: \$200 Partially Serviced: \$275 Fully Serviced: \$400	N/A
Tourangeau Lake					
No Charge	N/A	N/A	N/A	N/A	N/A
Fort Vermilion Bridge Campsite					
No Charge	N/A	N/A	N/A	N/A	N/A

PARKS CONT'D

Section 2: Penalties

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out opposite the section number:

Section (Municipal Parks Bylaw)	Offence	Penalty
Section 3.1 (a)	Fail to keep land in a clean/tidy condition	\$50.00
Section 3.1 (b)	Fail to comply with lawfully posted signs and/or notices	\$50.00
Section 3.2	Fail to restore land to a clean/tidy condition when vacating park	\$50.00
Section 3.3(a)	Interfere with others quiet enjoyment of park	\$50.00
Section 3.3(b)	Deface/injure/destroy object in park	\$75.00
Section 3.3(c)	Excavate or remove plants/plant fixtures from a park	\$75.00
Section 3.3(d)	Remove park equipment	\$75.00
Section 3.3(e)	Unauthorized display signs/ads in park	\$25.00
Section 3.3(f)	Remove/damage etc. authorized signs/notices in park	\$50.00
Section 3.3(g)	Bathe/clean clothing/ fish/utensils etc. at/near drinking fountain/pump in park	\$25.00
Section 3.4	Unauthorized construction in park	\$50.00
Section 3.5	Unauthorized business in park	\$50.00
Section 4.1	Failure to register when entering park	\$50.00
Section 4.2	Failure to obtain camping permit	\$50.00
Section 4.7	Camping in area not designated for that purpose	\$50.00
Section 4.8	Alteration of camping permit	\$50.00
Section 4.9	Failure to produce camping permit upon request	\$50.00
Section 4.12/4.13	Unauthorized combination of vehicles in campsite	\$50.00
Section 4.14	Camping more than fourteen consecutive days	\$50.00
Section 4.18	Failure to vacate site	cost recovery
Section 4.21	Remain in day use area after 11:00 p.m.	\$50.00
Section 6.1	Unlawfully enter/remain in park	\$50.00
Section 7.1	Set, light, or maintain fire in unauthorized place	\$50.00
Section 7.3	Set, light, or maintain fire after signs/notices have been erected prohibiting same	\$50.00

PARKS CONT'D

Section 2: Penalties Cont'd

Section (Municipal Parks Bylaw)	Offence	Penalty
Section 7.4	Leave fire unattended/allow to spread	\$50.00
Section 7.5	Deposit/dispose of hot coals/ashes etc. in unauthorized place	\$50.00
Section 7.6	Fail to extinguish fire etc. before leaving	\$50.00
Section 7.7	Remove firewood from a park	\$100.00
Section 8.1	Operate off-highway vehicle where prohibited	\$50.00
Section 8.2	Enter park when prohibited	\$50.00
Section 8.3	Parking in a manner or location that impedes traffic	\$50.00
Section 8.4	Exceed posted speed limit	\$50.00
Section 9.1(a)	Animal running at large	\$50.00
Section 9.1(b)	Animal in prohibited area	\$50.00
Section 9.7	Bring/allow horse/pony etc. unauthorized into the park	\$100.00
Section 10.1(a)	Deposit waste matter in unauthorized area of park	\$50.00
Section 10.1(b)	Deposit waste water or liquid waste in unauthorized area	\$250.00
Section 10.1(c)	Dispose of commercial/residential waste in park	\$50.00
Section 10.2	Fail to carry waste matter from areas in park without receptacles	\$50.00
Section 11.3	Attempt to enter park within 72 hours of removal from a park	\$100.00
Section 12.1	Discharging of firearm	\$100.00
Section 12.2	Improper storage of firearm	\$75.00
Section 12.3	Hang big game in park	\$50.00

Note:

Every person who contravenes a section of the Municipal Parks Bylaw is guilty of an offence and liable to the penalty as set out above or, on summary conviction to a fine not exceeding two thousand dollars (\$2,000.00) or imprisonment for a term of not more than six (6) months or to both a fine and imprisonment (in accordance with Provincial Regulations).

TRAFFIC REGULATIONS

Traffic Regulation Bylaw Part 2: Parking

Section	Offence	Fine
Section 3(1)(a)	Prohibited Parking – Emergency Exit Door	\$50.00
Section 3(1)(b)	Prohibited Parking – Entrance to Emergency Service	\$50.00
Section 4(1)	Park in No Parking Zone Prohibited by Traffic Control Device	\$30.00
Section 4(2)	Park in No Parking Zone During Prohibited Times	\$30.00
Section 5 (2)	Park in No Parking Zone Prohibited by Temporary Traffic Control Device	\$30.00
Section 6	Stop in a No Stopping Zone Prohibited by Traffic Control Device	\$30.00
Section 7(2)	Park in a Disabled Person’s Parking Space	\$50.00
Section 8(2)	Park in Fire Lane	\$50.00
Section 9	Park an Unattached Trailer on Highway	\$30.00
	Park in Alley	\$30.00

Traffic Regulation Bylaw Part 3: Rules for Operation of Vehicles

Section	Offence	Fine
Section 11(1)	Drive Tracking Vehicle on Highway Without Authorization	\$100.00
Section 11(2)	Fail to Produce Tracked Vehicle Authorization	\$50.00

Traffic Regulation Bylaw Part 4: Controlled and Restricted Highways

Section	Offence	Fine
Section 13(1)	Operate / Park Heavy Vehicle in Prohibited Area	\$75.00

Traffic Regulation Bylaw Part 5: Miscellaneous

Section	Offence	Fine
Section 14	Proceed Beyond Designated Point Near Fire	\$50.00
Section 15(1)	Cause Damage to Street Furniture	Court
Section 15(2)	Cause Damage to Highway	Court
Section 15(3)	Damage Costs for Sections 14(1) / 14(2)	amount expended

TRAFFIC REGULATIONS CONT'D

Note:

Every person who contravenes a section of the Traffic Regulation Bylaw is guilty of an offence and shall forfeit and pay a penalty as set out above or on summary conviction to a fine not exceeding Two Thousand Dollars (\$2,000.00) and/or imprisonment for not more than six (6) months.

Off-Highway Vehicles Bylaw Offences

Section	Offence	Fine
Section 5 (d)	Contravenes Off-Highway Vehicles Bylaw (First Offence)	\$50.00
Section 5 (e)	Contravenes Off-Highway Vehicles Bylaw (Second Offence)	\$100.00

FIRE SERVICES FEES

Provincial Roadways Incidents

If costs are not recovered from the responsible party or their insurance company, Alberta Transportation Policy #TCE-DC-501 (v3) states that Alberta Transportation is to be invoiced for recovery of services at the following rates:

Item	Amount
<i><u>Response fees including man power:</u></i>	
Pumper Unit	\$610.00 per hour
Ladder Unit (Aerial)	\$610.00 per hour
Tanker Unit	\$610.00 per hour
Rescue Unit	\$610.00 per hour
Command Unit	\$180.00 per hour
Contracted Services (i.e water haulers, equipment, labour, etc.)	Road Builders Rates

ESRD Provincial Incidents – as per Mutual Aid Agreement

Item	Amount
Pumper Unit	\$400.00 per hour
Ladder Unit (Aerial)	\$400.00 per hour
Tanker Unit	\$400.00 per hour
Rescue Unit	\$400.00 per hour

FIRE SERVICES FEES CONT'D

Item	Amount
Command Unit	\$200.00 per hour
Contracted Services (i.e water haulers, equipment, labour, etc.)	Road Builders Rates
<i><u>Manpower Fee:</u></i>	
Officers	\$50.00 per man hour
Firefighter	\$50.00 per man hour

Other Incidents:

Item	Amount
<i><u>Response fees including man power:</u></i>	
Pumper Unit	\$200.00 per hour
Ladder Unit (Aerial)	\$200.00 per hour
Tanker Unit	\$200.00 per hour
Rescue Unit	\$200.00 per hour
Contracted Services (i.e water haulers, equipment, labour, etc.)	Cost plus 15%
Consumable Items	Cost plus 15%
<i><u>Manpower Fee:</u></i> (if only manpower is requested/needed)	
Officers	\$25.00 per man hour
Firefighter	\$20.00 per man hour

Note:

- a) Travel time to and from the scene of an accident for non-provincial responses shall be free of charge;
- b) A residential invoice shall not exceed \$5,000 per incident. Residential means property that is not classed as farm land, machinery and equipment or non-residential by the County's assessor and as described in Municipal Government Act. When a titled property has multiple structures such as a residential and non-residential structure, a determination shall be made regarding origin of the fire by the Fire Chief. If the fire originated from the residential structure, the \$5,000 limit per incident shall apply.

FIRE SERVICES FEES CONT'D

False Alarms

Item	Amount
Response to False Alarm 1 st Call	No charge
(within same year as 1 st Call) 2 nd Call	\$100.00
(within same year as 1 st Call) 3 rd Call	\$200.00
(within same year as 1 st Call) 4 nd Call	\$300.00

Other Fees

Item	Amount
Violation Ticket*– 1 st Offence	\$250.00
Violation Ticket* – 2 st and Subsequent Offences	\$500.00
Fire Works Permit (no charge to non-profit groups)	\$50.00 per permit
Filling of Air Cylinders (breathing air)	
Small cylinder (30 min)	\$25.00
Cascade cylinder	\$100.00
Water Flow Testing Reports	\$100.00
File Search (fire inspections and investigations)	\$35.00 per search
Fire Permit	No charge
Fire Inspection Services Within the County	\$50.00 per hour plus expenses
Fire Inspection Services Outside of the County	\$75.00 per hour plus expenses
Re-inspection with Outstanding Fire Code Violations	\$50.00 per visit
Training course(s) to other individuals/groups	Cost plus \$15% administrative fee
Expert Witness Services – Civil Litigation	\$25.00 per hour to a maximum of \$350.00 per day plus expenses
Occupant Load Determination (no charge to non-profit groups)	\$100.00 per certificate

**As specified in Fire Services Bylaw*

Note:

- a) Every person who violates a provision of Fire Services Bylaw is guilty of an offense and is punishable upon summary conviction, to a fine not exceeding two thousand dollars (\$2,000.00) or to a term of imprisonment not exceeding one (1) year or to both.
- b) Nothing shall prevent a Peace Officer from:

FIRE SERVICES FEES CONT'D

- (i) immediately issuing a Violation Ticket for the mandatory Court appearance to any person who contravenes any provision of the Mackenzie County Fire Services Bylaw, or
- (ii) issuing a Voluntary Payment ticket in lieu of a mandatory Court appearance for \$100.00.

DOG CONTROL FEES

Fees & Penalties	General	Dogs	Dangerous Dogs
Failure to obtain a valid license penalty		\$35.00	\$50.00
Failure to wear a dog tag penalty	\$35.00		
<i>Annual Fees</i>			
– neutered male or spayed female		\$10.00	\$50.00
– unneutered male or unspayed female		\$25.00	\$100.00
<i>Lifetime Fee</i>			
– neutered male or spayed female		\$50.00	\$50.00
– unneutered male or unspayed female		\$200.00	\$200.0
Replacement for misplaced, lost, or stolen dog tag	\$5.00		
Failure to obtain a kennel license penalty	\$50.00		
Dog running at large – <i>Handling fee</i>			
1 st offence		\$50.00	\$500.00
2 nd offence		\$100.00	\$1,000.00
3 rd offence and subsequent		\$200.00	\$1,500.00
Bite a person penalty		\$250.00	\$1,000.00
Injure a person penalty		\$250.00	\$1,000.00
Chase of threaten a person penalty		\$150.00	\$1,000.00
Bite, bark at, chase stock, bicycles, wheelchairs, or other vehicles penalty		\$250.00	\$1,000.00

DOG CONTROL FEES CONT'D

Fees & Penalties	General	Dogs	Dangerous Dogs
Bark, howl or disturb any person penalty			\$50.00
Worry or annoy any other animal penalty	\$50.00		
Damage to public or private property penalty		\$50.00	\$250.00
Upset waste receptacles or scatter contents thereof (Section 1. (b) or Dog Control Bylaw)	\$100.00		
Leave dog unattended in motor vehicle penalty		\$50.00	\$250.00
Fail to provide water, food, shelter or proper care penalty	\$100.00		
Abuse or abandonment of dog penalty	\$250.00		
Dog in prohibited areas as set by Council penalty	\$100.00		
Failure to report dog with a communicable disease penalty	\$100.00		
Failure to confine a dog with a communicable disease penalty	\$100.00		
Failure to keep dog confined for nor less than ten (10) days penalty	\$50.00		
Interfere or threaten an Animal Control Officer penalty	\$250.00		
Induce a dog or assist a dog to escape capture penalty	\$250.00		
Falsely represent him/herself as being in charge of a dog penalty	\$100.00		
Allow, or attempt to allow, a dog(s) to escape from a vehicle, cage, or lice trap penalty	\$100.00		
Remove or attempt to remove a dog from an Animal Control Officer penalty	\$250.00		
Unconfined female dog in heat penalty	\$50.00		
Failure to remove defecation	\$50.00		
Impoundment fees (to be verified with the veterinarian)		Amount expended	Amount expended
Veterinary fees (to be verified with the veterinarian)		Amount expended	Amount expended
Destruction of dog fees (to be verified with the veterinarian)		Amount expended	Amount expended
Failure to keep a dangerous dog(s) confined penalty			\$500.00
Improper pen or other structure penalty			\$200.00

DOG CONTROL FEES CONT'D

Fees & Penalties	General	Dogs	Dangerous Dogs
Give false information when applying for dangerous dog license penalty			\$500.00
Failure to keep dangerous dog muzzled penalty			\$500.00
Failure to harness of leash a dangerous dog properly penalty			\$500.00
Failure to keep a dangerous dog under the control of an adult person penalty			\$500.00

No penalties will be levied for “dog at large: under part 4 section 18 or 22 if impoundment fee and handling fees are paid.

Note:

- a) Any person who contravenes, disobeys, refuses or neglects to obey any provisions of this Bylaw is guilty of an offense and is liable on summary conviction to a fine not exceeding two thousand dollars (\$2,000) in addition to any other fees according to Mackenzie County Fee Schedule Bylaw, and in default of payment to imprisonment for a term not exceeding ninety (90) days.

WATER/SEWER RATES, PENALTIES, AND FEES AND DEPOSITS

Water/Sewer Standard Rates

Rate Description	Water Rates	Sewer Rates
Rates for Metered Users	\$37.04/month plus \$3.18 per m ³ of consumption	\$31.52/month plus \$0.73 per m ³ of water consumption
Rates for Cardlock Users (treated water)	\$3.18 per m ³ of consumption	\$0.73 per m ³ of water consumption
Rates for Cardlock Users (raw water)	\$2.31 per m ³ of consumption	N/A
High Level South Waterline	As per agreements	N/A

Penalties

One time 10% penalty will be charged on all current charges if the utility bill is not paid by the due date.

WATER/SEWER RATES, PENALTIES, AND FEES AND DEPOSITS CONT'D

Rural Potable Water Line Rates – Tie-in Directly to the Trunk Line

CLASS A

Water/Sewer Standard Rates*:

Rate Description	Water Rates	Sewer Rates
Rates for Metered Users	\$37.04/month plus \$3.18 per m ³ of consumption	\$0.73 per m ³ of water consumption

*Class A applies to those that paid the fee for rural water tie-in directly to the trunk line** either through a lump sum payment of \$8,000 or by paying the phased rate.*

CLASS B

Water/Sewer Standard Rates* **PLUS** \$141.98 per month *(the phased rate for a maximum five-year period per tie-in):*

Rate Description	Water Rates	Sewer Rates	Phased Rate
Rates for Metered Users	\$37.04/month plus \$3.18 per m ³ of consumption	\$0.73 per m ³ of water consumption	\$141.98 per month

*Class B applies to those that have not yet paid the fee for rural water tie-in directly to the trunk line***

*Monthly sewer rate of \$31.52 does not apply to customers that are not connected to the sewer collection system

**Fee for rural water tie-in directly to the trunk line does not include the actual costs of service installation to the property line, a metering chamber and a meter, which must be paid prior to tie-in

Fees and Deposits

Description	Fee Amount
Application fee for new account move in	\$50.00
Transfer from one account to another	\$50.00
Reconnection of account due to non-payment of account	\$50.00

Description	Fee Amount
Fee for services required upon the request of the customer <u>within</u> the one (1) working day requirement (see Water & Sewer Services Bylaw)	\$50.00
Fee for hamlet water and/or sewer service tie-in	\$100.00
Fee for hamlet water and/or sewer main tie-in	\$500.00 plus cost of installation
Fee for rural water tie-in directly to the trunk line PLUS the actual costs of service installation to property line, a metering chamber and a meter	\$8,000.00
Fee for rural water tie-in to a lateral extension PLUS the actual costs of service installation to property line, a metering chamber and a meter	Cost recovery as determined for the specific areas and per Policy UT006 Water Servicing
Fee for rural water multi-lot subdivision PLUS the actual costs of service installation to property line, a metering chamber and a meter	\$2,800.00/lot
Fee for water meter testing. Refundable if variance of meter reading is greater than 3%.	\$100.00
Fee for County employee services during regular working hours required to construct, repair, inspect, or service where the responsibility for work was borne by the developer, consumer or corporation	\$75.00/hr (minimum 1 hr charge)
Fee for after hour emergency call out of County employee for services born by the consumer	\$100.00/hr (minimum 1 hr charge)
Deposit for cardlock	\$100.00 for residential \$500.00 for commercial
Lagoon Sewage Disposal Fees (agreement required)	\$25.00/Load–Single Axle Unit \$50.00/Load-Tandem Axle Unit \$75.00/Load-All units larger than tandem axle units including pup trailers

WATER/SEWER RATES, PENALTIES, AND FEES AND DEPOSITS CONT'D

- (i) Deposits may be transferable from one service to another by the same consumer.
- (ii) The fee shall be retained by Mackenzie County and applied against any outstanding balance upon disconnection of the service. In the event there is no outstanding balance or service charges remaining on the account upon disconnection of the service, Mackenzie County shall refund money to the customer within forty (40) days.
- (iii) In any case money deposited with Mackenzie County as a guarantee deposit remains unclaimed for a period of five years after the account of the consumer so depositing has been discontinued, the amount of the deposit shall be transferred to the general revenue account of Mackenzie County.
- (iv) Mackenzie County remains liable to repay the amount of the deposit to the person lawfully entitled thereto for a period of ten years next following the discontinuance of the account but after the ten year period the deposit becomes the absolute property of Mackenzie County free from any claim in respect thereof.

Meter Fees

Size of Meter	Cost of Meter and Install
5/8"	\$400.00
3/4" Residential	\$440.00
3/4" Commercial	\$520.00
1"	\$620.00
1 1/2"	\$980.00
2"	\$1,260.00

* 15% administrative fee is included in all meter costs.

** The consumer will be given the option of paying the complete cost upon application, having the cost applied to their first water bill, or having the cost applied to their water bill in 6 equal payments.

*** Meters of a greater size than identified above will be dealt with on an individual basis.

WATER/SEWER RATES, PENALTIES, AND FEES AND DEPOSITS CONT'D

Fines for Water/Sewer

The voluntary payment, which may be accepted in lieu of prosecution for a contravention shall be the sum as set in the following table:

DESCRIPTION	PENALTY
Failing to connect to Municipal Utility	\$2,500.00
Failing to provide grease, oil & sand traps & maintain catch basins	\$1,000.00
Interfering/Tampering with Municipal Utility	\$2,500.00
Operation or use of Municipal Utility without authorization	\$250.00
Failing to allow County staff or agent to enter premises	\$250.00
Failing to maintain water or sewer system	\$100.00
Failure to use proper material	\$250.00
DESCRIPTION	PENALTY
Failure to install sewer backflow preventer	\$150.00
Failure to install cross connection control device	\$500.00
Failure to execute proper tapping or backfilling	\$250.00
Covering a water or sewer system prior to inspection	\$250.00
Failure to uncover a water or sewer system at the request of an authorized employee after it has been covered	\$500.00
Failure to report broken seal to County	\$50.00
Obstruction of Fire Hydrants/Valves	\$100.00
Illegal disposal of water	\$1,500.00
Well or other source of water supply	\$250.00
Illegal disposal in sewer or storm drainage system	\$2,500.00
Bringing sprayer equipment onto the potable water truckfill station (applicable to the Fort Vermilion location)	\$500.00

Note: A person who contravenes a provision of the Water and Sewer Bylaw is guilty of an offence and liable on summary conviction to the penalty as prescribed in this Bylaw or, on summary conviction to a fine not less than fifty (\$50.00) dollars and not more than five thousand (\$5,000.00) dollars, and in the event of a failure to pay the fine to imprisonment for a period not exceeding six (6) months.

3. Fees to neighbouring local governments may be subject to mutual aid agreements.
4. This Bylaw shall come into force and effect upon receiving third reading.
5. This Bylaw repeals Bylaw ~~991-15~~ 995-15 Fee Schedule.

In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramountcy.

READ a first time this _____ day of _____, 2015.

READ a second time this _____ day of _____, 2015.

READ a third time and finally passed this _____ day of _____, 2015.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 27, 2015
Presented By:	Mark Schonken, Interim Director of Finance
Title:	Policy ADM041 Recreational Capital Funding

BACKGROUND / PROPOSAL:

Council established Policy ADM041 – Recreational Capital Funding.

During the June 11, 2014 Council meeting the following Motion was made:

MOTION 14-06-407 **MOVED** by Councillor Wardley

That the Community Services Committee be instructed to review the current policy regarding capital funding in regards to non-profit organizations.

CARRIED

The Policy was reviewed during the June 24, 2014 Finance Committee with the following recommendations:

MOTION FC-14-06-046 **MOVED** by Councillor Wardley

That administration combine ADM041 and AM043 as discussed and the resulting draft be reviewed by the Finance Committee, Community Services Committee and Recreation Boards prior to being brought before Council.

CARRIED

The amended Policy was reviewed again at the September 9, 2014 Finance Committee:

MOTION FC-14-09-067 **MOVED** by Councillor Jorgensen

Author: Jenn Batt Reviewed by: _____ CAO: _____

That administration incorporates meeting discussion into policy amendments and takes drafted policy to the Community Services Committee.

CARRIED

The Policy was on the agenda at the December 17, 2014 Community Services meeting, and the following motion was made:

MOTION CS-14-12-046 **MOVED** by Vice-Chair Braun

That Recreational Capital Projects be tabled until the next meeting.

CARRIED

The Policy was reviewed at the February 5, 2015 Community Services Committee meeting, and the following motion was made:

MOTION CS-15-02-14 **MOVED** by Councillor Paul

Recommend to Council to amend Policy ADM041 as amended.

CARRIED

Policy ADM041 is attached with amendment for review.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

Operating Budget

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Policy amendments will be communicated to the Recreation Boards.

Author: Jenn Batt **Reviewed by:** _____ **CAO:** _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Policy ADM041 Recreational Capital Funding be amended as presented.

Author: Jenn Batt Reviewed by: _____ CAO: _____

Municipal District of Mackenzie County No. 23

Title	Recreational Capital Projects	Policy No.	ADM041
-------	-------------------------------	------------	--------

Purpose

To establish guidelines for third-party groups that take on the responsibility of initiating and managing a capital project on behalf of ~~the Municipal District of~~ Mackenzie County. To provide guidelines to the Recreation Boards for replacement of capital items.

Policy Statement and Guidelines

~~Once Council has provided the approval for a recreational capital project to proceed, any third-party group undertaking the project will have the following obligations:~~

- ~~1. No change in the scope of the project will occur unless Council has approved the change.~~
- ~~2. Cost will not exceed the approved budget.~~
- ~~3. If expenditures are not recorded through the Municipal District of Mackenzie accounts, at the completion of the project, the group will provide a written summary of all expenditures and copies of invoices supporting these expenditures.~~
- ~~4. The budget for the entire project must be presented to Council for approval.~~
- ~~5. No operating budget will be provided for unauthorized capital projects.~~

Mackenzie County Council strive to provide adequate recreational funding to third party groups who operate and maintain Recreational Facilities in the County, while considering the budget parameters and the financial situation of the County.

APPLICATION PROCESS

- A detailed budget and proposal for projects must be submitted by the Not for Profit Organization grant application deadline.
- Detailed proposals for New or Expansion Capital projects must be submitted in the application in order to be evaluated.

PROJECT APPROVAL

- Council will review all applications received and approve/ deny requests.
- Council must approve any new Capital project over \$5,000 that is proposed for Mackenzie County Property and/or will potentially require operational funding in future years. Council has the authority to approve a project with or without the future operational funding that may be required.
- County contribution, if applicable, will not exceed the approved budget.
- No operating budget will be provided for unauthorized capital projects.

THIRD PARTY GROUP RESPONSIBILITIES (ALL NON-PROFIT)

Once Council has provided the approval for a recreational capital project to proceed, any third party group undertaking the project will have the following obligations:

- The group will submit a future operational plan to Council if Council has approved the project with limitations on operational funding
- No major change in scope of the project will occur unless Council (or designate Committee) has approved the change.
- At the completion of the project, the group will provide a written completion summary of the project, including all expenditures and copies of invoices supporting these expenditures, a detailed record of donated labour and/or materials and any additional information relevant to the project.

FUNDING

Replacement Capital (Recreation Board's):

- Replacement capital projects are classified as replacement of previously approved capital items to which Mackenzie County already had a previous commitment to acquire or maintain such an asset or program.
- As part of the annual budget process, a review is undertaken with the Recreation Boards to determine their anticipated expenditure needs in this area. The review is based on the 10-year asset worksheet which outlines the items, their useful life and anticipated replacement date. This review will be done on a yearly basis in by the Recreation Societies, and may be in conjunction with the Finance and/or Community Services Committee.
- During the review, each item will be inspected for condition and usefulness and the lists updated and submitted to the County.
- A detailed list of items to be replaced during the budget year must be submitted with the Recreation Society annual budget request.
- Any items that were purchased by or donated to the Recreation Boards must be added to the master 10-year asset lists.

New or Expansion Capital

- New or expansion capital projects are classified as any project that increases the level of service and that is either not currently offered or an add-on to existing facilities.
- Funding is subject to a “matching” funds principle whereby a recreation board will have to raise dollars, and/ or goods and services in order to receive their funding under this policy. The matching criterion is dollar for dollar. Recreation boards can use donated labor (subject to maximum allowable hourly provincial rate) and subject to a maximum of 30% of the total of the matching funds; donated equipment (subject to maximum allowable under Alberta Builder’s rate schedule); dollar donations or other grant(s) for the determination of “matching” calculations.
The above "matching" funds information must be provided to Mackenzie County administration for review purposes in order for any funds to be provided under this policy.
- In order to maximize budgeting dollars and to keep the boards and communities engaged; matching funds projects will be given greater consideration during the budgeting process.
- In the event a recreation board **cannot** raise the matching component for a project, the board can come forward for Council consideration, with a request for additional funding. As part of the request, the board must provide written evidence that reasonable attempts have been made to secure funding from applicable grant funding organizations. Council may also request to have all aspects of the fund raising process be outlined in detail. Council will have the final decision making say in the determination of providing, if any, additional funding to the recreation board.
- Once a project is approved by Council, regular detailed progress reports will be submitted to County Administration.
- At the completion of the project, the group will provide a written completion summary of the project, including all expenditures and copies of invoices supporting these expenditures, a detailed record of donated labour and/or materials and any additional information relevant to the project.

EMERGENCY REPAIRS

In this policy,

- “Emergency” means an occurrence or situation which could jeopardize the immediate safety, health or welfare of people or the protection of property in the municipality.
- It is understood that such an occurrence or situation could not have been reasonably predicted or anticipated.
- The recreation board is responsible for budgeting for items taking into consideration preventative maintenance to avoid foreseeable breakdowns.

- Recreation boards may decide to reallocate funds from a replacement project with Council (or designate Committee) approval prior to requesting for emergent funds above the current budget.
- A recreation board may then request funds if an emergency occurs and there are insufficient funds in their current budget to cover the expenditure(s).

	Date	Resolution Number
Approved	March 25, 2003	03-172
Amended	Nov. 27, 2003	03-573
Amended		



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 27, 2015
Presented By:	Mark Schonken, Interim Director of Finance
Title:	Policy ADM043 Capital Equipment/Facilities Funding Recreation Board

BACKGROUND / PROPOSAL:

Council established Policy ADM043 – Capital Equipment/Facilities Funding Recreation Board.

During the June 11, 2014 Council meeting the following Motion was made:

MOTION 14-06-407 **MOVED** by Councillor Wardley

That the Community Services Committee be instructed to review the current policy regarding capital funding in regards to non-profit organizations.

CARRIED

The Policy was reviewed during the June 24, 2014 Finance Committee meeting with the following recommendations:

MOTION FC-14-06-046 **MOVED** by Councillor Wardley

That administration combine ADM041 and AM043 as discussed and the resulting draft be reviewed by the Finance Committee, Community Services Committee and Recreation Boards prior to being brought before Council.

CARRIED

The amended Policy was reviewed again at the September 9, 2014 Finance Committee meeting:

MOTION FC-14-09-067 **MOVED** by Councillor Jorgensen

Author: Jenn Batt Reviewed by: _____ CAO: _____

That administration incorporates meeting discussion into policy amendments and takes drafted policy to the Community Services Committee.

CARRIED

The Policy was on the agenda at the December 17, 2014 Community Services meeting, and the following motion was made:

MOTION CS-14-12-046 **MOVED** by Vice-Chair Braun

That Recreational Capital Projects be tabled until the next meeting.

CARRIED

The Policy was reviewed at the February 5, 2015 Community Services Committee meeting, and the following motion was made:

MOTION CS-15-02-15 **MOVED** by Councillor Knelsen

Recommend to Council to rescind Policy ADM043 as presented.

CARRIED

Policy ADM043 is attached with amendments for review.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

Operating Budget

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Policy amendments will be communicated to the Recreation Boards.

Author: Jenn Batt Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Policy ADM043 Capital Equipment/Facilities Funding Recreation Board be
RESCINDED.

Author: Jenn Batt Reviewed by: _____ CAO: _____

Municipal District of Mackenzie No. 23

Title	Capital Equipment/Facilities Funding— Recreation Boards	Policy No:	ADM043
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Purpose

To establish annual budget guidelines for the funding of major maintenance, repairs or overhauls and the replacement various equipment items related to recreation facilities

Policy Statement and Guidelines

1. As part of the annual budget process, a review is undertaken with the Recreation Boards to determine their anticipated expenditure needs in this area. The review is based on a 25-year capital worksheet which outlines the items, their useful life and anticipated replacement date. This review will be done on a yearly basis in conjunction with the finance committee, updated and a recommendation sent to Council. Any changes to annual budget amounts previously authorized by Council, will be brought forward for Council ratification.

2. This funding will only be used for previously approved and authorized capital equipment and/or facilities purchases or additions made by Council. See policy ADM041 Recreation Capital Projects for guidelines. If a recreation board decides to construct a facility or add to the existing facility or purchase a major piece of equipment on their own behalf without Council approval, no funding will be provided under this policy.

3. Funding is subject to a “matching” funds principle whereby a recreation board will have to raise dollars, and/or goods and services in order to receive their funding under this policy. The matching criterion is dollar for dollar. Recreation boards can use donated labor (subject to maximum allowable hourly provincial rate) and subject to a maximum of 30% of the total of the matching funds; donated equipment (subject to maximum allowable under Alberta Builder’s rate schedule); dollar donations or other grant(s) for the determination of “matching” calculations.

The above “matching” funds information must be provided to the MD administration for review purposes in order for any funds to be provided under this policy.

The annual budget amounts currently authorized by Council is as follows:

————— Fort Vermilion Recreation Board ——— \$ 27,000

~~La Crete Recreation Board - \$ 34,000~~
~~Zama Recreation Board - \$5081.00~~

~~A 3% inflation rate shall be applied every year to the capital grant amounts.~~

~~4. In the event a recreation board **cannot** raise the matching component for a project, the board can come forward for Council consideration, with a request for additional funding. As part of the request, the board must provide written evidence that reasonable attempts have been made to secure funding from applicable grant funding organizations. Council may also request to have all aspects of the fund raising process be outlined in detail. Council will have the final decision making say in the determination of providing, if any, additional funding to the recreation board.~~

~~5. Administration is authorized to approve expenditure for any emergency in accordance with policy FIN006 – Unbudgeted Expenditures.~~

	Date	Resolution Number
Approved	November 27/2003	03-572
Amended	June 22, 2004	04-513
Amended	September 28, 2005	05-503



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 27, 2015
Presented By:	Mark Schonken, Interim Director of Finance
Title:	2014 Recreation Boards Incomplete Projects

BACKGROUND / PROPOSAL:

The Fort Vermilion and Zama recreation boards have incomplete projects from 2014 that should be included in the 2015 budget. The projects are listed below:

Fort Vermilion Recreational Board

Washroom renovations	} \$15,000.00
Rodeo grounds - spectator stands	
Rodeo grounds - gondola repair	
Additional lighting for lobby	

Zama City Recreational Board

Hall electrical upgrades	\$3,500.00
Shower at facilities at campground	\$13,780.00

Motion from Finance Committee: Incomplete 2014 Rec Board Projects

MOTION FC-15-05-23 MOVED by Councillor Wardley

That a recommendation be taken to Council to transfer \$32,280 from the General Capital Reserve to fund unfinished projects from 2014, allocating \$15,000 to the Recreation Reserve – Fort Vermilion, and \$17,280 to the Recreation Reserve – Zama.

CARRIED

Author: C. Derksen **Reviewed by:** M. Schonken **CAO:** JW

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2015 Operating Budget

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2015 operating budget be amended to include the incomplete capital projects for the Fort Vermilion and Zama recreational boards in the amount of \$32,280 with funding coming from the General Capital Reserve.

Author: C. Derksen Reviewed by: M Schonken CAO: JW



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 27, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Land Acquisition Application (PLS13003 – potential landfill site)

BACKGROUND / PROPOSAL:

Mackenzie County submitted an application to purchase the North half of 27 & South half of 34-106-13-W5 for a potential future landfill site. Please see the attached documents.

Mackenzie County's budget includes \$133,328 in carry forward funds for this land acquisition.

After the September 2014 tri-council meeting, the following motion was made (September 24, 2014 council meeting):

That Mackenzie County supports a regional approach, by working with the Mackenzie Regional Waste Management Commission, for acquiring and establishing a second landfill site via Mackenzie County's land acquisition application to Alberta Environment and Sustainable Resource Development (PLS1303).

After the October 18, 2014 Mackenzie Regional Waste Commission meeting, the following motion was made (October 29, 2014 council meeting):

That Mackenzie County commits to selling the proposed landfill lands (ESRD application PLS13003) upon acquisition for costs to the Mackenzie Regional Waste Commission due to their commitment to incur the land testing costs, and subject to suitability and feasibility of the second landfill being developed at the identified location.

The same (or similar) motions were made by the Towns of High Level and Rainbow Lake in the fall of 2014.

Author: J. Whittleton **Reviewed by:** _____ **CAO:** _____

OPTIONS & BENEFITS:

Mackenzie County’s next step is to prepare and submit a consultation paper to the First Nations as specified in the document supplied by ESRD. Due to the ongoing feasibility study, the consultation with First Nations was delayed.

The feasibility study is now completed by the Mackenzie Regional Waste Commission and it was presented to the three councils at their May 6, 2015 meeting. A copy of the Study is attached.

Administration understood that due to the Study results and recommendations, and based on the tri-council’s discussion during the meeting, there is no interest in pursuing the establishment of a second landfill due to high costs. Instead, there is interest in equally sharing the hauling costs (based on the annual volumes of the waste from each municipality).

Administration requests Council’s decision regarding the outstanding PLS13003.

Please note that the First Nations consultation process is specific to the proposed use of the lands (the consultation process details are attached).

COSTS & SOURCE OF FUNDING:

2015 Capital Budget includes \$133,328. If the land acquisition is not pursued, the finds will be left in the municipal reserves.

SUSTAINABILITY PLAN:

Having modern community infrastructure helps building vibrant communities.

COMMUNICATION:

N/A

RECOMMENDED ACTION:

- Simple Majority
- Requires 2/3
- Requires Unanimous

For discussion.

Author: J. Whittleton Reviewed by: _____ CAO: _____



Memorandum

From: Ramona Quaale
Land Dispositions Branch

Our File Reference: PLS 130003

To: See attached distribution list

Date: November 4, 2014

Subject: Application to Purchase No. PLS 130003
N ½ 27 & S ½ 34-106-13-W5 (255.762a/632 ac)
Purpose: Future Land Expansion of Services (a potential future landfill site)
MacKenzie County

Please refer to the attached application to purchase and provide your comments and recommendations. If you object, please provide your reasons.

Additional information: The land under application is currently under LDR 070037
(N½ 27) and PNT 100219 (S ½ 34).

Please reply by December 1, 2014 (this file was originally referred on January 22, 2013).
If a response cannot be provided by December 1, 2014, please advise when it can be expected.

From: _____ (Referral agency)

Comments & Recommendations: _____

Signature: _____ Date: _____

DISTRIBUTION LIST

ENVIRONMENT AND SUSTAINABLE RESOURCE DEVELOPMENT

- Lands Use, Fort Vermilion office** **ATTN: Michael Kozij** Email: michawl.kozij@gov.ab.ca
 Please provide a report & recommendation
 Please provide FNC Decision
- Fish & Wildlife Division, Fisheries/Wildlife Management Branch**
_____ **Region, _____ Area, _____ office**
 Notations/Reservations: _____
 Fish & Wildlife Referral Lands
- Rangeland, Fort Vermilion office** **ATTN: Camille Ducharme** Email: Camille.Ducharme@gov.ab.ca
 Notations/Reservations: PNT 100219
- Rangeland Management Branch, Teresa Stokes, Sharon Round** Email: Teresa.Stokes@gov.ab.ca
FYI – Do not provide an appraisal until you are notified that application will Sharon.Round@gov.ab.ca
proceed.
- Land Management Branch, _____**
FMA No. _____

MUNICIPAL AFFAIRS

- Brenda Findlay, Asset Administrator, Land Management, Housing Development and Operation** Email: Brenda.Findlay@gov.ab.ca
The land lies within city/town boundaries. If it is surplus to the needs of SRD, does Housing & Urban Affairs want it transferred to ASHC?

TRANSPORTATION

- Transportation, Corporate Services ATTN: Helen Lam, Manager** Email: Helen.Lam@gov.ab.ca
 Within 800 metres of a primary highway
- FYI - Cathy Maniego, Planning Branch, Edmonton** Cathy.Maniego@gov.ab.ca

INFRASTRUCTURE

- FYI - Land Planning, Director, Lyle Markovich** Email: Lyle.Markovich@gov.ab.ca
- FYI - Realty Services, Director, John Devlin** John.Devlin@gov.ab.ca
- Richard Bramm, Senior Land Use Officer, Land Planning** Richard.Bramm@govab.ca

ENVIRONMENT

- Water Management Branch**
_____ **Region, _____ office**
- Regional Services, Approvals Support/Regulatory Approvals Centre** Email: Okey.Obiajulu@gov.ab.ca
Peace Region, ATTN: Okey Obiajulu, Approvals Manager
 Notations/Reservations: _____

MACKENZIE COUNTY - Applicant

- Planning Department** Tel. No. _____
Please confirm if the proposed parcel meets requirements for zoning, Fax No. _____
subdivision, access, etc.

OTHER

- GEO** Email: Exploration@aer.ca

11-01-13POT:38 RCVU

Alberta Sustainable Resource Development Lands Division / Land Dispositions Branch 5 th floor, South Petroleum Plaza 9915 - 108 Street Edmonton, Alberta, T5K 2G8 Telephone: 780-427-3570 Fax: 780-427-1029 http://www.srd.gov.ab.ca/lands	For Departmental Use Only	
	Application Number:	PLS 130003
	Client I.D. Number:	0029723-006
	Can. Number (if applicable)	

Please Print Or Type

Applicant's Corporate Name or Surname and Given Names:
MACKENZIE COUNTY

Mailing address:
P.O. BOX 640

City/Town/Province: **FORT VERMILION** Postal Code: **T0H 1N0**

Work Telephone: **780-927-3718** Home Telephone: Fax No.: **780-927-4266**

Title to be forwarded to above OR

Are you an employee of the Government of Alberta or a member of the Legislative Assembly in the Province of Alberta? YES NO

If more than one applicant, do you wish title to be issued as:
 Joint Tenants OR Tenants In Common
 (see reverse for definition)

If yes, specify Department:

Why do you require this land?
FUTURE DEVELOPMENT OF EXPANSION FOR MUNICIPAL SERVICES

Application fee of \$52.50 (GST included) must be enclosed (non-refundable).

Land Being Applied For (Attach Schedule if insufficient space)

Name of subdivision						Plan no.		Block	Lot			Parcel		
QTR/LS	Sec	Twp	Rge	Mer	Ac	Ha	QTR/LS	Sec	Twp	Rge	Mer	Ac	Ha	
SW	34	106	13	5	156									
SE	34	106	13	5	159									
NW	27	106	13	5	159									
NE	27	106	13	5	156									

IMPORTANT: Applications for land outside of subdivisions must be submitted with all of the following:

An accurate plan or sketch showing location by quarter section, section, township, range, and meridian; acreage and dimensions of applied for area.

A detailed site layout plan of the proposed development.

A written description of the proposed development.

Written consent(s) from the occupant(s) if the application conflicts with existing dispositions.

I am the owner/lessee of the adjoining land, namely:

QTR/LS	Sec	Twp	Rge	Mer	Ac	Ha

This land is held by Title Lease

Sustainable Resource Development Lease No.

If the public land applied for was formerly covered by water: Did the area become dry by natural means? Yes No Don't know

If no, explain 189

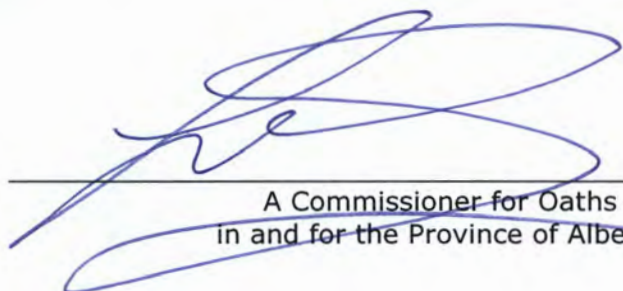
Declaration


I, (We) JOULIA WHITTLETON of FORT VERMILION
In the Province of Alberta do solemnly declare:

1. I (We) am the applicant named herein or that I (we) am acting on behalf of the body corporate named.
(If acting on behalf of the body corporate, indicate position held: CHIEF ADMINISTRATIVE OFFICER.)
2. That I (we) am of the full age of 18 years or more.
3. That I (we) am a Canadian citizen* or the applicant is a body corporate in which 75% of the equity shares are registered in the name of and beneficially owned by one or more Canadian citizens.
4. That the information given in this application is true and correct.

And I (we) make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared before me at the HAMLET
of FORT VERMILION in the Province
of ALBERTA
this 21 day of NOVEMBER, A.D. 2012


A Commissioner for Oaths
in and for the Province of Alberta


Signature(s) of Applicant(s)

Liane C. Lambert
A Commissioner for Oaths in and for the
Province of Alberta, Appointee # 0720180
This Appointment Expires Oct. 22, 2013

Printed or stamped name of
Commissioner for Oaths and date on
which commission expires

* The applicant(s) should refer to the *Citizenship Act*, as amended from time to time, or contact the Government of Canada, Department of Secretary of State, if in doubt as to citizenship.

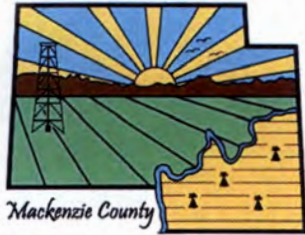
Definitions:

Joint Tenants

Joint tenancy is where, upon the death of one titleholder, the deceased's interest passes to the other titleholder rather than the deceased's estate. (Joint tenancy is the usual agreement in a husband and wife title.)

Tenants in Common

Tenants in common is where, upon the death of one titleholder, the deceased's interest passes to the deceased's estate and NOT to the other titleholder.



Mackenzie County
P.O Box 640, Fort Vermilion AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

422-4281

November 22, 2012

Alberta Sustainable Resources Development
5th Floor, South Petroleum Plaza
9915-108th Street
Edmonton, AB T5k 2G8

Dear Sir/Madam

APPLICATION TO PURCHASE
S^{1/2} 34-106-13-W5M & N^{1/2} 27-106-13-W5M

Mackenzie County is interested in purchasing the lands noted on the attached application.

All the said lands are for future land expansion of services supplied by the county. This location would be for a potential future landfill site.

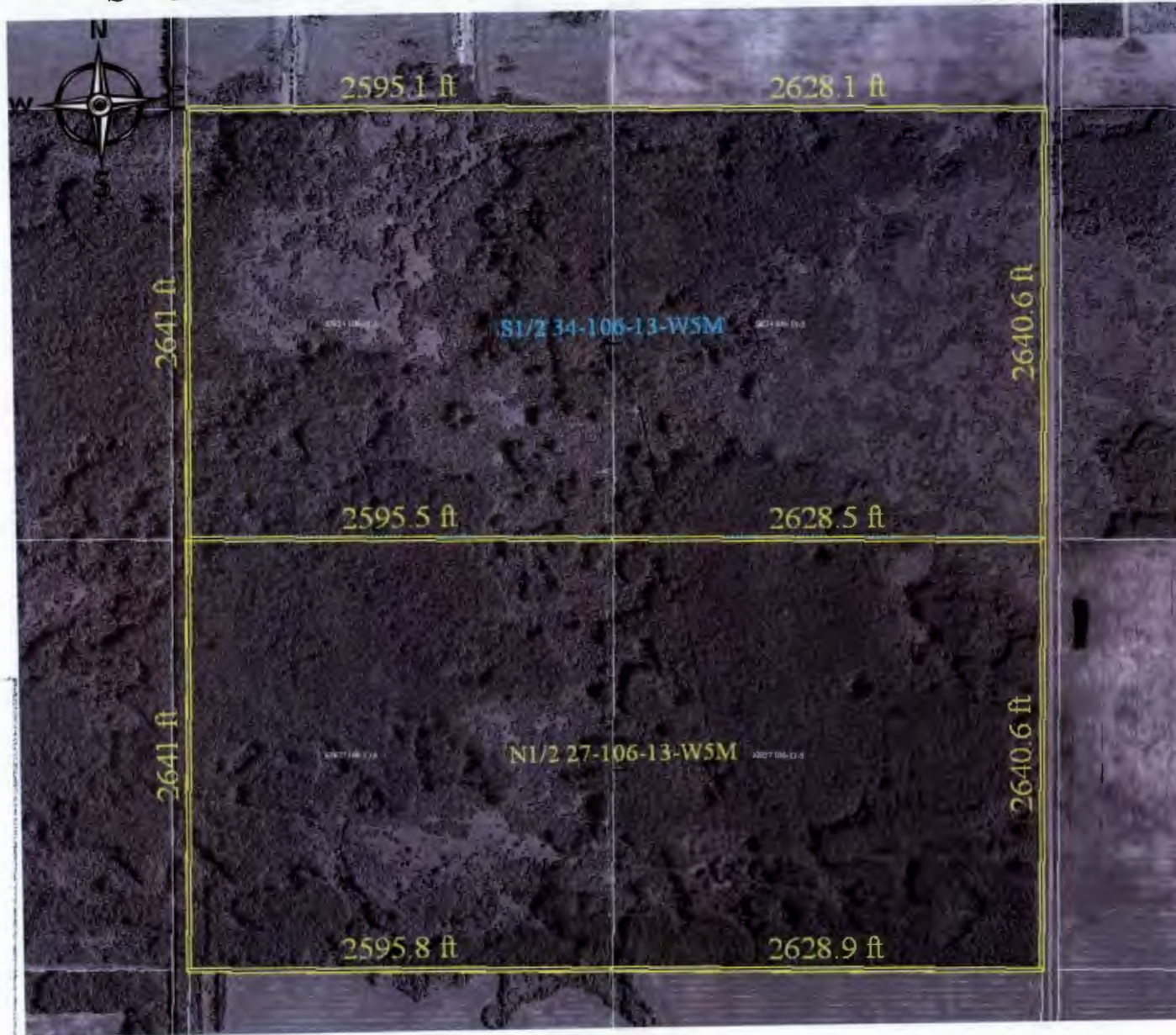
Yours truly,

Liane Lambert,
Development Officer

ENERGY SRD
ENVIRONMENT
MAILROOM 2
2013 JAN 11 A 8:21
RECEIVED
JAN 11 2013
Disposition Services

Land Acquisition

S^{1/2} 34-106-13-W5M & N^{1/2} 27-106-13-W5M (Dimensions)

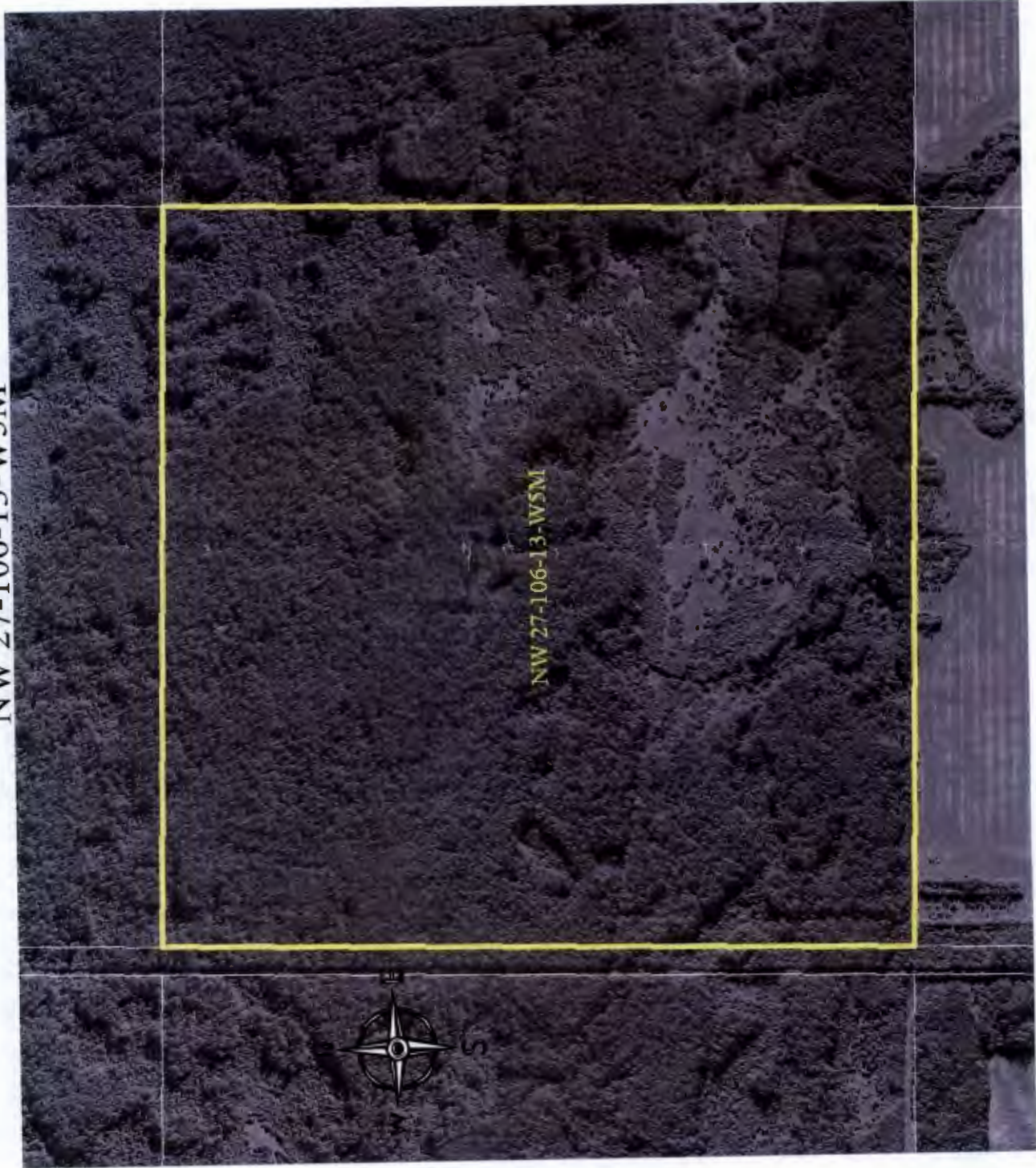


Plan #:	9504 SK
Version:	2013-01-15
File:	PLS 130003
TECHNICAL SERVICES	SKT
	27



Mackenzie County

Land Acquisition
NW 27-106-13-W5M



Land Acquisition
SW 34-106-13-W5M



Mackenzie County

Land Acquisition
SE 34-106-13-W5M



Mackenzie County

XCG File No.: 4-3353-01-04
March 27, 2015

**NEW WASTE MANAGEMENT FACILITY
COST ANALYSIS - AMENDED**

Prepared for:
MACKENZIE REGIONAL WASTE MANAGEMENT COMMISSION
Box 235
High Level, Alberta
T0H 1Z0

Attention: Mr. Bruce Underhay
Manager



Phillip Auclair, B.Comm, P.Eng.
Project Engineer

Michel Lefebvre, M.Sc., P.Eng.
Senior Project Manager


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APPENDIX

Appendix A Supporting Calculations

1. INTRODUCTION

XCG Consultants Ltd. (XCG) was retained by the Mackenzie Regional Waste Management Commission (MRWMC) to complete a cost analysis to determine the relative impact of the development of a new waste management facility, including a landfill, in the vicinity of the Hamlet of La Crete in Mackenzie County (County) on the existing MRWMC solid waste management system. It is noted that this report supersedes the previous XCG report entitled “New Waste Management Facility – Cost Analysis” dated February 3, 2015. The amendment to this report includes the addition of Scenario 5B, equalization payment based on fair market hauling rates.

The existing MRWMC solid waste management system (owned and operated by the MRWMC) consists of the Mackenzie Regional Landfill (MRL) located 2.5 kilometers west of the developed portion of the Town of High Level. The Mackenzie Regional Waste Management Centre includes a Class II landfill, Class III landfill and diversion and recycling facilities. The MRWMC members which include the Town of Rainbow Lake, the Town of High Level, and the County also own and operate solid waste management facilities as follows:

- The Town of Rainbow Lake operates one transfer station from which waste is hauled to the MRL and comprises 8 percent of the waste stream.
- The County operates seven transfer stations and all waste is presently hauled to the MRL and comprises 48 percent of the waste stream.
- The Town of High Level direct hauls waste to the MRL and comprises 35 percent of the waste stream.

The MRL also accepts waste from the following non-member waste generators:

- The Dene Tha First Nation;
- Paddle Prairie Metis Settlement; and
- Commercial enterprises including local businesses and industries, and regional oil and gas enterprises.

In 2014, XCG completed an Integrated landfill Management Plan for the MRWMC. Based on the existing conditions and final contour plan included in the Integrated Landfill Management Plan, the existing limit of waste has approximately 560,000 cubic metres of airspace remaining. At the current waste disposal rate of approximately 14,000 tonnes per year, the airspace would provide approximately 27 years of landfill life, to 2039. The life for the disposal capacity for the entire property as approved in the permit is over 100 years.



2. UNDERSTANDING

XCG understands that the County's goal is to reduce their annual expenses associated with operating transfer stations and hauling waste from transfer stations to the MRL, by developing a landfill closer to the source of County waste, thereby allowing the closure of some transfer stations and reducing the hauling distance.

The County's total solid waste management cost for 2013 was approximately \$568,000 and included the following:

- Tipping fees - \$191,000;
- Hauling - \$176,000; and
- Transfer station operation - \$201,000.

XCG understands that the implementation of the new waste management facility would include the following conditions:

- The new waste management facility (New Facility) would operate in addition to the existing MRL.
- The New Facility would include a landfill and similar services to the existing MRL.
- Waste from the Town of Rainbow Lake transfer station, the Town of High Level and one of the County's transfer stations (Zama) would continue to be hauled to the MRL.
- The County's La Crete transfer station would be closed.
- The remaining County waste would be hauled to the New Facility in the vicinity of La Crete.

This cost analysis was undertaken to determine the relative feasibility of three scenarios versus the existing conditions, for a total of four scenarios. The cost analysis considered the revenue sources and operating, maintenance, and capital costs associated with each scenario.



3. COST ANALYSIS

The following section provides a detailed narrative description of the cost analyses completed.

3.1 Methodology

The cost analyses presented herein were completed using the Net Present Value (NPV) methodology to facilitate comparison of the scenarios over a 25 year period (2015-2039), hereinafter called the “Financial Analysis Period.”

NPV compares the value of a dollar today to the value of the same dollar in the future, taking inflation and interest into account. If the NPV of the analysis is positive, it indicates that the cash flow into the system, in this case revenue from tipping fees is sufficient to cover the cash flow out of the system. A positive NPV signifies that the funding model is financially sustainable. A negative NPV is the result of inadequate cash flow to cover all the expenditures and is not financially sustainable in the long-term without reducing the expenditures or increasing revenues.

The calculation of NPV was based upon the following parameters:

- Discount interest rate of 4.5 percent;
- Inflation rate of 2.5 percent; and
- Real discounted interest rate of 1.95 percent (calculated based upon the above discount interest rate and inflation value).

The real discounted interest rate was used to calculate NPV to account for future inflation, therefore making future revenues and expenses presented herein more transparent.

The costs provided and the analyses completed are for comparison purpose only. These costs do not represent the “full cost accounting” for these scenarios.

3.2 Scenarios

The following four scenarios were analyzed as requested by MRWMC personnel.

Scenario 1 – Status Quo

Scenario 1 provides the NPV for the existing conditions for the existing waste management system (MRL), typically referred to as the Status Quo. This NPV is for the MRL only and does not include the municipal transfer stations.

Scenario 2 – MRL operated by MRWMC & New Facility operated by County

Scenario 2 assumes that the New Facility would be operated by the County independent of the MRWMC which will continue to operate the MRL. The Part A NPV for the MRL can be combined with one of the Part B NPV (B1, B2 or B3) for the New Facility to provide the overall NPV for the selected Scenario 2. :

- Part A provides the NPV for the MRL if the New Facility is implemented and the current member tipping fee of \$49.25 per tonne is maintained at the MRL.



- Part B1 (current member tipping fee) provides the NPV for the New Facility if the New Facility charged the current member tipping fee of \$49.25 per tonne.
- Part B2 (break-even tipping fee) provides the member tipping fee for the New Facility so that the NVP for the New Facility is zero (as close to zero as possible), which constitutes the break-even member tipping fee.
- Part B3 (break-even tipping fee with reinvest savings) provides the member tipping fee for the New Facility so that the NPV for the New Facility is zero (as close to zero as possible), which constitutes the break-even member tipping fee, if the savings from closing transfer stations and reducing hauling expenses is reinvested.

Scenario 3 – MRL and New Facility operated by MRWMC (break-even tipping fee)

Scenario 3 provides the member tipping fee for both the MRL and New Facility, operated together by the MRWMC, so that the NPV for the scenario is zero (as close to zero as possible), which constitutes the break-even member tipping fee.

Scenario 4 – MRL and New Facility operated by MRWMC (break-even tipping fee with reinvest savings)

Scenario 4 provides the member tipping fee for both the MRL and New Facility, operated together by the MRWMC, so that the NPV for the scenario is zero (as close to zero as possible), which constitutes the break-even member tipping fee, if the savings from closing transfer stations and reducing hauling expenses is reinvested.

Scenario 5 – Equalization

Scenario 5A provides the NPV for the existing conditions for the existing MRL if equalization payments of 50 percent of hauling expenses were made to the County. Scenario 5B provides the NPV for the existing conditions for the existing MRL if equalization payments were made to Rainbow Lake and the County based on a fair hauling cost rate per tonne.

It is important to note that for all the above scenarios the current non-member tipping fee of \$140.00 per tonne was maintained. The following section provides the details of the analyses completed for the above noted scenarios. The NPV and member tipping fees for each of the scenarios are summarized in Table 1.

3.3 Reference Material and Assumptions

The information used to complete the analyses for the aforementioned scenarios was provided by the MRWMC. The documents used for the analyses included the following:

- 2012, 2013 and 2014 MRWMC budgets;
- 2013 MRWMC Financial Statements;
- 2010 to 2014 High Level Waste Disposal Expenses;
- 2010 to 2014 Mackenzie County Waste Disposal Expenses;
- 2014 Operating Budget for the Mackenzie County transfer stations;



- 2013 and 2014 Rainbow Lake Waste Disposal Expenses;
- 2013 and 2014 Landfill Waste Tonnages; and
- 2014 Mackenzie County Transfer Station tonnages.

The following assumptions were made with respect to the MRWMC's solid waste management system for the purposes of these analyses:

- The 2014 recorded waste tonnages were used to estimate the 2015 waste tonnages (14,038 tonnes for members of the MRWMC and 1,336 tonnes for non-members);
- A 1.5 percent annual growth rate was applied to waste from High Level, Rainbow Lake, La Crete, and commercial waste; and
- A 0.5 percent annual growth rate was applied to waste from all other members and non-members.

Revenues associated with the solid waste management system were assumed to be generated from two sources: tipping fees from both members and non-members, and other revenue sources (i.e., recyclables and impacted soils accepted for landfilling).

The following revenue based assumptions were used for the purpose of these analyses:

- Tipping fee for members at a fixed rate of \$49.25 per tonne;
- Tipping fee for non-members at a fixed rate of \$140.00 per tonne; and
- Other revenue at a fixed rate of \$40,000 per year. Other revenue consists of the sales of recyclables and the tipping fees from impacted soils. The annual tonnage of impacted soil received varies significantly from year to year and as a result, an average value was used.

Operating expenses taken into consideration include the following (based on MRWMC 2014 budget):

- Banking and interest – fixed at \$15,000;
- Salaries and benefits – fixed at \$350,000;
- Insurance, legal, audit – fixed at \$18,000;
- Utilities including heat, electric, water and telephone – fixed at \$20,000;
- Office – fixed at \$4,500;
- Supplies – fixed at \$5,000;
- Staff training and travel – fixed at \$14,000;
- Survey – fixed at \$6,000;
- Vehicles and equipment – fixed at \$60,000;
- Transfer to reserve fund – fixed at \$60,000;



- Miscellaneous – fixed at \$10,000; and
- Amortization and depreciation – fixed at \$150,000.

Site maintenance and repairs expenses taken into consideration include the following (based on MRWMC 2014 budget):

- Building Repairs – fixed at \$2,500;
- Groundwater monitoring – fixed at \$6,500;
- Leachate treatment – fixed at \$14,000;
- Recycling expenditures – fixed at \$12,000; and
- General maintenance – fixed at \$6,500.

3.4 **Scenario 1 – Status Quo**

Scenario 1 provides the revenues and expenses for the existing conditions for the existing waste management system (MRL), referred to as the Status Quo. This financial scenario is for the MRL only and does not include the municipal transfer stations. The Status Quo NPV provides a baseline to which the other scenarios can be compared.

The Status Quo scenario was based upon the Integrated Landfill Management Plan for the MRL (XCG. 2014) which indicates a site life for the existing waste footprint of 25 years. As such, no capital expenditures are included for the Financial Analysis Period for the MRL.

As shown in Table 2 the NPV for Scenario 1 is positive \$5,719,606. This indicates that, over the Financial Analysis Period, the existing conditions for the existing waste management system provide a net positive cash flow.

3.5 **Scenario 2**

Scenario 2 assumes that the New Facility would be operated by the County independent of the MRWMC which will continue to operate the MRL. The New Facility would become operational in 2018. Until 2018 waste from the County would continue to be disposed at the MRL. It was further assumed that in 2018 all waste from the County, with the exception of the Zama transfer station, would be disposed at the New Facility. As such, the primary impact of this scenario is the decreased waste tonnage and resulting annual revenue at the MRL.

3.5.1 **Part A**

Part A provides the revenues and expenses for the MRL portion of Scenario 2. Part A assumes that the current member tipping fee of \$49.25 per tonne is maintained at the MRL. In addition, the following operational expense reductions were assumed to be implemented at the MRL beginning in 2018 as a result of the decreased waste tonnage:



- Salaries and benefits – fixed at \$275,000, a decrease of \$75,000 (it was assumed that if both the New Facility and MRL are operating, days of operation per week would be reduced);
- Utilities – fixed at \$15,000, a decrease of \$5,000;
- Office expenses – fixed at \$3,000, a decrease of \$1,500;
- Supplies – fixed at \$3,000, a decrease of \$2,000;
- Staff training and travel – fixed at \$9,000, a decrease of \$5,000;
- Vehicle and equipment – fixed at \$35,000, a decrease of \$25,000;
- Transfer to reserve – fixed at \$35,000, a decrease of \$25,000; and
- Miscellaneous – fixed at \$5,000, a decrease of \$5,000.

All other operating, site maintenance and repair expenses remain unchanged.

3.5.2 **Part B**

Part B provides the revenues and expenses for the New Facility portion of Scenario 2. Part B assumes that the County would achieve savings from closing the La Crete transfer station and reducing hauling expenses from four of the other five transfer stations in the County (Blue Hills, Blumenort, Buffalo Head Prairie and Fort Vermillion). The hauling expenses for the Rocky Lane transfer station would remain the same.

The Class II landfill at the New Facility will require a Registration from Alberta Environment and Sustainable Resource Development. The expenses associated with siting, approving and constructing the New Facility were assumed to include the following:

- Land acquisition – fixed at \$260,000;
- Registration, permits, investigations – fixed at \$200,000;
- Site services – fixed at \$75,000;
- Road construction and scale – fixed at \$200,000;
- Cell construction – fixed rate of \$75 per square metre, \$375,000 per cell constructed every 5 years, throughout the Financial Analysis Period, for a total cost of \$1,875,000;
- Equipment – fixed at \$750,000; and
- Operation Building – fixed at \$50,000.

The above noted expenses to site, approve and construct the New Facility total \$3,410,000 over the Financial Analysis Period. It is important to note that the County would incur \$1,910,000 of this expense in the first three years of the development of the New Facility.

Operating expenses taken into consideration include the following:



- Banking and interest – fixed at \$50,000;
- Salaries and benefits – fixed at \$275,000 (a decrease of \$75,000 from MRL, it was assumed that if both the New Facility and MRL are operating, days of operation per week would be reduced);
- Insurance, legal, audit – fixed at \$15,000;
- Utilities including heat, electric, water and telephone – fixed at \$15,000;
- Office expenses – fixed at \$3,000;
- Supplies – fixed at \$3,000;
- Staff training and travel – fixed at \$7,500;
- Survey – fixed at \$6,000;
- Vehicles and equipment – fixed at \$35,000;
- Transfer to reserve fund – fixed at \$50,000;
- Miscellaneous – fixed at \$5,000; and
- Amortization and depreciation – fixed at \$100,000.

Site maintenance and repairs expenses taken into consideration include the following (based on MRWMC 2014 budget):

- Building repairs – fixed at \$2,000;
- Groundwater monitoring – fixed at \$6,500;
- Leachate treatment – fixed at \$9,000;
- Recycling expenditures – fixed at \$7,500; and
- General maintenance – fixed at \$5,000.

The annual savings for the County were assumed to include:

- Blue Hills transfer station – saving of approximately \$4,500 in hauling expenses;
- Blumenort transfer station – saving of approximately \$7,700 in hauling expenses;
- Buffalo Head Prairie transfer station – saving of approximately \$3,600 in hauling expenses;
- La Crete transfer station – saving of approximately \$99,000 in hauling expenses and \$65,000 in operating expenses;
- Fort Vermilion transfer station – saving of approximately \$9,400 in hauling expenses; and
- Rocky Lane transfer station – no savings as the transfer station is equal distance between the MRL and the New Facility.

As a result the total annual savings are estimated to be \$189,490.

Parts B1, B2 and B3 are based on the foregoing assumptions as follows:



- Part B1 provides the NPV for the New Facility if the New Facility charged the current member tipping fee of \$49.25 per tonne.
- Part B2 (break-even tipping fee) provides the member tipping fee for the New Facility so that the NPV for the New Facility is zero (as close to zero as possible), which constitutes the break-even member tipping fee.
- Part B3 (break-even tipping fee with reinvest savings) provides the member tipping fee for the New Facility so that the NPV for the New Facility is zero (as close to zero as possible), which constitutes the break-even member tipping fee, if the savings from closing transfer stations and reducing hauling expenses are reinvested.

3.5.3 Results

The results for the individual parts of Scenario 2 are as follows.

Part A – indicates that over the Financial Analysis Period the decreased waste tonnage (50%) and resulting decreased annual revenue at the MRL, resulting from the implementation of the New Facility, would still provide a financial gain of \$504,350 (Table 3).

Part B1 – indicates that over the Financial Analysis Period implementing the New Facility using a tipping fee equal to the current member tipping fee of \$49.25 per tonne would result in a financial loss of greater than \$5,279,507 (Table 4).

Part B2 – indicates that a tipping fee of \$84.96 per tonne would be required over the Financial Analysis Period to implement the New Facility to break-even (Table 5).

Part B3 – indicates that a tipping fee of \$72.77 per tonne would be required over the Financial Analysis Period to implement the New Facility to break-even, if the savings from closing transfer stations and reducing hauling expenses are reinvested (Table 6).

The results for the combined parts of Scenario 2 are as follows.

Part A and Part B1 – indicates that over the Financial Analysis Period Scenario 2 would result in an overall NPV of negative \$4,775,157 (\$504,350 + -\$5,279,507). This is a loss of approximately \$10,000,000 when compared to the Status Quo.

Part A and Part B2 – indicates that a tipping fee of \$84.96 per tonne would be required over the Financial Analysis Period to implement the New Facility to break-even.

Part A and Part B3 – indicates that a tipping fee of \$72.77 per tonne would be required over the Financial Analysis Period to implement the New Facility to break-even, if the savings from closing transfer stations and reducing hauling expenses are reinvested.

3.6 Scenario 3

Scenario 3 provides the member tipping fee for both the MRL and New Facility, operated together by the MRWMC, so that the NPV for the scenario is zero (as close to zero as possible), which constitutes the break-even member tipping fee.



As shown in Table 7 a member tipping fee of \$64.09 per tonne would be required over the Financial Analysis Period to implement the New Facility to break-even.

It is important to note that if Scenario 3 was actually implemented the County would experience increased waste disposal expenses of approximately \$57,000 for the County's waste based on the increased tipping fee.

This is reduction of \$5,719,606 when compared to the Status Quo.

3.7 Scenario 4

Scenario 4 provides the member tipping fee for both the MRL and New Facility, operated together by the MRWMC, so that the NPV for the scenario is zero (as close to zero as possible), which constitutes the break-even member tipping fee, if the savings from closing transfer stations and reducing hauling expenses is reinvested.

As shown in Table 8 a member tipping fee of \$54.85 per tonne would be required over the Financial Analysis Period to implement the New Facility to break-even, if the savings from closing transfer stations and reducing hauling expenses are reinvested.

It is important to note that if Scenario 4 was actually implemented the County would experience increased waste disposal expenses of approximately \$21,000 for the County's waste based on the increased tipping fee.

This is reduction of \$5,719,606 when compared to the Status Quo.

3.8 Scenario 5A

Scenario 5A assumes that the Status Quo is adjusted to implement equalization payments to the County to offset their higher hauling expenses. The equalization payments would constitute approximately 50 percent of the current hauling expenses which would amount to \$88,000 annually.

As shown in Table 9 the NPV for Scenario 5A is positive \$3,990,062. This indicates that, over the Financial Analysis Period, implementing equalization would still provide a financial gain.

This is reduction of \$1,729,544 when compared to the Status Quo.

It is important to note that Rainbow Lake has a similar hauling distance (136 km) to many of the County transfer stations [Blue Hills (107 km), Buffalo Head Prairie (123 km), La Crete (111 km), and Zama (150 km)] and as a result, equitable implementation of equalization payments should include Rainbow Lake as considered in Scenario 5B below.

3.9 Scenario 5B

Scenario 5B assumes that the Status Quo is adjusted to implement equalization payments to both the County and Rainbow Lake to offset their higher hauling expenses. The equalization payments would be calculated as follows. It is noted that the calculations presented below are for travel time only and do not include the costs associated with waste collection or disposal.



Using fair market hauling rates, the hauling costs for each member was calculated using the total hauling distance (or hauling time) per trip to the MRL and multiplying by the total number of trips in the year. A hauling trip can include weekly residential pickup or transfer station bin pickup (6, 30, or 40 yard bin). The hauling costs for each member were then added together to determine the overall fair market hauling costs for the year. However, the short hauling time for High Level to the MRL results in a disproportionately low hauling cost as compared to the other two members. To equalize the costs for all three members, the overall hauling cost is divided by the total waste tonnage hauled to the MRL in the year by each member, resulting in a hauling rate per tonne. This hauling rate per tonne can then be applied to each member's waste tonnages hauled in the year to produce a fair hauling cost. The fair market hauling rates used in the above calculations were provided by MRWMC personnel based on discussions with local hauling contractors.

In order to calculate the hauling rate per tonne, the following information was used:

- Overhead Haul Truck for 6 yd Bins - \$145 per hour;
- Overhead Haul Truck for Residential Collection - \$170 per hour;
- Roll off Truck for two 30 or 40 yd Bins - \$165 per hour;
- Travel time, return, for Rainbow Lake – 3 hours;
- Travel time, return, for High Level – 0.5 hours;
- Travel time, return, for Mackenzie County: Rock Lane – 2 hours, Blumenort – 2 hours; La Crete – 3 hours, Fort Vermilion – 2 hours, Blue Hills – 2.5 hours, Buffalo Head Prairie – 3 hours, and Zama – 3.5 hours;
- Residential hauling once per week for Rainbow Lake and twice per week of High Level;
- Number of 30 or 40 yd bins for pickup from each transfer station based on 2013 waste data provided by Rainbow Lake and Mackenzie County; and
- Total waste hauled to MRL in 2013 of 3,456 tonnes (Rainbow Lake – 329 tonnes, High Level – 824 tonnes, and Mackenzie County – 2,302 tonnes).

Based on the information above, the total hauling costs for the three members for 2013 was \$180,369 and the fair market hauling rate per tonne was calculated at \$52.20. The equalization payments, based on this unit rate, would be approximately \$13,000 for Rainbow Lake and \$21,000 for Mackenzie County. For simplicity, the equalization payments calculated above were uniformly applied over the 25 year Financial Analysis Period. The actual equalization payments will be recalculated each year based on annual tonnages disposed and updated hauling rates. Detailed calculations for the hauling rate per tonne are shown in Appendix A.

As shown in Table 10 the NPV for Scenario 5B is positive \$5,051,992. This indicates that, over the Financial Analysis Period, implementing equalization for both members based on the hauling rate per tonne would still provide a financial gain.

This is reduction of \$667,615 when compared to the Status Quo.



4. CONCLUSIONS

The following conclusions are presented based on the foregoing.

1. The existing conditions for the existing waste management system (Status Quo) are financially sustainable in the long-term. The NPV of positive \$5,719,606 will account for future capital costs and unanticipated expenses.
2. If the County implements the New Facility, and operates it independently, the MRWMC and the MRL would remain financially sustainable in the long-term, even with a reduction in waste of 50 percent, but will be more susceptible to future capital cost increases and unanticipated expenses.
3. If the County implements the New Facility, operates it independently and charges a tipping fee of \$49.25 per tonne, the New Facility would not be financially sustainable in the long-term.
4. If the County implements the New Facility, and operates it independently, a tipping fee in the range of \$72.77 to \$84.96, and reinvestment of savings would be required for the New Facility to be feasible, although marginally sustainable (i.e. break-even) in the long-term.
5. If the MRWMC implements and operates the New Facility, a tipping fee in the range of \$54.85 to \$64.09 would be required for both the MRL and the New Facility, for the two facilities to be feasible, although marginally sustainable (i.e. break-even) in the long-term.
6. The financial impact of implementing the New Facility, either by the County or the MRWMC, would result in a loss of \$5,000,000 to \$10,000,000 (NPV) as compared to the Status Quo.
7. Equalization payments to the County of approximately 50 percent of their current hauling expenses (\$88,000 annually) could be implemented, and the MRWMC and the MRL would remain financially sustainable in the long-term. This would reduce the NPV of positive \$5,719,606 for the Status Quo by approximately 30 percent to \$3,990,062.
8. Equalization payments to Rainbow Lake and the County of approximately \$13,000 and \$21,000 annually, based on the hauling rate per tonne, could be implemented, and the MRWMC and the MRL would remain financially sustainable in the long-term. This would reduce the NPV of positive \$5,719,606 for the Status Quo by approximately 11 percent to \$5,051,992. This is the least costly of all scenarios considered and would achieve the County's goal while not significantly impacting the MRWMC and Status Quo.
9. The implementation of the New Facility would have a negative impact on the Status Quo for every other scenario considered.
10. The implementation of the New Facility would not achieve the County's goal of reducing their annual solid waste management expenses.



TABLES

Table 1 Cost Analyses Results Summary

Scenario	Part	Description	Net Present Value over Financial Analysis Period	Member Tipping Fee (per tonne) ¹
1		Status Quo	\$5,719,606	\$49.25
2		MRL operated by MRWMC & New Facility operated by County	\$0	\$0.00
	A	MRL at current member tipping fee	\$504,350	\$49.25
	B1	New Facility at current member tipping fee	-\$5,279,507	\$49.25
	B2	New Facility at break-even tipping fee	\$0	\$84.96
	B3	New Facility at break-even tipping fee with reinvest savings	\$0	\$72.77
3		MRL and New Facility operated by MRWMC at break-even tipping fee	\$0	\$64.09
4		MRL and New Facility operated by MRWMC at break-even tipping fee with reinvest savings	\$0	\$54.85
5A		Equalization - 50 percent of hauling expense	\$3,990,062	\$49.25
5B		Equalization - Hauling rate per tonne	\$5,051,992	\$49.25
Notes:				
(1) Member Tipping Fee either status quo or required rate to remain revenue neutral.				

Table 2 Scenario 1 - Status Quo

NPV	\$5,719,606.16
Tipping Fee - Member	49.25 /tonne
Tipping Fee - Non-Member	140.00 /tonne

Reference Figures	
General Inflation	2.5%
Discount Rate	4.5%
Growth Rate for garbage - Town	1.5%
Growth Rate for garbage - Rural	0.5%
Real Discounted Interest Rate	1.95%

Waste Volumes	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039
Member																									
Town of High Level	4,940	5,014	5,089	5,166	5,243	5,322	5,402	5,483	5,565	5,648	5,733	5,819	5,906	5,995	6,085	6,176	6,269	6,363	6,458	6,555	6,653	6,753	6,855	6,957	7,062
Town of Rainbow Lake	1,549	1,572	1,596	1,620	1,644	1,669	1,694	1,719	1,745	1,771	1,798	1,825	1,852	1,880	1,908	1,936	1,966	1,995	2,025	2,055	2,086	2,117	2,149	2,181	2,214
Commercial Industrial	3,965	4,024	4,084	4,146	4,208	4,271	4,335	4,400	4,466	4,533	4,601	4,670	4,740	4,811	4,883	4,957	5,031	5,106	5,183	5,261	5,340	5,420	5,501	5,584	5,667
Farm Residential	1,311	1,317	1,324	1,330	1,337	1,344	1,350	1,357	1,364	1,371	1,378	1,384	1,391	1,398	1,405	1,412	1,419	1,426	1,434	1,441	1,448	1,455	1,463	1,470	1,477
Blue Hills	116	116	117	117	118	118	119	120	120	121	121	122	123	123	124	125	125	126	126	127	128	128	129	130	130
Blumenort	213	214	215	216	217	218	220	221	222	223	224	225	226	227	228	230	231	232	233	234	235	237	238	239	240
BHP	122	122	123	123	124	125	125	126	127	127	128	128	129	130	130	131	132	132	133	134	134	135	136	136	137
La Crete	1,358	1,378	1,399	1,420	1,441	1,463	1,485	1,507	1,530	1,552	1,576	1,599	1,623	1,648	1,672	1,698	1,723	1,749	1,775	1,802	1,829	1,856	1,884	1,912	1,941
Fort Vermilion	296	298	299	301	302	304	305	307	309	310	312	313	315	316	318	320	321	323	324	326	328	329	331	333	334
Rocky Lane	165	166	166	167	168	169	170	171	172	172	173	174	175	176	177	178	179	179	180	181	182	183	184	185	186
Zama	44	44	45	45	45	45	46	46	46	46	46	47	47	47	47	48	48	48	48	49	49	49	49	50	50
	14,078	14,266	14,457	14,651	14,848	15,048	15,250	15,455	15,664	15,875	16,090	16,307	16,528	16,752	16,979	17,209	17,443	17,680	17,920	18,164	18,412	18,663	18,918	19,176	19,439
Non-Member																									
Dene Tha First Nation	812	816	820	824	828	833	837	841	845	849	854	858	862	866	871	875	879	884	888	893	897	902	906	911	915
Paddle Prairie Metis Settlement	343	344	346	348	350	351	353	355	357	358	360	362	364	366	367	369	371	373	375	377	379	381	382	384	386
Other	181	182	183	184	185	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204
	1,336	1,342	1,349	1,356	1,363	1,369	1,376	1,383	1,390	1,397	1,404	1,411	1,418	1,425	1,432	1,439	1,447	1,454	1,461	1,468	1,476	1,483	1,491	1,498	1,505
Revenue																									
Tipping Fees - Members	693,318	702,601	712,019	721,571	731,262	741,092	751,064	761,180	771,442	781,852	792,413	803,126	813,994	825,018	836,203	847,549	859,059	870,736	882,583	894,600	906,792	919,161	931,709	944,439	957,354
Tipping Fees - Non-Members	186,990	187,925	188,865	189,809	190,758	191,712	192,671	193,634	194,602	195,575	196,553	197,536	198,523	199,516	200,514	201,516	202,524	203,536	204,554	205,577	206,605	207,638	208,676	209,719	210,768
Other Revenue	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
	920,308	930,526	940,883	951,381	962,020	972,804	983,735	994,814	1,006,044	1,017,427	1,028,966	1,040,661	1,052,517	1,064,535	1,076,716	1,089,065	1,101,583	1,114,273	1,127,137	1,140,177	1,153,397	1,166,799	1,180,385	1,194,158	1,208,122
Operating Expenses																									
Banking and Interest	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Salaries and Benefits	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
Insurance / Legal / Audit	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Utilities (Heat, Electric, Water, Telephone)	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Office Expenses	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500
Supplies	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Staff Training / Travel	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000
Survey	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Vehicles / Equipment	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Transfer to Reserve	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Miscellaneous	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Amortization / Depreciation	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
	712,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500	712,500
Site Maintenance and Repairs																									
Building Repair	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Groundwater	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500
Leachate	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000
Recycling	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
General Maintenance	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000
Total Operating Expenditures	753,500	753,500	753,500	753,500	753,500	753,500	753,500	753,500	753,500	753,500	753,500	753,500	753,500	753,500	753,500	753,500	753,500	753,500	753,500	753,500	753,500	753,500	753,500	753,500	753,500
Revenue over Total Expenditures	166,808	177,026	187,383	197,881	208,520	219,304	23																		

Table 3 Scenario 2 - Part A (MRL at current member tipping fee)

NPV	\$504,349.90
Tipping Fee - Member	49.25 /tonne
Tipping Fee - Non-Member	140.00 /tonne

Reference Figures	
General Inflation	2.5%
Discount Rate	4.5%
Growth Rate for garbage - Town	1.5%
Growth Rate for garbage - Rural	0.5%
Real Discounted Interest Rate	1.95%

Waste Volumes	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039
Member																									
Town of High Level	4,940	5,014	5,089	5,166	5,243	5,322	5,402	5,483	5,565	5,648	5,733	5,819	5,906	5,995	6,085	6,176	6,269	6,363	6,458	6,555	6,653	6,753	6,855	6,957	7,062
Town of Rainbow Lake	1,549	1,572	1,596	1,620	1,644	1,669	1,694	1,719	1,745	1,771	1,798	1,825	1,852	1,880	1,908	1,936	1,966	1,995	2,025	2,055	2,086	2,117	2,149	2,181	2,214
Zama	44	44	45	45	45	45	46	46	46	46	46	47	47	47	47	48	48	48	48	49	49	49	49	50	50
Mackenzie County	7,545	7,635	7,727																						
	14,078	14,266	14,457	6,830	6,932	7,036	7,141	7,247	7,356	7,466	7,577	7,690	7,805	7,922	8,040	8,160	8,282	8,406	8,532	8,659	8,788	8,920	9,053	9,188	9,326
Non-Member																									
Dene Tha First Nation	812	816	820	824	828	833	837	841	845	849	854	858	862	866	871	875	879	884	888	893	897	902	906	911	915
Paddle Prairie Metis Settlement	343	344	346	348	350	351	353	355	357	358	360	362	364	366	367	369	371	373	375	377	379	381	382	384	386
Other	181	182	183	184	185	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204
	1,336	1,342	1,349	1,356	1,363	1,369	1,376	1,383	1,390	1,397	1,404	1,411	1,418	1,425	1,432	1,439	1,447	1,454	1,461	1,468	1,476	1,483	1,491	1,498	1,505
Revenue																									
Tipping Fees - Members	693,347	702,584	711,992	336,387	341,410	346,509	351,684	356,937	362,269	367,680	373,173	378,747	384,406	390,148	395,977	401,894	407,899	413,994	420,180	426,459	432,832	439,300	445,865	452,529	459,293
Tipping Fees - Non-Members	186,990	187,925	188,865	189,809	190,758	191,712	192,671	193,634	194,602	195,575	196,553	197,536	198,523	199,516	200,514	201,516	202,524	203,536	204,554	205,577	206,605	207,638	208,676	209,719	210,768
Other Revenue	40,000	40,000	40,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
	920,337	930,509	940,857	546,196	552,168	558,221	564,355	570,571	576,871	583,255	589,726	596,283	602,929	609,665	616,491	623,410	630,423	637,530	644,734	652,036	659,436	666,938	674,541	682,248	690,060
Operating Expenses																									
Banking and Interest	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Salaries and Benefits	350,000	350,000	350,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000
Insurance / Legal / Audit	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Utilities (Heat, Electric, Water, Telephone)	20,000	20,000	20,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Office Expenses	4,500	4,500	4,500	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Supplies	5,000	5,000	5,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Staff Training / Travel	14,000	14,000	14,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Survey	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Vehicles / Equipment	60,000	60,000	60,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Transfer to Reserve	60,000	60,000	60,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Miscellaneous	10,000	10,000	10,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Amortization / Depreciation	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
	712,500	712,500	712,500	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000
Site Maintenance and Repairs																									
Building Repair	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Groundwater	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500
Leachate	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000
Recycling	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
General Maintenance	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000
Total Operating Expenditures	753,500	753,500	753,500	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000
Revenue over Total Expenditures	166,837	177,009	187,357	-63,804	-57,832	-51,779	-45,645	-39,429	-33,129	-26,745	-20,274	-13,717	-7,071	-335	6,491	13,410	20,423	27,530	34,734	42,036	49,436	56,938	64,541	72,248	80,060

Table 4 Scenario 2 - Part B1 (New Facility at current member tipping fee)

NPV	-\$5,279,507.34
Tipping Fee - County	49.25 /tonne
Tipping Fee - Non-Member	140.00 /tonne

Reference Figures	
General Inflation	2.5%
Discount Rate	4.5%
Growth Rate for garbage - town	1.5%
Growth Rate for garbage - rural	0.5%
Real Discounted Interest Rate	1.95%

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039
Waste Volumes																									
Member																									
Commercial Industrial				4,146	4,208	4,271	4,335	4,400	4,466	4,533	4,601	4,670	4,740	4,812	4,884	4,957	5,031	5,107	5,183	5,261	5,340	5,420	5,502	5,584	5,668
Farm Residential				1,330	1,337	1,343	1,350	1,357	1,364	1,370	1,377	1,384	1,391	1,398	1,405	1,412	1,419	1,426	1,433	1,440	1,448	1,455	1,462	1,470	1,477
Blue Hills				117	118	118	119	119	120	121	121	122	122	123	124	124	125	125	126	127	127	128	129	129	130
Blumenort				216	217	218	219	220	221	223	224	225	226	227	228	229	230	232	233	234	235	236	237	239	240
BHP				123	124	124	125	125	126	127	127	128	129	129	130	131	131	132	133	133	134	135	135	136	137
La Crete				1,420	1,441	1,463	1,485	1,507	1,530	1,553	1,576	1,600	1,624	1,648	1,673	1,698	1,723	1,749	1,775	1,802	1,829	1,856	1,884	1,913	1,941
Fort Vermilion				301	303	304	306	307	309	310	312	313	315	316	318	320	321	323	324	326	328	329	331	333	334
Rocky Lane				167	168	169	170	170	171	172	173	174	175	176	176	177	178	179	180	181	182	183	184	185	185
	-	-	-	7,820	7,915	8,011	8,108	8,207	8,307	8,409	8,511	8,616	8,722	8,829	8,938	9,048	9,160	9,273	9,388	9,504	9,623	9,742	9,864	9,987	10,112
Revenue																									
Tipping Fees - Members				385,135	389,802	394,533	399,330	404,193	409,124	414,122	419,190	424,329	429,538	434,820	440,176	445,606	451,111	456,693	462,354	468,092	473,912	479,812	485,795	491,861	498,013
Other Revenue				20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
	0	0	0	405,135	409,802	414,533	419,330	424,193	429,124	434,122	439,190	444,329	449,538	454,820	460,176	465,606	471,111	476,693	482,354	488,092	493,912	499,812	505,795	511,861	518,013
Capital																									
Land Acquisition	260,000																								
Approval/Permit	200,000																								
Services		75,000																							
Scales/Roads		50,000	150,000																						
Cell Construction			375,000					375,000					375,000				375,000						375,000		
Equipment			750,000																						
Operation Building			50,000																						
	460,000	125,000	1,325,000					375,000					375,000				375,000						375,000		
Operating Expenses																									
Banking and Interest				50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Salaries and Benefits				275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000
Insurance / Legal / Audit				15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Utilities (Heat, Electric, Water, Telephone)				15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Office Expenses				3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Supplies				3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Staff Training / Travel				7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Survey				6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Vehicles / Equipment				35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Transfer to Reserve				50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Miscellaneous				5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Amortization / Depreciation				100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
	0	0	0	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500
Site Maintenance and Repairs																									
Building Repair				2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Groundwater				6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500
Leachate				9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Recycling				7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
General Maintenance				5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	0	0	0	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Total Expenditures	460,000	125,000	1,325,000	594,500	594,500	594,500	594,500	969,500	594,500	594,500	594,500	594,500	969,500	594,500	594,500	594,500	594,500	969,500	594,500	594,500	594,500	594,500	969,500	594,500	594,500
Revenue over Total Expenditures	-460,000	-125,000	-1,325,000	-189,365	-184,698	-179,967	-175,170	-545,307	-165,376	-160,378	-155,310	-150,171	-519,962	-139,680	-134,324	-128,894	-123,389	-492,807	-112,146	-106,408	-100,588	-94,688	-463,705	-82,639	-76,487

Table 5 Scenario 2 - Part B2 (New Facility at break-even tipping fee)

NPV	\$1,170.10
Tipping Fee - County	84.96 /tonne
Tipping Fee - Non-Member	140.00 /tonne

Reference Figures	
General Inflation	2.5%
Discount Rate	4.5%
Growth Rate for garbage - town	1.5%
Growth Rate for garbage - rural	0.5%
Real Discounted Interest Rate	1.95%

Waste Volumes	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039
Member																									
Commercial Industrial				4,146	4,208	4,271	4,335	4,400	4,466	4,533	4,601	4,670	4,740	4,812	4,884	4,957	5,031	5,107	5,183	5,261	5,340	5,420	5,502	5,584	5,668
Farm Residential				1,330	1,337	1,343	1,350	1,357	1,364	1,370	1,377	1,384	1,391	1,398	1,405	1,412	1,419	1,426	1,433	1,440	1,448	1,455	1,462	1,470	1,477
Blue Hills				117	118	118	119	119	120	121	121	122	122	123	124	124	125	125	126	127	127	128	129	129	130
Blumenort				216	217	218	219	220	221	223	224	225	226	227	228	229	230	232	233	234	235	236	237	239	240
BHP				123	124	124	125	125	126	127	127	128	129	129	130	131	131	132	133	133	134	135	135	136	137
La Crete				1,420	1,441	1,463	1,485	1,507	1,530	1,553	1,576	1,600	1,624	1,648	1,673	1,698	1,723	1,749	1,775	1,802	1,829	1,856	1,884	1,913	1,941
Fort Vermilion				301	303	304	306	307	309	310	312	313	315	316	318	320	321	323	324	326	328	329	331	333	334
Rocky Lane				167	168	169	170	170	171	172	173	174	175	176	176	177	178	179	180	181	182	183	184	185	185
	-	-	-	7,820	7,915	8,011	8,108	8,207	8,307	8,409	8,511	8,616	8,722	8,829	8,938	9,048	9,160	9,273	9,388	9,504	9,623	9,742	9,864	9,987	10,112
Revenue																									
Tipping Fees - Members				664,387	672,438	680,600	688,875	697,264	705,769	714,393	723,135	731,999	740,986	750,098	759,337	768,704	778,201	787,831	797,595	807,495	817,534	827,712	838,033	848,498	859,110
Other Revenue				20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
	0	0	0	684,387	692,438	700,600	708,875	717,264	725,769	734,393	743,135	751,999	760,986	770,098	779,337	788,704	798,201	807,831	817,595	827,495	837,534	847,712	858,033	868,498	879,110
Capital																									
Land Acquisition	260,000																								
Approval/Permit	200,000																								
Services		75,000																							
Scales/Roads		50,000	150,000																						
Cell Construction			375,000					375,000					375,000					375,000					375,000		
Equipment			750,000																						
Operation Building			50,000																						
	460,000	125,000	1,325,000					375,000					375,000					375,000					375,000		
Operating Expenses																									
Banking and Interest				50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Salaries and Benefits				275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000
Insurance / Legal / Audit				15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Utilities (Heat, Electric, Water, Telephone)				15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Office Expenses				3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Supplies				3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Staff Training / Travel				7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Survey				6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Vehicles / Equipment				35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Transfer to Reserve				50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Miscellaneous				5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Amortization / Depreciation				100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
	0	0	0	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500
Site Maintenance and Repairs																									
Building Repair				2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Groundwater				6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500
Leachate				9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Recycling				7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
General Maintenance				5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	0	0	0	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Total Expenditures	460,000	125,000	1,325,000	594,500	594,500	594,500	594,500	969,500	594,500	594,500	594,500	594,500	969,500	594,500	594,500	594,500	594,500	969,500	594,500	594,500	594,500	594,500	969,500	594,500	594,500
Revenue over Total Expenditures	-460,000	-125,000	-1,325,000	89,887	97,938	106,100	114,375	-252,236	131,269	139,893	148,635	157,499	-208,514	175,598	184,837	194,204	203,701	-161,669	223,095	232,995	243,034	253,212	-111,467	273,998	284,610

Table 6 Scenario 2 - Part B3 (New Facility at break-even tipping fee with reinvest savings)

NPV	\$813.67
Tipping Fee - County	72.77 /tonne
Tipping Fee - Non-Member	140.00 /tonne

Reference Figures	
General Inflation	2.5%
Discount Rate	4.5%
Growth Rate for garbage - to	1.5%
Growth Rate for garbage - ru	0.5%
Real Discounted Interest Rat	1.95%

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039
Waste Volumes																									
Member																									
Commercial Industrial				4,208	4,271	4,335	4,400	4,466	4,533	4,601	4,670	4,740	4,811	4,884	4,957	5,031	5,107	5,183	5,261	5,340	5,420	5,501	5,584	5,668	5,753
Farm Residential				1,337	1,344	1,350	1,357	1,364	1,371	1,378	1,385	1,391	1,398	1,405	1,412	1,419	1,427	1,434	1,441	1,448	1,455	1,463	1,470	1,477	1,485
Blue Hills				118	119	119	120	120	121	122	122	123	123	124	125	125	126	127	127	128	128	129	130	130	131
Blumenort				217	218	219	220	221	222	224	225	226	227	228	229	230	232	233	234	235	236	237	239	240	241
BHP				124	125	125	126	126	127	128	128	129	130	130	131	132	132	133	134	134	135	136	136	137	138
La Crete				1,441	1,463	1,485	1,507	1,529	1,552	1,576	1,599	1,623	1,648	1,672	1,697	1,723	1,749	1,775	1,802	1,829	1,856	1,884	1,912	1,941	1,970
Fort Vermilion				303	305	306	308	309	311	312	314	315	317	318	320	322	323	325	327	328	330	331	333	335	336
Rocky Lane				168	169	170	171	171	172	173	174	175	176	177	177	178	179	180	181	182	183	184	185	186	187
	-	-	-	7,916	8,012	8,109	8,208	8,308	8,410	8,513	8,617	8,723	8,830	8,939	9,049	9,161	9,274	9,389	9,506	9,624	9,744	9,865	9,988	10,113	10,240
Revenue																									
Tipping Fees - Members				576,047	583,038	590,126	597,312	604,597	611,983	619,471	627,063	634,761	642,566	650,479	658,502	666,637	674,885	683,248	691,727	700,326	709,044	717,884	726,847	735,936	745,153
Other Revenue				20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Costs Savings				99,598	99,598	99,598	99,598	99,598	99,598	99,598	99,598	99,598	99,598	99,598	99,598	99,598	99,598	99,598	99,598	99,598	99,598	99,598	99,598	99,598	99,598
	0	0	0	695,645	702,636	709,724	716,910	724,195	731,581	739,069	746,661	754,359	762,164	770,077	778,100	786,235	794,483	802,846	811,325	819,924	828,642	837,482	846,445	855,534	864,751
Capital																									
Land Acquisition	260,000																								
Approval/Permit	200,000																								
Services		75,000																							
Scales/Roads		50,000	150,000																						
Cell Construction			375,000				375,000						375,000					375,000					375,000		
Equipment			750,000																						
Operation Building			50,000																						
	460,000	125,000	1,325,000				375,000					375,000					375,000					375,000			
Operating Expenses																									
Banking and Interest				50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Salaries and Benefits				275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000
Insurance / Legal / Audit				15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Utilities (Heat, Electric, Water, Telephone)				15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Office Expenses				3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Supplies				3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Staff Training / Travel				7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Survey				6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Vehicles / Equipment				35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Transfer to Reserve				50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Miscellaneous				5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Amortization / Depreciation				100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
	0	0	0	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500	564,500
Site Maintenance and Repairs																									
Building Repair				2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Groundwater				6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500
Leachate				9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Recycling				7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
General Maintenance				5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	0	0	0	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Total Expenditures	460,000	125,000	1,325,000	594,500	594,500	594,500	594,500	969,500	594,500	594,500	594,500	594,500	969,500	594,500	594,500	594,500	969,500	594,500	594,500	594,500	594,500	969,500	594,500	594,500	594,500
Revenue over Total Expenditures	-460,000	-125,000	-1,325,000	101,145	108,136	115,224	122,410	-245,305	137,081	144,569	152,161	159,859	-207,336	175,577	183,600	191,735	199,983	-166,654	216,825	225,424	234,142	242,982	-123,055	261,034	270,251

Table 7 Scenario 3 - MRL and New Facility operated by MRWMC (break-even tipping fee)

NPV	\$1,142.34
Tipping Fee - Member	64.09 /tonne
Tipping Fee - Non-Member	140.00 /tonne

Reference Figures	
General Inflation	2.5%
Discount Rate	4.5%
Growth Rate for garbage- Town	1.5%
Growth Rate for garbage - Rural	0.5%
Real Discounted Interest Rate	1.95%

Waste Volumes	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039
Member																									
Town of High Level	4,940	5,014	5,089	5,166	5,243	5,322	5,402	5,483	5,565	5,648	5,733	5,819	5,906	5,995	6,085	6,176	6,269	6,363	6,458	6,555	6,653	6,753	6,855	6,957	7,062
Town of Rainbow Lake	1,549	1,572	1,596	1,620	1,644	1,669	1,694	1,719	1,745	1,771	1,798	1,825	1,852	1,880	1,908	1,936	1,966	1,995	2,025	2,055	2,086	2,117	2,149	2,181	2,214
Commercial Industrial	3,965	4,024	4,084	4,146	4,208	4,271	4,335	4,400	4,466	4,533	4,601	4,670	4,740	4,811	4,883	4,957	5,031	5,106	5,183	5,261	5,340	5,420	5,501	5,584	5,667
Farm Residential	1,311	1,317	1,324	1,330	1,337	1,344	1,350	1,357	1,364	1,371	1,378	1,384	1,391	1,398	1,405	1,412	1,419	1,426	1,434	1,441	1,448	1,455	1,463	1,470	1,477
Blue Hills	116	116	117	117	118	118	118	119	120	120	121	121	122	123	124	125	125	126	126	127	128	128	129	130	130
Blumenort	213	214	215	216	217	218	220	221	222	223	224	225	226	227	228	230	231	232	233	234	235	237	238	239	240
BHP	122	122	123	123	124	125	125	126	127	127	128	128	129	130	130	131	132	133	134	134	135	136	136	137	137
La Crete	1,358	1,378	1,399	1,420	1,441	1,463	1,485	1,507	1,530	1,552	1,576	1,599	1,623	1,648	1,672	1,698	1,723	1,749	1,775	1,802	1,829	1,856	1,884	1,912	1,941
Fort Vermilion	296	298	299	301	302	304	305	307	309	310	312	313	315	316	318	320	321	323	324	326	328	329	331	333	334
Rocky Lane	165	166	166	167	168	169	170	171	172	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	186
Zama	44	44	45	45	45	45	46	46	46	46	46	47	47	47	47	48	48	48	48	49	49	49	49	50	50
	14,078	14,266	14,457	14,651	14,848	15,048	15,250	15,455	15,664	15,875	16,090	16,307	16,528	16,752	16,979	17,209	17,443	17,680	17,920	18,164	18,412	18,663	18,918	19,176	19,439
Non-Member																									
Dene Tha First Nation	812	816	820	824	828	833	837	841	845	849	854	858	862	866	871	875	879	884	888	893	897	902	906	911	915
Paddle Prairie Metis Settlement	343	344	346	348	350	351	353	355	357	358	360	362	364	366	367	369	371	373	375	377	379	381	382	384	386
Other	181	182	183	184	185	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204
	1,336	1,342	1,349	1,356	1,363	1,369	1,376	1,383	1,390	1,397	1,404	1,411	1,418	1,425	1,432	1,439	1,447	1,454	1,461	1,468	1,476	1,483	1,491	1,498	1,505
Revenue																									
Tipping Fees - Members	902,228	914,309	926,564	938,995	951,606	964,398	977,375	990,539	1,003,893	1,017,440	1,031,182	1,045,123	1,059,266	1,073,613	1,088,167	1,102,932	1,117,911	1,133,107	1,148,522	1,164,161	1,180,027	1,196,122	1,212,451	1,229,017	1,245,823
Tipping Fees - Non-Members	186,990	187,925	188,865	189,809	190,758	191,712	192,671	193,634	194,602	195,575	196,553	197,536	198,523	199,516	200,514	201,516	202,524	203,536	204,554	205,577	206,605	207,638	208,676	209,719	210,768
Other Revenue	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
	1,129,218	1,142,234	1,155,429	1,168,804	1,182,364	1,196,110	1,210,046	1,224,173	1,238,495	1,253,015	1,267,735	1,282,659	1,297,789	1,313,129	1,328,681	1,344,448	1,360,435	1,376,643	1,393,076	1,409,738	1,426,631	1,443,760	1,461,127	1,478,736	1,496,591
Operating Expenses - Mackenzie																									
Banking and Interest	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Salaries and Benefits	350,000	350,000	350,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000
Insurance / Legal / Audit	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Utilities (Heat, Electric, Water, Telephone)	20,000	20,000	20,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Office Expenses	4,500	4,500	4,500	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Supplies	5,000	5,000	5,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Staff Training / Travel	14,000	14,000	14,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Survey	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Vehicles / Equipment	60,000	60,000	60,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Transfer to Reserve	60,000	60,000	60,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Miscellaneous	10,000	10,000	10,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Amortization / Depreciation	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
	712,500	712,500	712,500	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000	569,000
Site Maintenance and Repairs - Mackenzie																									
Building Repair	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Groundwater	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500
Leachate	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000
Recycling	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
General Maintenance	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000
Total Operating Expenditures - Mackenzie	753,500	753,500	753,500	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000	610,000



APPENDIX A
SUPPORTING CALCULATIONS

Appendix A - Detailed Calculations

Note: The calculations presented below are for travel time only and do not include the costs associated with waste collection or disposal.

Overhead Truck for 6yd Bins	145 /hour
Overhead Truck for Residential	170 /hour
Roll off Truck for 1 30/40 yd Bin	140 /hour
Roll off Truck for 2 30/40 yd Bin	165 /hour

Rainbow Lake

Residential Hauling - Once a Week

Total Residential Waste 2013	329 tonnes
30/40 yd Bin Hauled in the Year	9 bins
Travel Time to/fr High Level	3 hours

Annual Residential Hauling Costs	= Overhead Truck for Residential x Travel Time to/fr High Level x 52 weeks
Annual Residential Hauling Costs	26,520.00

Annual 30/40 yd Bin Hauling Costs	= Roll off Truck for 1 30/40 yd Bin x 30/40 yd Bin hauled in the Year x Travel Time to/fr High Level
Annual 30/40 yd Bin Hauling Costs	3,780.00

Total Annual Hauling Costs	= Annual Residential Hauling Costs + Annual 30/40 yd Bin Hauling Costs
Total Annual Hauling Costs	30,300.00

High Level

Residential Hauling - Twice a Week

Total Residential Waste 2013	1255 tonnes
Travel Time to/fr High Level	0.5 hours

Annual Residential Hauling Costs	= Overhead Truck for Residential x Travel Time to/fr High Level x 52 weeks x 2
Annual Residential Hauling Costs	8,840.00

Mackenzie County

Transfer Stations	Travel Time		
	(hours)	6yd Bin	30/40 yd Bin
Rocky Lane	2	253	26
Blumenort	2	303	28
Lacrete	3	2105	232
Fort Vermilion	2	501	56
Blue Hills	2.5	248	17
Buffalo	3	167	12
Zama	3.5	205	14

Number of 6 yd bins per Trip	27
Number of 30/40 yd bins per Trip	2

Hauling Costs per Transfer Station

Hauling Costs for 6 yd Bins	= Overhead Truck for 6yd Bins x Travel Time x Total 6 yd bins / 27
Hauling Costs for 30/40 yd Bins	= Roll off Truck for 2 30/40 yd Bin x Travel Time x Total 30/40 yd bins / 2

	6 yd Bin Hauling Cost	30/40 yd Bin Hauling Cost	Total Hauling Costs
Rocky Lane	2,717.41	4,290.00	7,007.41
Blumenort	3,254.44	4,620.00	7,874.44
Lacrete	33,913.89	57,420.00	91,333.89
Fort Vermilion	5,381.11	9,240.00	14,621.11
Blue Hills	3,329.63	3,506.25	6,835.88
Buffalo	2,690.56	2,970.00	5,660.56
Zama	3,853.24	4,042.50	7,895.74
Total	55,140.28	86,088.75	141,229.03

TOTAL HAULING COSTS FOR 2013

Rainbow Lake	30,300.00
High Level	8,840.00
Mackenzie County	141,229.03
	180,369.03

TONNAGES FOR 2013

Rainbow Lake	329
High Level	824
Mackenzie County	2,302
	3,456

Hauling Rate per Tonne	= Total Hauling Costs for 2013 / Tonnages for 2013
Hauling Rate per Tonne	\$ 52.20

Revised hauling costs based on Hauling Rate per Tonne

	Tonnage	Equalization Cost	Calculated Costs	Difference
Rainbow Lake	329	17,172.58	30,300.00	-13,127.42
High Level	824	43,009.75	8,840.00	34,169.75
Mackenzie County	2302	120,155.89	141,229.03	-21,073.13

September 03, 2014

File #: PLS130003

Joulia Whittleton
CAO
Mackenzie County
P.O. Box 640
Fort Vermilion, AB
T0H 1N0

Dear Joulia:

Re: Mackenzie County Landfill and Lagoon Expansion

The Department has completed its First Nations Pre-consultation Assessment for the *Mackenzie County Landfill and Lagoon Expansion* and requires *the Mackenzie County* to consult with the First Nations identified on the attached Pre-consultation Assessment form.

Official consultation contacts information for each First Nation listed in the Pre-consultation Assessment (name, mailing address, phone number) is available at:

<http://www.aboriginal.alberta.ca/576.cfm>.

A plain-language, plan/project-specific information package must be sent to each First Nation listed and shall, at a minimum, include the following:

- The project proponent's contact information so the First Nation can provide initial feedback and/or request further information about the proposed plan/project
- A non-technical, plain-language description of the proposed project, including the magnitude, scope, and duration
- A map (maps) of sufficient scale to clearly illustrate the location of the proposed plan/project in relation to easily identifiable and/or commonly known landmarks (water bodies, roads, etc.)
- Clear identification of potential short- and long-term adverse impacts (if known) of the plan/project
- Proposed schedule for development

Should a First Nation respond with concerns, and it be determined that there is a potential to adversely impact Rights and Traditional Uses, *Mackenzie County* will be required to enter into more in-depth consultation.

The outcome of the consultation is expected to answer the following key questions:

- Will the municipality's activity affect the community's Rights to hunt, fish, and trap for food?
- Will the municipality's activity affect the community's Traditional Uses?
- If applicable, in what location will the community's Rights and Traditional Uses be affected?

Knowledge of this information will enable your municipality to reasonably address concerns raised by the First Nation.

I encourage you to regularly update this office on your progress and look forward to receiving a consultation summary for each of the First Nations listed once you conclude your consultation.

Should you have any questions or concerns, please contact me at the above-noted address.

Sincerely,

Mike Kozij, Team Lead
Peace Region - Operations

cc: Administrative File



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 27, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Canada 150 Community Infrastructure Program

BACKGROUND / PROPOSAL:

A new funding opportunity has become available within the Western Provinces to commemorate Canada's 150th anniversary. The program title "Canada 150 Celebrates" offers funding for community infrastructure rehabilitation projects. Some new expansion is permitted but must not be beyond 30% of the existing infrastructure.

Please see the attached application guide and instructions, and the application form for information.

OPTIONS & BENEFITS:

Option 1:

That the Community Services Committee assess the projects that are currently "shovel ready" (included or contemplated within the existing budget) and administration will prepare and submit applications accordingly.

Option 2:

The County submits applications for the ice plants upgrades at both facilities – Fort Vermilion and La Crete (2015 budget amendment may be required).

Option 3:

Mackenzie County encourages the recreation boards and non-profit groups within the County to apply.

Author: J. Whittleton Reviewed by: _____ CAO: JW

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

Having modern community infrastructure helps building vibrant communities.

COMMUNICATION:

NA

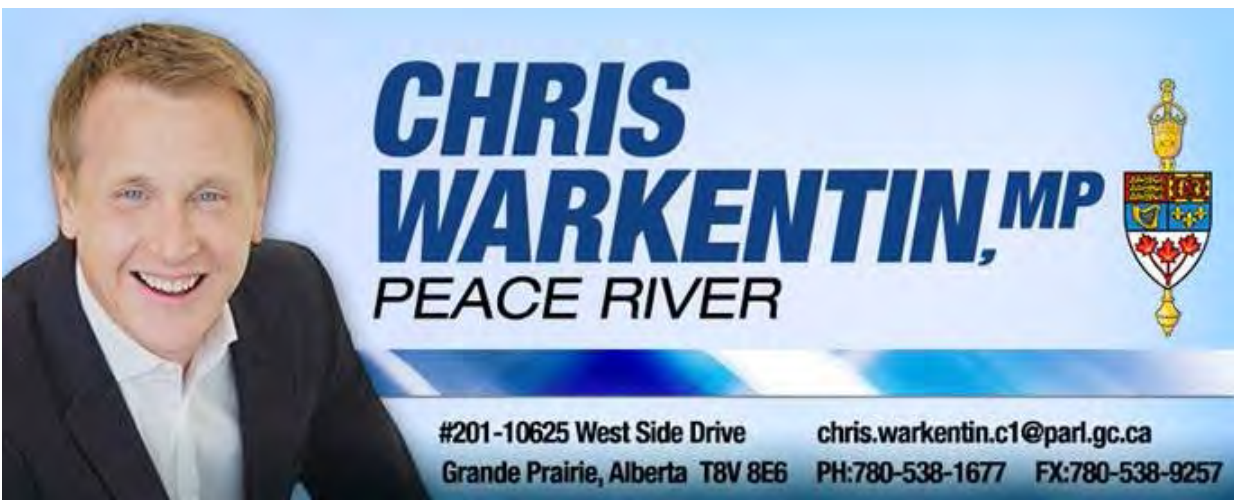
RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: _____ Reviewed by: _____ CAO: JW

From: chris.warkentin.c1@parl.gc.ca
To: admin@hythe.ca; admin@rainbowlake.ca; admin@saddlehills.ab.ca; brogan@countygp.ab.ca; cao@birchhillscounty.com; bonnie@clearhillscounty.ab.ca; cao@countyofnorthernlights.com; bbenson@cityofgp.com; clerk@townofspiritriver.ca; communications@countygp.ab.ca; countyofnorthernlights@countyofnorthernlights.com; countygp@countygp.ab.ca; info@clearhillscounty.ab.ca; info@countygp.ab.ca; info@peaceriver.net; Joulia.Whittleton; kbunn@peaceriver.net; khaining@cityofgp.com; info@mdpeace.com; mdinfo@mdfairview.ab.ca; mdsr133@mdspiritriver.ab.ca; pthomas@northernsunrise.net; office@wembley.ca; reception@highlevel.ca; rycroft@rycroft.ca; lmillar@saddlehills.ab.ca; srunhart@countygp.ab.ca; town@beaverlodge.ca; legislative@fairview.ca; cao@grimshaw.ca; gloewen@manning.ca; admin@mclennan.ca; cao@mclennan.ca; lkeyte@peaceriver.net; rbensch@peaceriver.net; tosadmin@sexsmith.ca; valvadm@telusplanet.net; yberwyn@serbnet.com; giroxyl@serbnet.com; lsumner@abnorth.com; cao@nampa.ca; vilofdon@serbnet.com; beavercc@telus.net; berwynchamber@gmail.com; director@fairviewchamber.com; info@gpchamber.com; h1chambr@incentre.net; admin@lacretechamber.com; manager@peaceriverchamber.com; rjolson@telus.net; recreation@beaverlodge.ca; east_man2@yahoo.com; admin@bezansonagsociety.ca; bonanza.ag.soc@abnorth.com; guestservices@crystalcentre.com; info@clairmontagsociety.com; cleardaleag@live.com; cocacolacentre@cityofgp.com; info@cgpsportsplex.com; akuester@abnorth.com; andrea.n.farrell@gmail.com; info@fairviewagriculturalsociety.com; fairplex@fairview.ca; bookings@fivemilehall.com; peggys43@live.com; dnrobert@telusplanet.net; recreation@highlevel.ca; walmsley_1@yahoo.ca; marthasiemens@aol.com; arenam@telus.net; rycroftag@gmail.com; valleyviewagsociety@gmail.com; wembleyrecentre@live.ca; mc_kamphuis@hotmail.com
Subject: IMPORTANT FUNDING OPPORTUNITY-CANADA 150 COMMUNITY INFRASTRUCTURE FUND
Date: Wednesday, May 20, 2015 1:39:08 PM
Importance: High



Hello everyone;

The Western Canadian intake for the Canada 150 Community Infrastructure Fund is now open. The deadline to apply is June 17, 2015. Further details on eligibility, etc. can be found here:

<http://www.wd-deo.gc.ca/eng/18872.asp>

Canada 150 Community Infrastructure Program



The Canada 150 Community Infrastructure Program is part of Canada 150 Celebrates, the Government of Canada's celebration of our country's 150th anniversary. Through investments in community infrastructure, the Government of Canada will invest in projects that celebrate our shared heritage, create jobs, and improve the quality of life for Canadians. Under the theme **Giving back to Canada: shaping the future, leaving a lasting legacy and giving a**

gift to Canada, the Canada 150 Community Infrastructure Program will invest \$150 million over two years to support projects that rehabilitate existing community facilities across Canada. These projects will ensure a lasting legacy as a result of Canada 150 and strengthen communities from coast to coast to coast.

Western Economic Diversification Canada (WD), on behalf of the Government of Canada, will deliver the Canada 150 Community Infrastructure Program in Western Canada. WD will invest in projects that rehabilitate or improve cultural and community infrastructure, which will help communities realize long-term growth and vibrancy in the years to come.

**Applications in Western Canada will be accepted from Tuesday, May 19th, 2015
until Wednesday, June 17th, 2015 @
1:00 p.m. Pacific Standard Time
2:00 p.m. Mountain Standard Time
3:00 p.m. Central Standard Time.**

Those interested in applying to the Canada 150 Community Infrastructure Program are strongly encouraged to review the following, which includes important details on eligibility, application requirements and program priorities:

- Applicant Guide and Instructions ([HTML](#) | [PDF](#))
- [Frequently Asked Questions](#) (FAQS)

Canada 150 Community Infrastructure Program Application Form:
(Applicants are strongly encouraged to apply on-line)

- [On-Line Form](#)
- [PDF](#)
- [HTML](#)

Eligible Activities

As the objective of this program is to ensure a lasting legacy resulting from Canada 150, in Western Canada (Manitoba, Saskatchewan, Alberta, British Columbia), strong preference will be given to projects that are undertaking meaningful upgrades to existing cultural and community facilities; upgrades that will provide long-term benefits to a community, will be viewed with pride by a community, and are recognized as a lasting legacy from Canada 150.

Examples of the type of community infrastructure that can be supported include:

- Community centres (including legions);
- Cultural centres and museums;
- Parks, recreational trails such as fitness trails, bike paths and other types of trails;
- Libraries;
- Recreational facilities including local arenas, gymnasias, swimming pools, sports fields, tennis, basketball, volleyball or other sport-specific courts or other types of recreational facilities;
- Tourism facilities;
- Docks;
- Cenotaphs; and,
- Other existing community infrastructure for public benefit.

Eligible projects must meet the following criteria:

- The amount of funding being requested under the Canada 150 Community Infrastructure Program cannot exceed 50% of the total costs of a project, up to a maximum of \$500,000.
- The maximum contribution from ALL Government of Canada sources (including the Canada 150 Community Infrastructure Program and other sources such as the Gas Tax Fund) cannot exceed 50% of the total costs of a project;
- Be for the rehabilitation, renovation, or expansion of existing infrastructure for public use or benefit;
- Be community-oriented, non-commercial in nature and open for use to the public and not limited to a private membership;
- Be for facilities located in Western Canada (British Columbia, Alberta, Saskatchewan, Manitoba); and,
- Be materially complete by **March 31, 2018**.
 - A project is considered to be materially complete when a substantial part of the improvement is ready for use or is being

used for the purposes intended; costs for activities such as parking, paving, landscaping, exterior/interior finishes are potentially excluded from the definition of substantial completion.

In addition, an applicant must:

- Submit a fully complete application form by **June 17, 2015** (and all mandatory attachments) and,
- Be available for follow-up from **June – August 2015**.

Eligible Organizations

Eligible applicants include:

- A local or regional government established under provincial or territorial statute;
- A public sector body that is wholly owned by an eligible applicants listed above;
- A not-for-profit entity;
- A provincial or territorial entity that provides municipal-type services to communities, as defined by provincial or territorial statute (including school boards); and,
- A First Nation government, including a Band or Tribal Council or its agent (including wholly-owned corporation) on the condition that the First Nation has indicated support for the project and for the legally-designated representative to seek funding through a formal Band or Tribal Council resolution, or other documentation from Self-governing First Nations.

In addition, eligible applicants must:

- Directly own the infrastructure assets, facility or land which are being renovated or have a long-term lease in place (with permission from the owner to undertake renovations); and,
 - If you have a long-term lease in place please attach to your application proof that you have permission from the owner to undertake renovations.
- Be Incorporated.

Funded Projects

It is critical that applicants submit a complete application form that clearly shows how their project meets the elements listed above. Incomplete applications will not be deemed eligible.

First, each application will be assessed to determine if it meets the eligibility criteria.

Further, in Western Canada, preference will be given to projects that meet the following criteria:

- Projects that will rehabilitate existing cultural and community facilities that will leave a meaningful lasting legacy resulting from Canada 150;
 - *As the objective of this program is to ensure a lasting legacy resulting from Canada 150, in Western Canada (Manitoba, Saskatchewan, Alberta, British Columbia), strong preference will be given to projects that are undertaking meaningful upgrades to existing cultural and community facilities; upgrades that will provide long-term benefits to a community, will be viewed with pride by a community, and are recognized as a lasting legacy from Canada 150.*
- Projects where the funding from sources other than the Canada 150 Community Infrastructure Program is confirmed or intended. Funding will only be considered confirmed or intended if written proof is provided; and,
- The applicant has strongly demonstrated an ability/capacity to complete the project by the fall of 2017.

Application Process

In Western Canada the Canada 150 Community Infrastructure Program will be delivered through a Call for Proposals process where applicants will have 30 days from the beginning of the application period to submit their application.

Applicants are strongly encouraged to apply online. Please follow [this link](#) to complete your application online.

Applications will not be accepted outside of the application period. Saved applications that have not

been submitted prior to the end of a deadline period will not be assessed by Western Economic Diversification Canada.

Western Economic Diversification Canada will be accepting applications to the Canada 150 Community Infrastructure Program from:

Tuesday, May 19th, 2015 until Wednesday, June 17th, 2015.

The online application portal will close at **1:00 p.m. Pacific Standard Time/2:00 p.m. Mountain Standard Time/3:00 p.m. Central Standard Time on Wednesday, June 17th, 2015.**

I strongly encourage and invite you to share this information and opportunity throughout your community. Become involved in the Canada 150 Community Infrastructure Fund. Thank you for your time.

Kind regards,

Chris

Chris Warkentin

Member of Parliament for Peace River

201, 10625-West Side Drive
Grande Prairie, AB
T8V 8E6

780-538-1677
1-800-667-0456



CANADA 150 COMMUNITY INFRASTRUCTURE PROGRAM



CANADA 150
1867-2017

Applicant Guide & Instructions For Western Canada



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1. OVERVIEW

1.1 CANADA 150 CELEBRATES

The 150th anniversary of Confederation in 2017 is a truly special occasion for Canadians to connect with our past, celebrate our achievements and build future legacies. It is an opportunity to reflect on and deepen our sense of what it means to be Canadian, as well as to inspire a new era of optimism and pride across the country.

The overarching theme to celebrating the 150th anniversary of Confederation (Canada 150) is **“Strong. Proud. Free”**. The Canada 150 vision is to Give Back to Canada, including through lasting legacies that extend beyond 2017; Honour the Exceptional; and Celebrate and Bring Canadians Together. The vision will be achieved by making strategic investments in activities that align with these aspirations.

1.2 THE CANADA 150 COMMUNITY INFRASTRUCTURE PROGRAM

Canada 150 is a key milestone in the life of this country, and provides Canadians with an opportunity to celebrate Canada's history, heritage and future by reinvesting in community infrastructure across the country, similar to the important infrastructure investments made as part of our nation's centennial celebrations in 1967 which can still be seen in communities today.

Under the theme **“Giving Back to Canada”**, the Canada 150 Community Infrastructure Program will invest \$150 million over two years to support projects that will rehabilitate existing community facilities across Canada, and ensure a lasting legacy resulting from Canada 150.

Canadians have a deep and enduring pride in their communities. In recognition of this, the Canada 150 Community Infrastructure Program aims to leave a lasting legacy to Canadians as part of the celebration of Canada's 150th anniversary by investing in community infrastructure. The Canada 150 Community Infrastructure Program will support projects that celebrate our shared heritage, create jobs and improve the quality of life of Canadians from coast to coast to coast.

2. ELIGIBILITY

2.1 ELIGIBLE PROJECTS – MANDATORY CRITERIA

As the objective of this program is to ensure a lasting legacy resulting from Canada 150, in Western Canada (Manitoba, Saskatchewan, Alberta, British Columbia), strong preference will be given to projects that are undertaking meaningful upgrades to existing cultural and community facilities; upgrades that will provide long-term benefits to a community, will be viewed with pride by a community, and are recognized as a lasting legacy from Canada 150.

Examples of the type of community infrastructure that can be supported include:

- Community centres (including legions);
- Cultural centres and museums;
- Parks, recreational trails such as fitness trails, bike paths and other types of trails;
- Libraries;
- Recreational facilities including local arenas, gymnasiums, swimming pools, sports fields, tennis, basketball, volleyball or other sport-specific courts or other types of recreational facilities;



- Tourism facilities;
- Docks;
- Cenotaphs; and,
- Other existing community infrastructure for public benefit.

Eligible projects must meet the following criteria:

- The amount of funding being requested under the Canada 150 Community Infrastructure Program cannot exceed 50% of the total costs of a project, up to a maximum of \$500,000.
- The maximum contribution from ALL Government of Canada sources (including the Canada 150 Community Infrastructure Program and other sources such as the Gas Tax Fund) cannot exceed 50% of the total costs of a project;
- Be for the rehabilitation, renovation, or expansion of existing infrastructure for public use or benefit;
- Be community-oriented, non-commercial in nature and open for use to the public and not limited to a private membership;
- Be for facilities located in Western Canada (British Columbia, Alberta, Saskatchewan, Manitoba); and,
- Be materially complete by **March 31, 2018**.
 - A project is considered to be materially complete when a substantial part of the improvement is ready for use or is being used for the purposes intended; costs for activities such as parking, paving, landscaping, exterior/interior finishes are potentially excluded from the definition of substantial completion.

In addition, an applicant must:

- Submit a fully complete application form by **June 17, 2015** (and all mandatory attachments – see Section 4.4); and,
- Be available for follow-up from **June – August 2015**.

2.2 ELIGIBLE APPLICANTS – MANDATORY CRITERIA

Eligible applicants include:

- A local or regional government established under provincial or territorial statute;
- A public sector body that is wholly owned by an eligible applicant listed above;
- A not-for-profit entity;
- A provincial or territorial entity that provides municipal-type services to communities, as defined by provincial or territorial statute (including school boards); and,
- A First Nation government, including a Band or Tribal Council or its agent (including wholly-owned corporation) on the condition that the First Nation has indicated support for the project and for the legally-designated representative to seek funding through a formal Band or Tribal Council resolution, or other documentation from Self-governing First Nations.

In addition, eligible applicants must:

- Directly own the infrastructure assets, facility or land which are being renovated or have a long-term lease in place (with permission from the owner to undertake renovations); and,
 - If you have a long-term lease in place please attach to your application proof that you have permission from the owner to undertake renovations.
- Be Incorporated.



2.3 INELIGIBLE PROJECTS

Examples of ineligible projects:

- Facilities primarily for use by professional sports teams;
- Facilities that are to be used primarily for commercial activities, that have private membership or are for-profit facilities in general;
- Construction of new infrastructure; and,
- Expansion of existing infrastructure beyond 30%.

2.4 EXAMPLES OF STRONG CANADA 150 COMMUNITY INFRASTRUCTURE PROGRAM PROJECTS

As the objective of this program is to ensure a lasting legacy resulting from Canada 150, in Western Canada (Manitoba, Saskatchewan, Alberta, British Columbia), strong preference will be given to projects that are undertaking meaningful upgrades to existing cultural and community facilities; upgrades that will provide long-term benefits to a community, will be viewed with pride by a community, and are recognized as a lasting legacy from Canada 150.

Examples of strong projects could include (but are not limited to):

- The addition of a spray/splash park, playground, picnic shelter, etc. to an existing park;
- Renovations to an existing recreational facility (e.g., upgrades to the floors (ice surfaces, pool surfaces and court surfaces), locker rooms, benches); and,
- Renovations to an existing cultural centre (e.g., entrance way, seating, stage and acoustic improvements).

3. FUNDING

3.1 FUNDING AVAILABLE

The Canada 150 Community Infrastructure Program will invest \$150 million across Canada in community infrastructure, with \$46.2 million allocated across Western Canada (British Columbia, Alberta, Saskatchewan, and Manitoba).

The maximum contribution from ALL Government of Canada sources (including the Canada 150 Community Infrastructure Program and other sources such as the Gas Tax Fund) cannot exceed 50% of the total costs of a project. There is no minimum contribution threshold (i.e., applicants can seek a contribution from the Canada 150 Community Infrastructure Program for a smaller, specific components of a project with large total project costs).

Eligible applicants can apply for funding under the Canada 150 Community Infrastructure Program up to a maximum of \$500,000. Any funding request for a contribution over \$500,000 will be considered ineligible.

In Western Canada, Western Economic Diversification will seek to notionally allocate funding evenly between two groups of projects:

- Those seeking \$0 to \$250,000 in funding from the Canada 150 Community Infrastructure Program; and
- Those seeking \$250,000 to \$500,000 in funding from the Canada 150 Community Infrastructure Program.



3.2 ELIGIBLE COSTS

The Canada 150 Community Infrastructure Program will support eligible costs directly related to a project that have been incurred and paid by a successful applicant.

Examples of costs eligible for reimbursement under the Canada 150 Community Infrastructure Program include:

- Costs incurred and paid between **April 1, 2016 and March 31, 2018**;
- Costs to rehabilitate or improve fixed capital assets of cultural and community facilities, including minor expansions to existing infrastructure (less than 30% of the existing square footage/footprint);
- Fees paid to consultants/contractors or other professional or technical personnel directly related to the rehabilitation or expansion of the cultural or community facility (See Section 4.8 for details on competitive process requirements);
- Costs of environmental assessments, monitoring and follow-up programs as required by the Canadian Environmental Assessment Act 2012 or equivalent legislation;
- Costs related to signage, which are required for Canada 150 projects and need to be included in the project budget; and,
- Other costs directly related to the success of the project and approved in advance.

The amount of funding requested under the Canada 150 Community Infrastructure Program cannot exceed 50% of the total costs of a project, up to a maximum of \$500,000. The remaining 50% of the total project costs must be matched by the applicant directly or other funders.

Under the Canada 150 Community Infrastructure Program projects may **not** begin incurring any eligible costs (that can be included in the Total Project Costs) earlier than **June 17, 2015**. Furthermore, any costs incurred prior to **April 1, 2016 MUST** be covered/reimbursed by the applicant directly or other funding partners. Indicate in the Application Form (Question 57) if you are incurring costs directly or receiving funding from any other funders in 2015-2016 as these funds will count towards the 50% in funding from non-federal sources.

Western Economic Diversification reserves the right to make the final determination on the value of contributions and to exclude expenditures deemed to be ineligible or outside the scope of the project.

3.3 INELIGIBLE COSTS

Costs that are deemed unreasonable, not incremental, and/or not directly related to project activities will be ineligible for reimbursement. Costs and services normally covered by the applicant (e.g., maintenance and salaries) and related party transactions (e.g., hiring family of a board member and/or management, hiring a contracting company that is owned by a board member) are not eligible.

Costs not eligible for reimbursement under the Canada 150 Community Infrastructure Program include:

- Costs incurred before **April 1, 2016 or after March 31, 2018**;
- Movable equipment (e.g., zambonies, snow groomers, lawn mowers and ATVs), including costs for leasing equipment);
- Overhead costs, including direct and indirect operating and administrative costs (e.g., management, planning, engineering, and other related costs) normally carried out by the applicant;
- Costs for salaries and benefits of existing employees and general administration costs unrelated to the project;
- Costs for the purchase of land;
- Feasibility and planning studies;



- Legal fees;
- Routine maintenance costs; and,
- Taxes, such as GST, for which the applicant is eligible for a tax rebate.

3.4 DISBURSEMENTS

If you are successful in obtaining funding through the Canada 150 Community Infrastructure Program, you will only be reimbursed by Western Economic Diversification for costs after you have incurred and paid for them and submitted a claim. As such, you will need to plan your project cash flow accordingly. Furthermore, successful applicants must fully spend their projected funds requested under the Canada 150 Community Infrastructure Program each fiscal year, as moving funds from one year to another will not be possible. Successful applicants will also be required to complete claims and progress reports at key phases of the project, as well as a final project report (See Section 7). Western Economic Diversification will provide detailed instructions on this process to those who are approved for funding. It is anticipated claims for reimbursement will be submitted in a timely manner.

Successful applicants may begin to incur costs related to their project prior to **April 1, 2016**; however, only costs incurred and paid by the applicant between **April 1, 2016 and March 31, 2018** will be eligible for reimbursement under the Canada 150 Community Infrastructure Program. Invoices must be provided to Western Economic Diversification indicating that all costs (eligible for reimbursement under the Canada 150 Community Infrastructure Program) were incurred and paid between **April 1, 2016 and March 31, 2018**.

3.5 GUIDELINES FOR IN-KIND COSTS/CONTRIBUTIONS

In-kind contributions are **NOT** eligible for reimbursement under the Canada 150 Community Infrastructure Program and cannot be included in the total project costs. Costs must be incurred and paid by an applicant to be included as part of the total eligible project costs.

Examples of in-kind contributions:

- Volunteer labour
- Equipment and material donations
- Financial discounts for equipment and materials

3.6 EMPLOYEE AND OTHER INCREMENTAL COSTS

The incremental costs of the applicant's employees or direct costs will only be considered as an eligible cost on an exception basis and only under the following conditions:

- The applicant is a local, regional or First Nations government or not-for-profit organization;
- The applicant confirms and substantiates that it is not economically feasible to tender a contract;
- Employees or equipment are employed directly in respect of the work that would have been the subject of the contract; or,
- The costs were approved in advance and are included in the Contribution Agreement.



4. HOW TO APPLY

4.1 CANADA 150 COMMUNITY INFRASTRUCTURE PROGRAM IN WESTERN CANADA

The Canada 150 Community Infrastructure Program will be delivered by the Government of Canada via the Regional Development Agencies. Western Economic Diversification on behalf of the Government of Canada will deliver the Canada 150 Community Infrastructure Program in Western Canada.

4.2 CALL FOR PROPOSALS

In Western Canada the Canada 150 Community Infrastructure Program will be delivered through a Call for Proposals process where applicants will have 30 days from the beginning of the application period, to submit their application.

Applicants are strongly encouraged to apply online at: <https://www2.wd-deo.gc.ca/eng/c150/new>

No applications will be accepted outside the application period. Saved applications that have not been submitted prior to the end of a deadline period will not be accessible and cannot be assessed by Western Economic Diversification. Signing and submitting the application form does not constitute a commitment from Western Economic Diversification for financial assistance.

4.3 WHEN TO APPLY

Western Economic Diversification will be accepting applications to the Canada 150 Community Infrastructure Program from **Tuesday, May 19, 2015 until Wednesday, June 17, 2015.**

The [online application portal](#) will close at **1:00 p.m. Pacific Standard Time/2:00 p.m. Mountain Standard Time/3:00 p.m. Central Standard Time on Wednesday, June 17, 2015.**

4.4 APPLICATION REQUIREMENTS

Western Economic Diversification requires the items below for assessment and may require additional documentation and information for more detailed assessment. Applicants must submit:

- A completed Canada 150 Community Infrastructure Program Application Form for Western Canadian applicants;
- Your most recent annual financial statements that demonstrate your organization is financially self-sustaining; and,
- Evidence of either confirmed or intended other sources of funding.

Consult the Application Form Instructions (Section 10) to ensure that your form is filled-in correctly and all required documentation is included.

Additional materials that an applicant may wish to provide to support their application include:

- For applicants with a long-term lease in place – provide written confirmation that you have permission to undertake renovations.
- For projects undertaking an expansion – provide proof (such as blueprints) that the expansion is less than 30% of the existing square footage/footprint.



- Provide copies of engineering studies that confirm the need for the upgrades.
- Letters of support.
- Detailed budget (by fiscal year that starts April 1 and ending March 31).
- Detailed project cash flow (provide a breakdown of costs by month starting **April 1, 2016** and ending **March 31, 2018**. Also indicate if your project will incur costs prior to **April 1, 2016** and who will cover these costs).
- Functional plans, drawings and blueprints of the renovation being planned.
- Any permits required for the renovation.
- Any environmental permits or assessment required for the renovation.

4.5 PROJECT FUNDING REQUIREMENTS

The amount of funding requested under the Canada 150 Community Infrastructure Program cannot exceed 50% of the total costs of a project, up to a maximum of \$500,000. The remaining 50% of the total project costs must be matched by the applicant directly or other funders. Preference will be given to projects that have confirmed funding in place for the other 50% of total project costs. Funding will only be considered confirmed with written documentation from the source. In absence of confirmed funding, a Letter of Intent for funding will be accepted.

Please attach proof of all sources of non–Western Economic Diversification funding that have been confirmed for your project and the source(s) of funding. Western Economic Diversification considers the following as sources of confirmed funding:

- Letters of confirmation;
- Motion/minutes approving commitment of funding;
- Signed agreements; and,
- Financial and/or bank statements.

Funding will only be considered intended if a Letter of Intent is provided. The Letter of Intent must be signed by a member of the organization with legal signing power/authority to commit funding and include the following details:

- Addressed to: Western Economic Diversification Canada;
- Funder: Name (Department), address and contact person, title, phone # and email address;
- Applicant: Legal name, address, contact person, title, phone # and email address;
- Statement on Prospective funding including:
 - Amount of funding;
 - Purpose of funding (the intended use by the applicant);
 - Restrictions on funding; and,
 - Fiscal year that the funding would flow to the applicant.
- Current status and proposed date for confirmation on commitment;
- Other comments;
- Statement that the individual signing this letter of intent has the knowledge and authority within their organization to make the above statements on behalf of the organization/department;
- Signature (with written name and title); and,
- Date.

4.6 SAVING AND SUBMITTING YOUR APPLICATION

All applicants are strongly encouraged to use Western Economic Diversification's online application tool, available at: <https://www2.wd-deo.gc.ca/eng/c150/new>, to apply for funding. An online application can be saved, allowing you to complete it in more than one session. All applications must be submitted before **1:00 p.m. Pacific**



Standard Time/2:00 p.m. Mountain Standard Time/3:00 p.m. Central Standard Time on Wednesday, June 17, 2015.

Saving your application form

- **Save your application as soon as you can** - To do so, the following nine fields on the application form need to be completed so that Western Economic Diversification can find the saved application if you require technical support.
 - Question 1. Full legal name of your organization;
 - Question 19. Salutation;
 - Question 20. First name;
 - Question 21. Last name;
 - Question 22. Job title;
 - Question 23. Email address;
 - Question 24. Telephone;
 - Question 33. Project Title; and,
 - Question 38. Province.
- **Save frequently** – This will help prevent you from losing data that you have inputted in the event there is an Internet interruption or your session is timed out.

Accessing your saved application form

Once you have successfully saved your application, an email will be sent to the email address of the Primary Contact (Question 23 in the Application Form). **This email contains the information needed to retrieve the saved application.**

If the Primary Contact is not the person completing the application, he/she must forward this email to the individual who is.

For security purposes, you will need to use the GCKey service provided by the Government of Canada to open your saved application. A GCKey^[1] is a unique credential that allows access to, and protects your communication with, online Government of Canada programs and services. Instructions on using your existing GCKey, or creating a new GCKey (if you do not already have one) will be contained in this email. **Please take note of your GCKey user ID and password as Western Economic Diversification does not have access to this information.** If you lose your GCKey, you will need to apply for another one.

If you are unable to submit your application using the online application tool, contact a Western Economic Diversification Regional Office for assistance. Contact information for Western Economic Diversification Regional Offices can be found at: <http://www.wd.gc.ca/eng/10318.asp>. It is recommended that applicants retain their GCKey information as it can be used for future government uses and applicant reporting.

Submitting your application form

Once you have completed your application, please ensure you have attached all required additional documentation (see Section 4.4 for a complete list) and print a copy of the application form for your records.

Once you submit your application, a confirmation email will be sent to you and you can no longer re-open or access the form. Be advised that due to the high volume of applications submitted on the closing date of June 17,

^[1] More information on GCKey is available at <https://clegc-gckey.gc.ca/j/eng/AB-01>.



2015, the confirmation email may not be received immediately. Please contact Western Economic Diversification if you have not received a confirmation email by the following day.

You must ensure to select the “Validate/Submit” button at the bottom of the application once your application is complete and ready to be submitted. A “saved” application is not a “submitted” application and incomplete applications will not be deemed eligible for funding consideration.

4.7 ASSESSMENT CRITERIA/ATTRIBUTES OF A STRONG PROJECT

First, each application will be assessed to determine if it meets the eligibility criteria (see Section 2).

Further, in Western Canada, preference will be given to projects that meet the following criteria:

- Projects that will rehabilitate existing cultural and community facilities that will leave a meaningful lasting legacy resulting from Canada 150;
 - As the objective of this program is to ensure a lasting legacy resulting from Canada 150, in Western Canada (Manitoba, Saskatchewan, Alberta, British Columbia), strong preference will be given to projects that are undertaking meaningful upgrades to existing cultural and community facilities; upgrades that will provide long-term benefits to a community, will be viewed with pride by a community, and are recognized as a lasting legacy from Canada 150. Examples of strong projects are provided in Section 2.4.
- Projects where the funding from sources other than the Canada 150 Community Infrastructure Program is confirmed or intended. Funding will only be considered confirmed or intended if written proof is provided (see Section 4.5); and,
- The applicant has strongly demonstrated an ability/capacity to complete the project by the fall of 2017.

It is critical that applicants submit a fully complete application form that clearly shows how their project meets the eligibility requirements (see Section 2) and the above assessment criteria. Incomplete applications will not be deemed eligible.

4.8 USE OF A COMPETITIVE BIDDING PROCESS

Western Economic Diversification has no obligation to make a contribution toward any purchase above \$50,000 unless the successful applicant demonstrates, to the satisfaction of the Minister, that:

- The supplier is selected through a competitive process based on best value and project requirements; or
- The selection of a sole source supplier is justified.

Related party transactions are ineligible (e.g., hiring family of a board member and/or management, hiring a contracting company that is owned by board member) and cannot be reimbursed, therefore a competitive process is required.

4.9 SIGNAGE REQUIREMENTS

The Government of Canada’s contribution to a Canada 150 project must be acknowledged so Canadians can easily identify projects contributing to jobs, growth and prosperity in their community.

Canada 150 Recipients are responsible for producing and displaying an official sign at the location of their project. The cost of signage for a project is an eligible project cost, and should be included in Question 59 on the Application Form (and listed in the project budget if one is being submitted).



To assist Recipients with this process, signage guidelines that outline the federal requirements in further detail will be provided. These guidelines have been customized by project size [i.e., a small project (less than \$249,999 contribution from the Canada 150 Community Infrastructure Program); and a large project (\$250,000 - \$500,000 contribution from the Canada 150 Community Infrastructure Program)]. Western Economic Diversification will send Recipients (via email) the necessary high resolution graphic files to assist in the production of suitable signage (in accordance with federal standards).

In exceptional cases, Recipients may be permitted to display a Canada 150 graphic on their organization's website home page instead of posting a sign at the project site. This would require prior approval from Western Economic Diversification, and would only be considered in rare cases where the project is located in an extremely remote location and the cost of creating and transporting a sign would be prohibitive.

Recipients are required to post the signage during the lifetime of the Canada 150 Community Infrastructure Program (until **March 31, 2018**).

5. OFFICIAL LANGUAGES

Western Economic Diversification is committed to providing quality service to all applicants and funding Recipients in the official language of their choice. In cases where the Canada 150 Community Infrastructure Program projects benefit members of both official language communities:

- The project's design and delivery will respect the obligations of the Government of Canada as set out in Part VII of the *Official Languages Act* through consultation with the Official Language Minority Community; and
- Where appropriate, equitable services and benefits will be made available in both official languages either directly through the funded activities or through an alternative arrangement, in compliance with the *Official Languages Act*.

6. ENVIRONMENTAL ASSESSMENT COMPLIANCE

Projects involving physical works may be subject to the *Canadian Environmental Assessment Act, 2012*. Recipients of Canada 150 Community Infrastructure Program funding will be responsible for obtaining all certificates, consents, permits and approvals required for compliance with applicable legislation and for complying with the requirements of such legislation. Should an environmental assessment be required, it will be necessary to plan several months before the Proposed Project Funding Start Date to allow sufficient time for the completion of the assessment.

Costs of environmental assessments, monitoring and follow-up programs as required by the Canadian Environmental Assessment Act 2012 or equivalent legislation are eligible for reimbursement.

7. REPORTING REQUIREMENTS

All Contribution Agreements issued under the Canada 150 Community Infrastructure Program will include reporting requirements to measure the individual project performance and the Program's effectiveness relative to its objectives. These reporting requirements will vary depending on the size and duration of the project. However, progress reports and final reports will generally include the following components:

- Project activities and updated timelines;
- Funding received to date;
- Variances in project costs;



- Results achieved; and,
- Cash flow.

Throughout the project implementation, Recipients will be required to submit funding claims, regular progress reports and financial statements to Western Economic Diversification.

8. QUESTIONS

Contact Western Economic Diversification either by phone:

- Toll Free: 1-888-338-WEST (9378)
- Or by email:
 - Alberta: Canada150.ab@wd-deo.gc.ca
 - British Columbia: Canada150.bc-cb@wd-deo.gc.ca
 - Saskatchewan: Canada150.sk@wd-deo.gc.ca
 - Manitoba: Canada150.mb@wd-deo.gc.ca



9. GLOSSARY

Below is a short glossary of terms used in this guide:

Assessment	Thorough review and analysis of all aspects of an application prior to entering into a Contribution Agreement. This includes scoping of the project to meet program and departmental objectives, as well as Government of Canada guidelines for funding contributions.
Non-repayable Contribution	<p>Is a monetary payment to a successful Recipient that does not result in the acquisition by the Government of Canada of any goods, services or assets. The payment(s) will be for assisted costs as identified in the Contribution Agreement with Western Economic Diversification. The successful Recipient must first pay the cost of the service or good, then submit a claim which provides proof that the cost has been incurred and paid for by the Recipient. Western Economic Diversification then reimburses such costs on the percentage basis specified in the Contribution Agreement.</p> <p>Contributions are subject to performance conditions specified in a Contribution Agreement and therefore a Recipient is required to report to Western Economic Diversification on results achieved. A contribution is to be accounted for and is subject to audit and where profit is generated by the project, it may be subject to repayment conditions also specified in the contribution agreement.</p>
Incremental	Activities to be undertaken that are additional to the applicant's current operations or activities.
In-Kind Costs/Contributions	Contributions, such as goods and services, toward project costs that do not involve a cost incurred or paid for by the applicant.
Project	The group of activities and actions that are cost-shared and occur in the period between the Project Funding Start Date and the Project Funding End Date.
Project Funding End Date	The date it is anticipated that project activity will cease.
Project Funding Start Date	This is the date that an agreement between a Recipient and the department comes into effect. It can be thought of as the start date for the project as defined by the Canada 150 Community Infrastructure Program Contribution Agreement.



10. APPLICATION FORM INSTRUCTIONS

Applicants are strongly encouraged to use the online application form, available at: <https://www2.wd-deo.gc.ca/eng/c150/new>.

HTML and PDF versions of the application form are available, but will require applicants to print and sign the documents. In addition, the PDF form cannot be completed electronically. All hardcopy applications must be postmarked on or before **June 17, 2015**.

Consult Section 2 of this Applicant Guide to ensure you meet the mandatory eligibility criteria. You may not be able to submit the application if the mandatory eligibility criteria are not met. Incomplete applications will not be considered eligible.

You can complete this application form in more than one session by using the “Save” button on the form. An email will be sent to the Primary Contact (Question 23), providing the information needed to retrieve your saved application. Please check your email spam folder if you do not receive the notification after completing the submission as it might have been classified as spam by your email server. It is important to note that all correspondence regarding the application will be sent to the Primary Contact’s email.

Enter the required information in the space provided. An asterisk (*) indicates a required field.

Once your application is complete, remember to first print a copy for your records and then select the “Validate/Submit” button. If you submit an application with missing information in the mandatory fields you will receive an error message indicating which questions are incomplete. These questions must be completed in order to successfully submit an application.

ORGANIZATION INFORMATION

- 1. Full legal name of your organization:** The legal name as shown on the certificate of incorporation/registration. Please ensure your full legal name is reflected. For instance, is your legal name “The City of Smithville” or “City of Smithville”?
- 2. Operating name if different than legal name:** Provide the name the applicant organization is operating under if different from the full legal name of applicant organization.
- 3. Mailing address (Including suite, unit, apt #):** The mailing address of the applicant organization.
- 4. Mailing address line 2:** Additional space to provide the mailing address.
- 5. City:** The city/town portion of the applicant organization’s mailing address.
- 6. Province/Territory:** The province/territory portion of the applicant organization’s mailing address.
- 7. Country:** The country portion of the applicant organization’s mailing address.
- 8. Postal Code:** The postal code portion of the applicant organization’s mailing address.
- 9. Telephone:** The telephone number at which the applicant organization can be contacted. Use the following format xxx-xxx-xxxx.
- 10. Facsimile:** The facsimile number at which the applicant organization will receive faxes. Use the following format xxx-xxx-xxxx.
- 11. Email address:** General email for the organization. (All correspondence regarding the application will go to the Primary Contact’s email address in Question 23).
- 12. Website:** The organization’s website address (if available).
- 13. Organization type:** The type of organization that you are categorized into. Eligible organizations include:
 - A local or regional government established under provincial or territorial statute (select Government, Municipal (Local/Regional)).
 - A public sector body that is wholly owned by an eligible applicant listed above (select Government, Municipal (Local/Regional)).



- A not-for-profit entity (select Not-for-Profit Association/Organization/Society).
- A provincial or territorial entity that provides municipal-type services to communities, as defined by provincial or territorial statute (including school boards) (select Government, Other Body).
- A First Nation government, including a Band or Tribal Council or its agent (select First Nation Band).

14. Business number or GST number: The unique business number (BN) or GST number assigned to the applicant organization by the Canada Revenue Agency. A BN or GST number must be obtained through the Canada Revenue Agency. Information on obtaining a BN: <http://www.cra-arc.gc.ca/tx/bsnss/tpcs/bn-ne/rgstr/menu-eng.html>.

- Recognizing the BN
 - The BN consists of 15 characters: 9 digits, 2 letters, and 4 more digits. For example 123456789 RT 1234.
 - Further information about the BN: <http://www.cra-arc.gc.ca/tx/bsnss/tpcs/bn-ne/menu-eng.html>.
- Obtaining a BN
 - A BN must be obtained through the Canada Revenue Agency.
 - Information on obtaining a BN: <http://www.cra-arc.gc.ca/tx/bsnss/tpcs/bn-ne/rgstr/menu-eng.html>.

15. If an alternate number is used, indicate the type: If another number is used (e.g., band number, education number), please provide it and describe what type of number it is.

- In the special circumstance that the applicant organization is unable to obtain/does not require a BN, an alternate unique identification number may be used (e.g., a First Nations band number (3 digits) or a university).
- If an alternate number is used, please enter it in the spaces provided for the BN, and indicate the type in the space provided.

16. Provide a brief summary of your organization and mandate: The description of the type of organization applying along with an explanation of the organization's mandate and priorities.

17. Corporate Status: Indicate if your organization is a for-profit or not-for-profit. It is recommended that you review Section 2.2 of the Applicant Guide for eligible organization criteria (e.g., your organization must be incorporated to be eligible to apply).

18a. Indicate your incorporation status: Indicate whether the organization is:

- Incorporated federally.
- Incorporated provincially and if incorporated provincially, indicate the province or territory.

18b. In the province of: Indicate in which province the organization is incorporated.

18c. Provide the date of incorporation:

PROJECT CONTACT PERSON(S)

This Primary Contact is the main point person(s) in your organization whom Western Economic Diversification will contact for all follow-up to this application. Please ensure that the email address and phone numbers are updated as required and that either the Primary or Secondary Contact listed below will be available for follow-up from **June – August 2015**.

Note: When the form is saved for the first time, an email will be sent to the email address of the Primary Contact person below. This email is only sent the first time the application form is saved, and contains instructions on how to retrieve the saved form.

Primary Contact

19. Salutation: Indicate the appropriate salutation (e.g., Mr., Mrs., Ms., Dr., etc.).

20. First name: Provide the first name.

21. Last name: Provide the family name.



- 22. Title:** Provide the contact person's job title (e.g., President, Executive Director).
- 23. Email address (Save email recipient.):** Provide a valid e-mail address. All correspondence regarding this application will go to this email address, including the email you will receive upon saving your application form for the first time.
- 24. Telephone:** Provide a phone number where the contact person can be contacted. Use the following format xxx-xxx-xxxx.
- 25. Cell:** Provide a cell number where the contact person can be contacted. Use the following format xxx-xxx-xxxx.

Secondary Contact

- 26. Salutation:** Indicate the appropriate salutation (e.g., Mr., Mrs., Ms., Dr., etc.).
- 27. First name:** Provide the first name.
- 28. Last name:** Provide the family name.
- 29. Title:** Provide the contact person's job title (e.g., President, Executive Director).
- 30. Email address:** Provide a valid e-mail address.
- 31. Telephone:** Provide a phone number where the contact person can be contacted. Use the following format xxx-xxx-xxxx.
- 32. Cell:** Provide a cell number where the contact person can be contacted. Use the following format xxx-xxx-xxxx.

PROJECT INFORMATION

- 33. Project title:** Provide a project title that accurately reflects the activities and outcomes of the project. Should your project be approved this description will be disclosed on Western Economic Diversification's public website as part of its proactive disclosure guidelines. The title must:
- Start with a verb (e.g., produce, create, develop, expand, enhance, increase and support).
 - Concisely capture the essence of the project, and clearly identify the purpose/result expected through Western Economic Diversification's contribution — the project description must be understandable by anyone.
 - Examples include:
 - Repair and upgrade Barrhead rodeo grounds, exhibition hall and meeting room facilities
 - Upgrade Kimberley's Rotary Park playground
 - Modernize the Merritt Civic Centre
 - Install dehumidification system in the Aberdeen Community Rec Complex
- 34. Project address is the same as Mailing address (If checked, the Mailing Address will be automatically entered.):** Indicate if the address at which the project will be undertaken is the same as the organization's mailing address.
- 35. Project address (Including suite, unit and apt #):** If the project address is different from the mailing address, then enter the location at which the project will take place.
- 36. Project address line 2:** Additional space to provide the project address.
- 37. City:** The city portion of the project address.
- 38. Province/Territory:** The province/territory portion of the project address. Only projects located in Western Canada are eligible.
- 39. Postal Code:** The postal code portion of the project address.
- 40. Short Project Description:** Provide a clear and concise summary of the rehabilitation, renovation, repair or expansion work being planned. Examples include:
- To expand the Pavilion at the Botanic Garden. The project will include extending an existing deck and building a new deck. It also includes building three storage rooms, two wheelchair-accessible bathrooms, a pantry, a vestibule and a traditional Japanese tea room.



- Will undertake activities to upgrade the YMCA facilities in the City of Regina. Activities to be undertaken include upgrading the boiler system to an energy efficient system; upgrading the child-care centre by installing in-floor heating, a new ceiling and lighting and new lockers and windows; installing a new HVAC system; and upgrading two entrance ways to make them wheel chair accessible.

41. Detailed Project Description: This should provide the department with a clear understanding of the project and your plan for completing the project including any potential risks that you may face.

- Describe the objectives of the project.
- Provide explicit details on the of the rehabilitation, renovation, repair or expansion work being planned.
- Clearly address any project risks and mitigation measures to address these risks (e.g., project delays, staff turn-over and inability to secure confirmed funding).

42. Provide the rationale for the project. Clearly outline the importance of this project to your respective community and how this project will benefit the community. (Maximum of 4000 characters including spaces):

- Explain how the project will benefit the community or fill a community gap/need.

43. Describe the specific activities/costs Canada 150 Community Infrastructure Program funding would support and the impact Canada 150 Community Infrastructure Program funding would have on this project: This should provide the department with a clear understanding of why you are seeking financial assistance, what you will use the Canada 150 Community Infrastructure Program funds for and the importance of receiving Canada 150 Community Infrastructure Program funding. See Section 3.2 of the Applicant Guide for details on eligible costs under the Canada 150 Community Infrastructure Program.

- Explicitly detail what activities/costs Canada 150 Community Infrastructure Program funding will be used to support.
- Indicate if your project would be able to proceed without Canada 150 Community Infrastructure Program funding:
 - If yes, explain how you would be able to deliver the project without Canada 150 Community Infrastructure Program funding; or,
 - If no, explain the importance of receiving funding from the Canada 150 Community Infrastructure Program and how the project would be impacted if funding was not received from Canada 150 Community Infrastructure Program.

44a. Community Infrastructure Type: Select the type of facility the project will improve/rehabilitate. Choose only one.

44b. If Other community infrastructure facility, specify type: If Other is selected, specify the type.

45. Does your organization own the community infrastructure which you are planning to rehabilitate (or do you have a long-term lease in place)? Answer yes or no.

46. Is the facility non-commercial in nature and open for use to the public and not limited to a private membership? Answer yes or no.

47. Does the project involve the rehabilitation, improvement, or expansion of existing community infrastructure assets? Answer yes or no. The Canada 150 Community Infrastructure Program is for rehabilitation and improvements to existing infrastructure.

48a. Does the project involve expansion (new construction) to the existing community infrastructure asset? Answer yes or no.

48b. If yes, identify the percentage (%) increase to the square footage of the existing community infrastructure asset. Indicate the percent in the space provided. Enter a value greater than zero with no decimal places. The Canada 150 Community Infrastructure Program will not support expansion activities that will result in a significant increase in the square footage of the facility (i.e., a 30 percent increase or greater).

49a. Can the project be completed by the Fall of 2017? Answer yes or no.

49b. If yes, explain how you intend to have the project complete by the Fall of 2017. Clearly indicate the project plan in place to ensure this project can be materially complete by the Fall of 2017. For instance,

- Indicate if/when permits and approvals will be in place.



- Indicate if/when engineering/architectural plans and approvals will be in place.
- Indicate if/when a contractor will be hired and ready to work on the project.

50a. Does the project have demonstrated linkages to the Celebration of Canada's 150th? Answer yes or no.

50b. If yes, explain how your project will contribute to the Celebration of Canada's 150th? Clearly indicate how the proposed project will leave a meaningful lasting legacy for your community and how it will help your community remember the celebration of Canada 150 for many years to come.

- Clearly indicate why the project is considered meaningful and how it will provide long-term benefits to a community.
- Why would this project be viewed with pride by a Community?
- Is this project for a facility that is a focal point for your community?
- Will this project be viewed by your community as a meaningful legacy from Canada 150 and if so, why or how?
- Was the facility originally constructed in 1967 as part of Canada's Centennial celebrations?

51a. Does the project have activities that will benefit Francophones? If your project includes activities that will directly impact Francophones in Western Canada, choose yes.

51b. If yes, describe how the project activities will benefit Francophones: Explain how the objectives of this project will benefit Francophones in Western Canada and what specific activity(ies) will be directed at Francophones.

PROJECT TIMELINES

Indicate key activities that occur between the Proposed Project Funding Start Date and the Proposed Project Funding End Date.

52. Proposed Project Funding Start Date: This is the date that an agreement between a Recipient and the department comes into effect. It can be thought of as the start date for the project. Enter a date on or after June 17, 2015 in DD/MM/YYYY format.

- Successful applicants may begin to incur costs related to their project prior to **April 1, 2016**; however, only costs incurred by the applicant between **April 1, 2016** and **March 31, 2018** will be eligible for reimbursement under the Canada 150 Community Infrastructure Program.

53. Is this date flexible: If your proposed project funding start date is flexible, choose yes.

54. Proposed Project Funding End Date: This is the anticipated date that project activity will cease. Under the Canada 150 Community Infrastructure Program projects must be materially completed by **March 31, 2018** to be eligible and preference may be given to projects materially completed by fall 2017.

55. List key activities that occur between the Proposed Project Funding Start Date and the Proposed Project Funding End Date. Key activities are milestones that can be tracked to ensure the project is proceeding as planned: These should be significant activities that will be used to measure your project's performance over the course of the project. Examples include purchase equipment/materials, install equipment/materials, hire new staff and hire contractor (via competitive process if contract is over \$50,000). If additional activities are required to adequately describe your project, the list can be expanded.

Completion Date: Key activity completion date must be completed. It must be a valid date in DD/MM/YYYY format and a date between the Project Start and End Dates.

Add additional Key Activities: If applying online, the application allows for adding additional fields for key activities.

56. Comments on Key Activities: Provide any additional information that may help to clarify the key activities and completion dates provided.

PROJECT FUNDING

The funding summary will provide all sources of funding of the project. The applicant organization and Western Economic Diversification Canada are pre-identified on the form. Please enter all other sources of funding in the spaces provided and indicate if the funding from these other partners has been confirmed or not. If you are using



the online application form and more space is required, click on “Add new source of funding” and an additional row will be provided.

57. Project Funder: List all project contributors that will provide project funding as a monetary contribution (see Section 9 for definitions).

- Break down your funding by the Government of Canada fiscal year, which runs April 1 to March 31, and NOT by calendar year.
- Costs may be incurred prior to **April 1, 2016** however these costs must be covered/reimbursed by the applicant directly or other funding partners. Indicate in the Application Form if you are receiving funding from any other funders in 2015-16 as these costs/funds will count towards leveraging.
- In-kind costs are not eligible.

Source: Where applicable, select the description that best reflects the funding source: Federal, Provincial, Municipal government body, or non-government.

Status: For each funding source, indicate if the funding has been confirmed, intended, or neither. In the case where your organization (Applicant Organization) is a source of funding, indicate confirmed if you have cash on hand.

Under each fiscal year column, provide the project funding cash flow. Each fiscal year commences on April 1 and ends on March 31.

Total Project Funding Required: If you are using the online application form, this total is calculated automatically.

58. Comments on Project Funding: Provide further explanation of the sources of confirmed or intended funding as required. If funding is intended or not confirmed, indicate when you expect the funding to be confirmed. Identify if a request for additional funding has been made and whether you are waiting on a response or if the response is dependent upon funding from Western Economic Diversification.

NOTE:

Financial Statements: It is mandatory that you attach your most recent financial statements to your application.

Confirmed Funding: Please attach written proof of all sources of non-Western Economic Diversification funding that have been confirmed for your project. This may include copies of letters of confirmation, board motion approving commitment of funding, signed agreements, bank statements, etc.

Intended Funding: For funding that is intended, it is mandatory that you attach a Letter of Intent from the other Project Funders. The Letter of Intent must be signed by a member of the organization with legal signing power/authority to commit funding and include the details outlined in Section 4.5.

59. Please list the various costs you will incur in the implementation of the proposed project (only include costs incurred after the Proposed Project Funding Start Date). Be sure to list costs and not activities: Under the Canada 150 Community Infrastructure Program only project costs incurred and paid between April 1, 2016 and March 31, 2018 are eligible for reimbursement. The cost categories are as follows:

- Costs for rehabilitation, repair and expansion of fixed capital assets
- Professional Fees
- Public communications cost category must contain a dollar value equal to or greater than 200 with no decimals
- Incremental salaries
- Other project costs (please include any costs not listed above under ‘other’)

Invoices must be provided to Western Economic Diversification indicating that all costs (eligible for reimbursement under the Canada 150 Community Infrastructure Program) were incurred and paid between **April 1, 2016 and March 31, 2018**. All costs will be validated and confirmed through the assessment and claim submission process. During the assessment and claim process, you may be required to provide evidence that



the costs are reasonable for the product/service procured. This may include evidence of multiple quotations or proof of a competitive process. In the assessment process, applicants may be asked to provide this evidence on short notice and with a short deadline.

Amount: Total expected cost of items included in the corresponding cost category (including only the portion of GST that is not recovered/reimbursed).

Total Project Costs: Will automatically calculate if using the online application form. The dollar amount of total project costs must equal "Total project funding required."

Add additional project costs: If applying online the application allows for adding additional fields for project costs.

60a. Will a competitive process be used to select a contractor or for purchases (over \$50,000)?: For individual project costs and contractors exceeding \$50,000 indicate if a competitive process was/will be used.

60b. Please explain.

- If yes, provide an explanation of the competitive process used/planned to be used.
- If no, provide an explanation (e.g., justification for sole sourcing or project costs/contractors were under \$50,000).

GOVERNANCE AND MANAGEMENT

61. Describe the governance of the organization: Provide an explanation of how the applicant organization is governed (e.g., board of directors, advisory board) and its structure along with a brief explanation of key executives' credentials (e.g., indicate the level of experience of the board members, such as the number of years experience each member has on the board of directors). Clearly demonstrate that your organization has effective governance measures in place to provide appropriate oversight of this project. Indicate how these individuals will specifically be involved in providing oversight on the project.

62. Describe the qualifications and related experience of the key individuals who will be responsible for managing and implementing the project: Provide an explanation of the qualifications and experience of those members of your organization that will be directly managing and implementing this project. Clearly demonstrate that your organization has the management skills and leadership to carry out this project.

63a. In addition to the funding partners, are there any other organizations who are involved with this project: If there are other organizations involved with the project, in addition to the funding partners, choose yes.

63b. If yes, provide the organization's name, nature of their involvement and attach a letter of support (if applicable): Describe other organizations that are not funding partners in the project, but are involved in project activities or will benefit from the results of this project.

Add additional organizations: If applying online the application allows for adding additional fields for organizations that are involved in the project.

ATTACHMENTS

64. Current Financial Statements (Maximum 1 attachment): It is mandatory that you attach your most recent financial statements.

65. Confirmation of other (non-Western Economic Diversification) sources of funding (no attachment limit): Funding will only be considered confirmed if written proof is provided. Evidence of confirmed or intended other (non-Western Economic Diversification) sources of funding must be attached if 'confirmed' or 'intended' funding has been selected in question 57.

66. Attach additional files that may support the assessment of your application (no attachment limit):

- Project Plan
- List of the Board of Directors
- For applicants with a long-term lease in place - include a copy of your lease and clearly identify clauses



within the lease that allow your organization to undertake renovations or provide written confirmation that you have permission to undertake renovations.

- For projects undertaking an expansion - provide proof (such as blueprints) that the expansion is less than 30% of the existing square footage/footprint.
- Provide copies of engineering studies that confirm the need for the upgrades.
- Letters of support
- Regulatory approvals
- Resolutions to proceed with the project
- Detailed budget (by fiscal year that starts April 1 and ending March 31)
- Detailed project cash flow (provide a breakdown of costs by month starting **April 1, 2016** and ending **March 31, 2018**. Also indicate if your project will incur costs prior to **April 1, 2016** and who will cover these costs)

If you are using the online application form, attachments can be inserted and uploaded by clicking on “insert item. and then on “click here to attach a file”.

AUTHORIZED OFFICIAL OF THE APPLICANT ORGANIZATION ACKNOWLEDGEMENTS

The application form **MUST** be submitted by a member of your organization with signing power/authority to enter into a legal agreement. This person may be different than the Primary Contact person.

Also please remember that the application form must be submitted by the organization that owns the community infrastructure (or has a long term lease in place with approval to make renovations).

67a. I have read and agree with the applicant acknowledgements:

After reading and understanding the section, confirm agreement with the applicant acknowledgements, as well as the truthfulness of all the information provided, and fill in the subsequent information.

67b. Name: Fill in the name of the member of the organization with signing power/the authority to enter into an agreement. This person may be different from the contact person.

68. Title: Fill in the title of the named member.

69. Date: Fill in the date of final submission. If you are using the online application you do not need to provide the date of submission.

70. Signature: Please sign the document. If you are using the online application form, you do not need to provide a signature on the document.

If you are using the online application form, you can complete this application form in more than one session by using the “Save” button at the top of the form. Once you have saved the application form, an email will be sent to the Primary Contact (Question 23) identified on the form.

You will be able to retrieve your saved application and create a GCKey through the link provided in that email.

Once your application form is completed and you are ready to submit the application form, please remember to:

1. Print a copy for your records;
2. Select the “Validate / Submit” button.
3. Proponents will receive an email acknowledgement upon successful submission.

Note: Please remember that signing of this application form does not constitute a commitment from Western Economic Diversification for financial assistance.





Canada 150 Community Infrastructure Program Application Form



It is strongly recommended that you refer to the Canada 150 Community Infrastructure Program Applicant Guide and Instructions for Western Canada at <http://www.wd-deo.gc.ca/eng/18871.asp> before beginning your application. The Guide contains information and valuable instructions that will assist you in completing this application form. If you have any questions, please call 1-888-338-WEST (9378).

Enter the required information in the space provided. An asterisk (*) indicates a mandatory field.

When your form is complete and you are ready to submit the application for consideration, please print a copy for your records.

ORGANIZATION INFORMATION					
1. Full legal name of your organization:					
2. Operating name if different than legal name:					
3. Mailing address (Including suite, unit, apt #):					
4. Mailing address line 2:					
5. City:		6. Province/Territory:		7. Country:	
8. Postal Code:		9. Telephone:		10. Facsimile:	
11. Email address:		12. Website:			
13. Organization type (select best fit): *					
<input type="checkbox"/> Not-For-Profit Association/Organization/Society <input type="checkbox"/> Post-Secondary Institute <input type="checkbox"/> Co-operative <input type="checkbox"/> Corporation		<input type="checkbox"/> Government, Other Body <input type="checkbox"/> Government, Municipal (Local/Regional) <input type="checkbox"/> First Nation Band <input type="checkbox"/> First Nation Business			
14. Business number or GST number:					
15. If alternate number is used, indicate the type:					
16. Provide a brief summary of your organization and mandate. (Maximum of 500 characters including spaces) *					
17. Corporate Status *		<input type="checkbox"/> For-profit <input type="checkbox"/> Not-for-profit			
18. Indicate your incorporation status: *		18a. <input type="checkbox"/> Incorporated federally <input type="checkbox"/> Incorporated provincially			
		18b. In the province of:			
		18c. Provide the date of incorporation:			

PROJECT CONTACT PERSON(S)					
This is the main person(s) in your organization who will be contacted for any follow-up to this application. Please ensure that either the Primary or Secondary Contact listed below is available for follow-up from June – August 2015.					
Primary Contact					
19. Salutation:		20. First name:		21. Last name:	
22. Title:		23. Email address:		24. Telephone:	
25. Cell:					
Secondary Contact					
26. Salutation:		27. First name:		28. Last name:	
29. Title:		30. Email address:		31. Telephone:	
32. Cell:					

PROJECT INFORMATION						
33. Project title: (Maximum of 90 characters including spaces)						*
34. <input type="checkbox"/> Project address is the same as Mailing address.						
35. Project address (Including suite, unit, apt #):						*
36. Project address line 2:						
37. City:		*	38. Province/Territory:		*	
				39. Postal Code:	*	
40. Short Project Description. Provide a short summary of the rehabilitation, renovation, repair or expansion work being planned. (Maximum of 500 characters including spaces) *						
41. Detailed Project Description. Clearly outline the objective of this project, provide explicit details of the rehabilitation, renovation, repair or expansion work being planned, and identify any project risks and mitigation strategies. (Maximum of 4000 characters including spaces) *						
42. Provide the rationale for the project. Clearly outline the importance of this project to your respective community and how this project will benefit the community. (Maximum of 4000 characters including spaces) *						

43. Describe the specific activities/costs Canada 150 Community Infrastructure Program funding would support and the impact Canada 150 Community Infrastructure Program funding would have on this project. (Maximum of 2500 characters including spaces) *

44a. Community Infrastructure Type:*

<input type="checkbox"/> Library <input type="checkbox"/> Swimming Pool <input type="checkbox"/> Park, fitness trail or bike path <input type="checkbox"/> Community Centre/Hall <input type="checkbox"/> Sports Field <input type="checkbox"/> Arena <input type="checkbox"/> Gymnasium <input type="checkbox"/> Tennis, basketball, volleyball or other sport specific court <input type="checkbox"/> Legion <input type="checkbox"/> Cenotaph <input type="checkbox"/> Dock	<input type="checkbox"/> Cultural Centre and Museum <input type="checkbox"/> Theatre/Arts Centre <input type="checkbox"/> Tourism Facility <input type="checkbox"/> Curling Rink <input type="checkbox"/> Church <input type="checkbox"/> Campground <input type="checkbox"/> Playground <input type="checkbox"/> Waterpark/spray park <input type="checkbox"/> Multi-purpose Facility <input type="checkbox"/> Other (Specify below)
--	--

44b. If Other community infrastructure facility, specify type: (Maximum of 100 characters including spaces) *

45. Does your organization own the community infrastructure which you are planning to rehabilitate (or you have a long-term lease in place)? *

Yes No

46. Is the facility non-commercial in nature and open for use to the public and not limited to a private membership? *

Yes No

47. Does the project involve the rehabilitation, improvement, or expansion, of existing community infrastructure assets? *

Yes No

48a. Does the project involve expansion (new construction) to the existing community infrastructure asset? *

Yes No

48b. If yes, identify the percentage (%) increase to the square footage of the existing community infrastructure asset. *

%

49a. Can the project be completed by the Fall of 2017? *

Yes No

49b. If yes, explain how you intend to have the project complete by the Fall of 2017. (Maximum of 1000 characters including spaces) *

50a. Does the project have demonstrated linkages to the celebration of Canada's 150th? *

Yes No

50b. If yes, explain how your project will contribute to the celebration of Canada's 150th. (Maximum of 1000 characters including spaces) *

51a. Does your project have activities that will benefit Francophones? *	<input type="checkbox"/> Yes <input type="checkbox"/> No
51b. If yes, describe how the project activities will benefit Francophones. (Maximum of 1500 characters including spaces) *	

PROJECT TIMELINES			
52. Proposed Project Funding Start Date: *		53. Is this date flexible?	<input type="checkbox"/> Yes <input type="checkbox"/> No
54. Proposed project funding end date *			
55. List key activities that occur between the Proposed Project Funding Start Date and the Proposed Project Funding End Date. Key activities are milestones that can be tracked to ensure the project is proceeding as planned.			
Key Activities *			Completion Date *
56. Comments on Key Activities. (Maximum of 500 characters including spaces).			

PROJECT FUNDING						
57. Project funder *	Source *	Status *	2015-2016	2016-2017	2017-2018	Total *
Applicant organization	<input type="checkbox"/> Non-Gov't <input type="checkbox"/> Gov't, Municipal <input type="checkbox"/> Gov't, Provincial	<input type="checkbox"/> Confirmed <input type="checkbox"/> Intended <input type="checkbox"/> Neither	\$	\$	\$	\$
Western Economic Diversification Canada	<input checked="" type="checkbox"/> Gov't, Federal	<input checked="" type="checkbox"/> Requested	\$0	\$	\$	\$
	<input type="checkbox"/> Non-Gov't <input type="checkbox"/> Gov't, Municipal <input type="checkbox"/> Gov't, Provincial <input type="checkbox"/> Gov't, Federal	<input type="checkbox"/> Confirmed <input type="checkbox"/> Intended <input type="checkbox"/> Neither	\$	\$	\$	\$
	<input type="checkbox"/> Non-Gov't <input type="checkbox"/> Gov't, Municipal <input type="checkbox"/> Gov't, Provincial <input type="checkbox"/> Gov't, Federal	<input type="checkbox"/> Confirmed <input type="checkbox"/> Intended <input type="checkbox"/> Neither	\$	\$	\$	\$
	<input type="checkbox"/> Non-Gov't <input type="checkbox"/> Gov't, Municipal <input type="checkbox"/> Gov't, Provincial <input type="checkbox"/> Gov't, Federal	<input type="checkbox"/> Confirmed <input type="checkbox"/> Intended <input type="checkbox"/> Neither	\$	\$	\$	\$
Total Project Funding Required: *			\$	\$	\$	\$
58. Comments on Project Funding. Provide further explanation of the confirmed and intended sources of project funding. (Maximum of 500 characters including spaces)						
Note:						
<ul style="list-style-type: none"> Financial Statements: It is mandatory that you attach your most recent Financial Statements to your application. See Question 64. Confirmed Funding: For funding that is confirmed, it is mandatory that you attach proof such as a letter of confirmation from the other Project Funders, board motion approving commitment of funding, signed agreements, and financial/bank statements. See Question 65. Intended Funding: For funding that is intended, it is mandatory that you attach a Letter of Intent from your other Project Funder(s). The Letter of Intent must be signed by a member of the organization with legal signing power/authority to commit funding. See Question 65. 						

59. Please list the various costs you will incur in the implementation of the proposed project (only include costs incurred after the Proposed Project Funding Start Date). Be sure to list costs and not activities.

Project Costs (All costs will be validated) *	Amount *
Costs for rehabilitation, repair and expansion of fixed capital assets.	\$
Professional Fees	\$
Public communications (include \$200 for Federal signage requirements)	\$
Incremental salaries	\$
Other project costs	\$
Total Project Costs (Must equal total project funding required) *	\$
60a. Will a competitive process be used to select a contractor or for purchases over \$50,000? *	<input type="checkbox"/> Yes <input type="checkbox"/> No

60b. Please explain. (Maximum of 500 characters including spaces) *

GOVERNANCE AND MANAGEMENT

61. Describe the governance of the organization. (Maximum of 2000 characters including spaces) *

62. Describe the qualifications and related experience of the key individuals that will be responsible for managing and implementing the project. (Maximum of 2000 characters including spaces) *

63a. In addition to the funding partners, are there any other organizations who are involved with this project? *		<input type="checkbox"/> Yes <input type="checkbox"/> No
63b. If yes, provide the organization's name, nature of their involvement and attach a letter of support (Question 66) (if applicable). *	Organization Name	Nature of Involvement
		<input type="checkbox"/> Operational <input type="checkbox"/> Endorsement
		<input type="checkbox"/> Operational <input type="checkbox"/> Endorsement
		<input type="checkbox"/> Operational <input type="checkbox"/> Endorsement
		<input type="checkbox"/> Operational <input type="checkbox"/> Endorsement

ATTACHMENTS	
64. Current Financial Statements *	
65. Confirmation of other (non-Canada 150) sources of funding * (mandatory if 'confirmed' or 'intended' funding is selected in Question 57).	
66. Attach additional files that may support the assessment of your application, such as a project plan, letters of support, regulatory approvals and resolutions to proceed with the project.	

AUTHORIZED OFFICIAL OF THE APPLICANT ORGANIZATION ACKNOWLEDGEMENTS

The application form must be submitted by a member of your organization with signing power/authority to enter into a legal agreement. This person may be different than the Primary Contact person.

On behalf of the Applicant Organization, I hereby acknowledge and agree that:

- This application does not constitute a commitment from Western Economic Diversification Canada (WD) for financial assistance.
- I have read the Canada 150 Community Infrastructure Program Applicant Guide and Instructions including the mandatory eligibility criteria located at <http://www.wd-deo.gc.ca/eng/18871.asp>.
- Project costs incurred by the Applicant Organization in the absence of a signed funding agreement with WD are incurred at the sole risk of the Applicant Organization and that any such costs may not be considered eligible for WD assistance.
- Any person who has been lobbying on behalf of the Applicant Organization to obtain a contribution as a result of this application is registered pursuant to the *Lobbying Act* and was registered pursuant to that Act at the time the lobbying occurred.
- The Applicant Organization has not, nor has any other person, corporation or organization, directly or indirectly paid or agreed to pay any person to solicit a contribution arising as a result of this application for a commission, contingency fee or any other consideration dependent on the execution of an Agreement or the payment of any contribution arising as a result of this application.
- The information provided by the applicant on this application and in all supporting documentation is collected under the authority of the *Western Economic Diversification Act*. This information will be treated in accordance with that Act and with the *Access to Information Act* and the *Privacy Act*. These laws govern, protect and limit the collection, use and disclosure of personal and confidential information by federal government departments and agencies. Information provided to WD is secured from unauthorized disclosure and use. WD acknowledges an individual's rights to privacy of their information, and personal information provided on this application is described in the *Personal Information Bank* entitled "*Grants and Contributions (G&Cs) Programs*", number *WED-PPU-055*.

For further information about WD's information holdings and your rights under the *Access to Information Act* and *Privacy Act*, consult the Government of Canada's Info Source publication at www.infosource.gc.ca.

I authorize WD, its officials, employees, agents and contractors to make enquiries of such persons, firms, corporations, federal, provincial and municipal government departments/ agencies, and non-profit, economic development or other organizations as may be appropriate, and to collect and share information with them, as WD deems necessary in order to assess this application, to administer and monitor the implementation of the subject project, and to evaluate the results of the project and related Programs.

67a. **I have read and agree with the applicant acknowledgements ***

67b. Name: *	68. Title: *
69. Date:	



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 27, 2015
Presented By:	Jouliia Whittleton, Chief Administrative Officer
Title:	Northern Lakes College

BACKGROUND / PROPOSAL:

See attached Media Release from the Northern Lakes College which highlights the closure of two campuses. Also attached is a copy of a letter from the Regional Economic Development Initiative (REDI) to Premier Elect Notley regarding these closures.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

For discussion.

Author: _____ Reviewed by: _____ CAO: _____

Northern Lakes College Prepares for Growth and Enhanced Programming

Northern Lakes College has passed a balanced budget that is focused on improving and expanding the services provided to their service region. Funding challenges over the past few years, including cuts to the Operating Grant and inflationary increases have resulted in a complete review of the capacity of the college to provide regional access and quality service delivery for our students.

Ann Everatt, President and CEO of Northern Lakes College states “we consulted extensively with our staff, our students and our regional stakeholders on how we could improve the quality of the services, introduce new programs that meet regional demand, and enhance access to post-secondary programs in our region. It was clear that we had an over-capacity in some key program areas and demand for the introduction of new programming. This budget will allow the College to invest in enhanced programming and service to meet the growing demand of our student population. This is a growth budget.”

Daniel Vandermeulen, Chair of the Northern Lakes College Board of Governors states “We have focused on becoming more efficient and more effective through this process and we have a broad goal of ensuring that Northern Lakes College remains a financially sustainable institution. The College and the Board of Governors are aware of the critically important role we play in our communities and will be continuing to ensure that we are able to provide enhanced access to programming that meets the needs of our stakeholder region. We will continue to seek partnerships with other institutions to increase access to programs for students in our region.”

Some of the measures undertaken include the suspension of two low enrolment programs and the closure of two campuses that have been experiencing low enrolment. The College will continue to support these communities and provide access to students through a Community Access Centre. As well, there has been a restructure of a number of our departments to ensure that we are operating more efficiently while maintaining the quality of service and programming to our students. And finally this budget allows for the investment in new programming and an enhanced quality of service delivery.

Regrettably, a number of Northern Lakes College staff will be affected. The College has worked hard to limit the affect by implementing a hiring freeze in November of last year and by offering an early leave or retirement incentive program. Although a number of positions have been eliminated there have been a number of positions created to support the ongoing sustainability of NLC as well as opportunities for staff to transition to vacant positions.

Northern Lakes College maintains its commitment to providing access to post-secondary programs in this region. “We are confident that the strategies being undertaken at this time will ensure the foundation is set for a vibrant and financially sustainable future for Northern Lakes College”, says Dan Vandermeulen, Chair of the Northern Lakes College Board of Governors.



**Regional Economic
Development Initiative**
for Northwest Alberta

incredible!

May 13, 2015

Premier Elect Rachel Notley
Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Dear Premier Elect Notley,

On behalf of the board of directors for the Regional Economic Development Initiative (REDI), I wish to congratulate you and the NDP party on your election to Premier of Alberta. Your experience as a northerner, will greatly add to your understanding of the importance of northern Alberta and its people to the province as a whole.

REDI is an alliance of the municipalities of the towns of Rainbow Lake, High Level and Mackenzie County. Additionally we have industry members, not-for profit and post-secondary. Our focus is to ensure economic sustainability and quality of life for our municipalities and the people that call this region home.

We wish to bring to your attention the potential closure of the Northern Lakes College campuses in Paddle Prairie Metis Settlement and the hamlet of La Crete. These campuses play a crucial part in delivering academic upgrading and post-secondary studies to these two diverse cultural communities. Closure of these campuses will greatly impact the area resident's ability to enhance their education and employment opportunities.

1.5 And we will strengthen Alberta's rural communities by ensuring better access to transportation, doctors, schools, long term care, post-secondary learning and other essential services.

4.1 We will provide stable, predictable funding to school boards, colleges, universities and technical institutes that will support Alberta's growing population and the need for quality education in a modern economy. We will reverse the reckless Prentice cuts.

Both these campuses are in unique cultural environments that traditionally will not leave their communities to obtain post-secondary training. Closure of these campuses will result in the area residents giving up on their education and their opportunities for advancement.

We strongly encourage you to immediately reverse these closures based on the previous government's cuts. Should you have any questions, I look forward to discussing this issue with you and once again congratulate you on your election.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Chris MacLeod', with a horizontal line underneath.

Chris MacLeod, Chair REDI

Cc: MLA Elect Debbie Jabbour



**Regional Economic
Development Initiative**
for Northwest Alberta

May 13, 2015

Premier Elect Rachel Notley
Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Dear Premier Elect Notley,

On behalf of the board of directors for the Regional Economic Development Initiative (REDI), I wish to congratulate you and the NDP party on your election to Premier of Alberta. Your experience as a northerner, will greatly add to your understanding of the importance of northern Alberta and its people to the province as a whole.

REDI is an alliance of the municipalities of the towns of Rainbow Lake, High Level and Mackenzie County. Additionally we have industry members, not-for profit and post-secondary. Our focus is to ensure economic sustainability and quality of life for our municipalities and the people that call this region home.

We wish to bring to your attention the challenge Alberta's regional alliances have been having with access to provincial statistics and information. The provinces regional alliances are at the forefront of grass roots economic development. The alliances are arms-length municipally driven economic organizations formed under the present Ministry of Advanced education and Innovation. We receive just \$100,000 from the province (we raise the rest through membership fees) to promote our regions and the province for economic opportunities.

One of our primary focuses is building value-added and local business opportunities. Our limited resources limit our ability to hire costly consultants and thus we do much of our research in house. However, in recent years our ability to access government statistics and information has either been cut off completely, required lengthy ministerial consultation for permission, or has seen a fee associated with the service.

The alliances have assumed much of the work previously the responsibility of the government. Denying us access to information crucial to work is counterproductive.

We ask that the government reduce the barriers to access this information and simplify the process. This would encourage better cooperation between not-for profit organizations like the alliances and the government. Should you have any questions, I look forward to discussing this issue with you and once again congratulate you on your election.

Sincerely,



Chris MacLeod, Chair REDI

Cc: MLA Elect Debbie Jabbour



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 27, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Correspondence – Northern Sunrise County (Canada Day Celebration)
- Correspondence – Apache (Road Use Rates for 2015)
- Fort Vermilion Recreation Board Meeting Minutes
- News Release – Warkentin Praises World Trade Organization Ruling that will Benefit Peace Country Livestock Producers
- News Release – Harper Government Invests in First Nation School Infrastructure Projects
- Mobile Outreach in Your Community (Service Canada)
-
-
-
-
-
-
-
-
-
-
-

OPTIONS & BENEFITS:

Author: C. Gabriel Reviewed by: _____ CAO: _____

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: _____ CAO: _____



NORTHERN SUNRISE COUNTY

www.northernsunrise.net

Bag 1300
Peace River, AB T8S 1Y9
Office: 780-624-0013
Fax: 780-624-0023

April 21, 2015

Reeve Bill Neufeld & Council
Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0

Dear Reeve Neufeld & Council,

RE: NORTHERN SUNRISE COUNTY CANADA DAY CELEBRATION, JUNE 24, 2015

On behalf of Council, I am pleased to extend an invitation to you for our Canada Day celebration that will be held on June 24, 2015 from 4-8pm.

The celebration will be held at the County Transportation building located at 135 Sunrise Road. A buffet dinner and refreshments will be available.

To confirm your attendance, please contact Jocelyn Gagnon, Executive Administrative Assistant, at (780) 624-0013 or jgagnon@northernsunrise.net.

We look forward to celebrating with you on June 24, 2015.

Sincerely,

Garrett Tomlinson
Reeve

RECEIVED
MAY 12 2015
MACKENZIE COUNTY
FORT VERMILION OFFICE

A vibrant dynamic County, reflecting strong values and progressive attitudes, while balancing nature and economic growth in a global environment



RECEIVED
MAY 15 2015

MACKENZIE COUNTY
FORT VERMILION OFFICE

April 29, 2015

Attention: Surface Land / Road Use Department

Re: Please be advised that effective April 29, 2015, the following road use rates will apply to all new road use agreements.
For road use agreements issued prior to April 29, 2015, new road use agreements fee rates will be effective April 2015 activity month (if applicable), which will be invoiced in June 2015.

ROAD USE RATES FOR 2015

CONSIDERATION:	AB, SK & BC
Initial Access Fee	\$ 1,000/km (Min \$1,000)
Subsequent Well(s)	\$ 500/km (Min \$500)
Service Rig	\$ 500/km (Min \$500)
Pipeline Construction / Maintenance / Integrity Dig	\$ 500/km (Min \$500)
Cancellation / Change / Administration Fee / (Non Refundable)	\$ 250/Per Addendum
RUSH Road Use Req / issued within 5 business days (Non Refundable)	\$ 500/Per Addendum (In addition to Initial Fee)
Bridge	\$ 500/Bridge
Water Source / Borrow Pit / Remote Sump / Camp Site / Storage Site	\$ 500/km (Min \$500)
Plant Site / Valve Site / Battery / Riser / Meter Station	\$ 500/km (Min \$500)
Compressor Move	\$ 500/km (Min \$500)
Gravel / Soil / Water Hauling	\$ 500/km (Min \$500)
Power Line / Transmission Installation	\$ 500/km (Min \$500)
Abandonment / Reclamation / Remediation	\$ 500/km (Min \$500)
Seismic Program / Geotechnical Survey	\$ 500/km (Min \$500)

MAINTENANCE FEE:	AB, SK, & BC	MAINTENANCE FEE:	AB, SK, & BC
Drilling	\$ 40/km/mth/wl (Min \$40)	Camp Site / Compressor	\$ 30/km/mth (Min \$500/yr)
Trucked Wells / Water	\$ 50/km/mth/wl (Min \$600/yr)	Borrow Pit / Remote Sump	\$ 30/km/mth (Min \$500/yr)
Tied-in Wells	\$ 35/km/mth/wl (Min \$500/yr)	Plant Site	\$ 75/km/mth (Min \$1,000/yr)
Riser / Valve / Meter	\$ 20/km/mth (Min \$500/yr)	Single Battery Site	\$ 45/km/mth (Min \$600/yr)
Bridges	\$ 500/yr	Multi Battery Site	\$ 75/km/mth (Min \$1,000/yr)
Susp. / Shut-in / Abnd.	\$ 240/yr/well	Storage Site	\$ 30/km/mth (Min \$500/yr)
Rates are subject to change (subject to G.S.T.)			

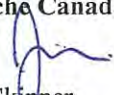
If a Road Use Agreement is not in place, OR IS UNSIGNED AND OR UNPAID AT TIME OF PROJECT ACTIVITY, a \$5,000.00 FINE will be applied.

Grantor will charge drilling initial consideration as if all wells are the first well. It is up to the Grantee to inform the Grantor of the drilling rig name along with the drill dates and order of subsequent wells to qualify for the lower initial consideration rates.

Should you have any questions or concerns, please contact me at (403) 303-5934 or email me at jim.skinner@apachecorp.com.

Yours truly,

Apache Canada Ltd.


Jim Skinner
Road Use & Crossings Coordinator

Jan 13, 2015

Fort Vermilion Recreation Board Meeting
Policy & Procedures

Present: Louise Amick, John Simpson, Macarten
Bract, Chris Haavard, Jamie McLean,
Jackie Thompson.

Called to order @ 7:05.

To go over the Policy & Procedures of the
Fort Vermilion Recreation Board to be
submitted to the County.

Meeting adjourned @ 9:30 pm.

Chair Jamie McLean

Sec. Louise Amick

Fort Vermilion Recreation Board
Regular Meeting

Jan 20, 2015

Present: - Dene Lyette, Louise Smith, John Simpson
Maarten Braat, Dale Cashore, Jackie
Thompson, Larina Yellouknee, Orel Skett

Meeting called to order @ 7:06 By Vice
Chair Maarten Braat.

Agenda: John moved acceptance of agenda
with additions Carried.

Minutes: Dene moved the minutes be
adopted as read (Dec 16/15) Carried.

Financial Statement: John moved acceptance of
his verbal financial report seconded by
Dene. Carried.

By Laws: Tabled.

Policy & Procedures: After discussion & changes
& additions Dale will redo these & bring back to
a meeting on Jan 27, 2015 @ 7:00 pm.
to be approved. & sent to the County.

Robert Rules - Chris is to get the Alberta
Robert Rules & have them posted.

Five Year Plan: Tabled.

Honorariums: Tabled.

Guests Orel Skett.

Jan 20, 2015

2.

On Behalf of the Rodeo Committee Odell informed us that these needs be addressed. 1. Food Booth not up to health

- 2.) Needs ^{Regulations} Grandstands to be updated.
- 3.) Power to the gondola.
- 4.) Better Bathroom facilities.
- 5.) Asked the F.V.R.B. if they would help with funding or prizes.
6. If the F.V.R.B. will be doing Canada Day, if not the Rodeo Committee is willing to do it.

Rodeo Grounds. Tabled.

Bathroom Renovations:

- John moved Nani decided that if the \$15,000 is still available from the 2014 Budget that the F.V.R.B. go ahead with the Bathroom renovations & to order the bathroom partitions. Carried.
- John moved that Gene & Rossina choose the colors for the floor partitions. Carried.

Skate Park: \$50,000 Grant from the Blue Cross has been approved, & there are two designs available.

John moved Steve be the project coordinator with the help of the Manager. Carried.

John moved that the F.V.R.B. does not need the Insurance for the truck the County made available. Policy # 277 JG 5133. Carried

Curling Club Sponsor Fees: Tabled.

Hockey Tournament: Triple C Cup.
- Check with Jami if she contacted
New Brew.
- Wreck tickets be 5.00
- Dance Advertisement.

Peddle Bike Race: Maartin will
organize this event for Fort Vermilion's
136th Birthday, & should be done
under the umbrella of the F.V.R.B.

Manager's Report:

John moved acceptance of Manager's
Report. Carried
Chris to find prices on Shooter Tooters.

In Camera:

Gene moved in camera @ 8:50 pm.
Gene moved out of camera @ 9:02 pm.
at this time the F.V.R.B. does not
have the finances for wage increases.

Meeting adjourned @ 9:15 pm.

Next meeting on Feb 20, 2015 @
7:00 pm.

Chairman

Jamie McLean

Sec.

K. Smith

Jan 27, 2015

St. Vermilion Recreation Board Special Meeting
"Policy & Procedures"

Present: John Simpson, Dale Callin, Louise
Smith, Ricky Paul, Ricky McLean,
Jami McLean, Jackie Thompson.

Meeting called to order by Chair Jami
McLean @ 7:18

Review of Policy & Procedures:

John moved Ricky Paul seconded that
after reviewing the Policy & Procedures
with the changes that they be sent
to McKenzie County. Carried

Other Business: Ricky Paul will look after
the up grade of the two ball
diamonds @ the FT.VRB.

Meeting adjourned @ 8:49 pm.

Chair: Jami McLean

Sec: L. Smith

Jan 27, 2015

February 4 2015: Special Meeting for Bathroom Renovations

Attendance: Ricky Paul, John Simpson, Tamie McLean, Jackie Thompson, Martin Braat, Hali Calliou

Meeting began at 7:24pm

Martins Estimate for the Bathroom renovations presented at this meeting.

The Quote he said he got from 5 start flooring was \$7100.00 and the Quote from Tim Jones for installation was \$2600.00 for a total of \$9700.00. The quotes were not presented to the board at this meeting.

Martin said he had already ordered the flooring and the Partitions

Flooring – 7100.00

Partitions – 6100.00

Martin informed us that it would be 7 weeks until the partitions would be in and 4-5 weeks for the flooring to arrive. He also gets quality products like flooring and partitions. The contingency fund for unforeseen problems

For projects at the complex, the board will need to be presented with quotes or bids on the jobs or projects. Ricky Paul will get a minimum of 2 quotes for the bathrooms for the complex.

The complex employees will have 7 weeks to clean out the front area.

Chair Jamie McLean
Sec. Al Smith

Feb 17, 2015

Fort Vermilion Recreation Board Regular Meeting

Present: John Simpson, Louise Smith,
Ricky Paul, Ricky McLean, Jackie
Thompson, Janni McLean, Jodie
Calliou

Meeting Called to order by Chair Janni
McLean @ 7:09 pm.

Agenda: John moved acceptance of agenda
with additions. Carried.

Minutes:

- Louise moved acceptance of the Jan 20, 2015 minutes as presented. With changes to item 6. The Rodeo Committee is willing to do Canada Day as presented by Odell Slett. Carried.
- John moved acceptance of Jan 27, 2015 minutes as presented. Carried.

Financial Statement:

John moved acceptance of the Dec 1/14 statement.

Carried.

John moved Dale seconded approval of cheques written for Dec, 2014

Carried.

John moved seconded by Dale acceptance of Jan, 2015 statement & cleared cheques. Carried.

Feb 17/15

2.

5 year Plan:

Wali moved that the members of the Board initiate a 5 year plan & bring it back to the next meeting.
Carried.

Fund Raising: Ricky Paul moved that the FURB Book the New Years Dance for Dec 31, 2015.
Seconded by Jackie. Carried.

Suggestions for Fund Raising:

Bingo's Casino night Hockey Tournament for the beginning of March, 2016.
Pond Hockey Tournament - Parents vs children, Upp vs Movers, Ball Hockey tournament, Ball tournament, Adult / Student Bonspiel, Student Bonspiel.

Fund Raising - Tabled.

Wali is to bring back to the FURB information on Casino night @ the next meeting.

State Park: Tabled.

John moved that Leslie designs & quotes be forwarded to Steve.
Which information for Council funding Carried.

Valentines Dance Report:

Partnership with "New Brew". Profit of \$1238.40
About \$1500.00 liquor left over.
Food - 160. New Brew 120.00

3. Mens Bonspiel - Feb. 21 & 22nd, 2015.

Ladies Bonspiel - Mar. 21 & 22nd / 2015.

It was suggested that the FURB hold a dance on Mar 21, 2015. Jamie is to check to see if Jamaraking is available for Mar 21, 2015.

Meeting adjourned @ 9:40 pm.
Next meeting March 17, 2015.

Chairman Jamie McLain

Sec. A Smith



FOR IMMEDIATE RELEASE

Warkentin Praises World Trade Organization Ruling That Will Benefit Peace Country Livestock Producers

May 19, 2015 – Grande Prairie, AB – Chris Warkentin, Member of Parliament for Peace River joins Agriculture Minister Gerry Ritz and International Trade Minister Ed Fast in calling for the U.S. Congress to expedite changes to its protectionist and harmful COOL (Country of Origin Labelling) policy or face retaliatory measures. Yesterday, the World Trade Organization (WTO) Appellate Body handed down a fourth and final ruling, reaffirming Canada’s position that these measures are discriminatory against Canadian cattle and hogs.

“Producers in the Peace Country easily recognize that the Country of Origin Labelling measures the US has taken are harmful and discriminatory towards Canadian producers,” Warkentin said. “I am reassured to see that our government is taking necessary action to respond to this discriminatory policy. Our government will continue to stand up for Peace Country producers and hardworking Canadians.”

The United States has used and exhausted all possible means to avoid their international obligations, damaging our highly integrated North American supply chain, hurting producers and processors on both sides of the border.

In response to the latest WTO decision, and in accordance with international trade rules, Canada will seek WTO authorization to retaliate against U.S. exports. Our government stands on the side of Canadian farmers and ranchers, and we will continue to stand up for all hardworking Canadians.

Quick facts

- The Canadian livestock industry estimates the damages caused by COOL to be well over \$1 billion annually.
- U.S. exports to Canada would be at risk, including U.S. beef and pork, if Canada were to implement retaliatory measures.
- A broad list of commodities which may be impacted, including beef, pork, wine, cherries, pasta, corn, office furniture and mattresses, was published in the *Canada Gazette* in June 2013.





Quotes

"The WTO has been clear - the United States administration must end its discriminatory COOL policy that is causing hurt to beef and pork industries on both sides of the border. Our Government is now seeking authority from the WTO to impose retaliatory measures against United States exports. We will continue to defend the interests of our cattle and hog sectors while protecting all hardworking Canadians through this process."

- *Agriculture Minister Gerry Ritz*

"The World Trade Organization has yet again reaffirmed Canada's long-standing position that the U.S.'s COOL measures are blatantly protectionist and discriminatory. We call on the U.S to cease this harmful policy and restore our integrated North American supply chain, benefitting businesses and workers on both sides of the border."

- *International Trade Minister Ed Fast*

"This is a significant victory for Canada's cattle industry. With the unfair discriminatory nature of U.S. mandatory COOL confirmed a fourth and final time by the WTO, Canadian cattle producers expect that either the U.S. will repeal COOL or Canada will exercise its right to retaliate. The Canadian Cattlemen's Association thanks the WTO Appellate Body for delivering a clear and decisive final ruling that U.S. COOL continues to discriminate against live imports of Canadian cattle and hogs."

- *Dave Solverson, President, Canadian Cattlemen's Association*

"The U.S. has now lost four times at the WTO and has no other appeal options. It is time that the negative impact of COOL on Canada's exported livestock is recognized by Congress and that they fix the legislation."

- *Rick Bergmann, Chair, Canadian Pork Council*

For more information on the proposed retaliatory measures, please consult the 2013 Canada Gazette notice seeking comments on the proposed list of targeted U.S. imports.

<http://gazette.gc.ca/rp-pr/p1/2013/2013-06-15/html/notice-avis-eng.html#d115>





Chris Warkentin, MP
Peace River

News Release

For details of the WTO report on COOL, please visit Appellate Body issues report on United States—Country of origin labelling requirements.

https://www.wto.org/english/news_e/news15_e/384_386abrw_e.htm

30 -

For more information, please contact Chris Warkentin, MP at: (780) 538-1677

Ottawa Office
Tel: (613) 992-5685
Fax: (613) 947-4782



Constituency Office
Tel: (780) 538-1677
Fax: (780) 538-9257



FOR IMMEDIATE RELEASE

Harper Government Invests in First Nation School Infrastructure Projects

GRANDE PRAIRIE, May 20, 2015- Today, Chris Warkentin, Member of Parliament for Peace River and Parliamentary Secretary to the Minister of Public Works and Government Services Canada announced on behalf of the Honourable Bernard Valcourt, Minister of Aboriginal Affairs and Northern Development, support for the construction or renovation of three First Nation school infrastructure projects on the Little Red River Cree Nation. These important school infrastructure projects will provide First Nation students with first-class learning environments while creating jobs and opportunities for local communities.

This is part of the Government's overall strategy to create jobs in the local communities and to help to improve First Nations well-being by helping to provide access to a quality learning environment that allows them to get the skills they need to enter the labour market.

Funding for the school projects is part of the Government's Economic Action Plan 2014 commitment of \$500 million over seven years beginning in 2015-2016 for a new Education Infrastructure Fund.

Quick facts

- Cost and start date of these projects will be determined after the projects have gone to tender.
- As announced in Economic Action Plan 2015, the Government of Canada will also provide \$200 million over five years, starting in 2015-16, to help support First Nations to achieve better education outcomes, including building partnerships with provincial school systems.

Quotes

"Like all Canadians, First Nations students deserve access to a quality learning environment. Not only will these investments provide First Nation students with a place where they can learn and acquire the skills necessary to enter the labour market, but it will also create jobs and training opportunities for community members during the construction phase."

Bernard Valcourt, Minister of Aboriginal Affairs and Northern Development

"Our Government is committed to creating jobs and opportunities while providing First Nation students with a quality education to help them achieve their goals. These projects will provide First Nation students with first-class learning environments to help young First Nation members reach their full potential and participate in Canada's economy."

Chris Warkentin, MP for Peace River and Parliamentary Secretary to the Minister of Public Works and Government Services Canada

Ottawa Office

Tel: (613) 992-5685

Fax: (613) 947-4782



Constituency Office

Tel: (780) 538-1677

Fax: (780) 538-9257



Chris Warkentin, MP
Peace River
Parliamentary Secretary to the Minister of
Public Works and Government Services Canada

News Release

“This shows a clear commitment from the Minister to support what we have been working towards within our three communities. The Council and I, as well as management in our three communities, have long recognized the importance of education and training for our members.”

Chief Leslie Joe Laboucan
Little Red River Cree Nation

-30-

For more information, please contact Chris Warkentin, MP at: (780) 538-1677

Ottawa Office
Tel: (613) 992-5685
Fax: (613) 947-4782



Constituency Office
Tel: (780) 538-1677
Fax: (780) 538-9257

From: emily.herringcooper@servicecanada.gc.ca
Subject: Mobile Outreach In your community-High Level August 25
Date: Tuesday, May 19, 2015 9:28:40 AM
Attachments: [ATT00537 1.jpg](#)
[ATT47569 2.jpg](#)
[ATT18395 3.jpg](#)
[ATT05574 4.jpg](#)
[ATT65589 5.jpg](#)

Please share widely with your contacts in the community. In order to facilitate planning my year, I am trying to reach, as many people to see what interest there is in the community for my services. I do need a response if your organization would like a presentation. I only have August 25 th in the morning available.

At Service Canada, we are committed to providing service in the communities where clients live, and to offering greater access to Government of Canada information and services. Service Canada is strengthening its presence at the community level where Canadians live, work and raise families.

Service Canada representatives now travel to selected communities (rural, remote, and urban) to provide assistance.

Through our mobile outreach services, Service Canada staff members work with local communities, non-profit and advocacy groups, health-care professionals, Aboriginal bands and councils, provincial/territorial governments, volunteer organizations, employers, industry and professional associations, educational institutions, unions, and other partner organizations. Through these partnerships, we increase awareness of Government of Canada programs and facilitate access to the services and benefits available.

We work together with community partners to provide information on programs that benefit all our clients including:

- Aboriginal people
- Families and children
- Newcomers to Canada
- People with disabilities
- Seniors
- Employment Insurance Self Employed
- Apprenticeship
- Mass lay offs

Our information service is free of charge and can include:

- on-site seminars for groups, or organizations
- information sessions

If you or your organization is interested in a session please contact Emily and I will tentatively book you for the next time I am in your area.

I look forward to working with you in the future

My Tentative Schedule is as follows:

August 24-Drive to High Level

August 25-Senior Presentation-Partnering with Provincial Seniors (I have to leave High Level by 11:30 am) in Paddle Prairie

August 26-La Crete-Social Insurance Clinic 9 :30 am -4 :00 PM

August 27-Drive to Grande Prairie

Have a great day

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